



PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name ArtsUnion summer and fall series

Description A series of arts and cultural events

Location (attach a route if applicable) Union Square and the Waste Transfer site

Date(s) various dates (see separate page) STARTS 6/22/14 Rain date(s) see separate page

Start time (include setup) _____ End time (include breakdown) _____

Estimated maximum attendance at any one time Various, Fluff being largest needing details

Attendee fees or suggested donations Free

Will food be served? X Y N If yes, describe Only on three events will work with ISD

Will alcohol be served? Y X N If yes, describe _____

Will a grill/open-flame device be used? Y X N If yes, describe _____

Will streets or sidewalks be blocked? X Y N If yes, describe Only in Union plaza/parking lot events detailed on separate page

Organization name City of Somerville/Somerville Arts Council

Mailing address (to mail the license) 50 Evergreen Ave. Som.

Contact person Gregory Jenkins

Telephone ext. 2985 Email gienkins@somervillema.gov

Have you made arrangements for:

Auxiliary Police? X Yes No If yes, describe Closer to date for events

Police Detail? X Yes No If yes, describe Closer to date for events

Parking (for Attendees)? X Yes No If yes, describe Closer to date for events

Restrooms? X Yes No If yes, describe Closer to date for events

Liability Insurance? Yes No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.

5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Gregory Jenkins E-sign, signed by Gregory Jenkins
DT on Gregory Jenkins on Somerville Arts Council on 05/28/2014
Date: 2014-05-28 11:19:15 -0400 Date 28 May 2014
 Print name Gregory Jenkins Phone ext. 2985 Email gjenkins@somervillema.gov
 Event name (taken from page 1) ArtsUnion

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6-5-14</u> Signed: <u>C. Formica</u> Police Chief or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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- Once signed, the Department should:
- Contact the applicant at the phone number/email address above to arrange for pick-up.
 - Fax the application (no cover page) to the following fax number: _____.
 - Fax the application to the City Clerk at 617 625-4239.

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The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Gregory Jenkins Digitally signed by Gregory Jenkins
DN: cn=Gregory Jenkins, o=Somerville Arts Council, ou=City of Somerville, email=gjenkins@somervillema.gov, c=US
Date: 2014.05.28 12:42:45-0400 Date 28 May 2014
 Print name Gregory Jenkins Phone ext. 2985 Email gjenkins@somervillema.gov
 Event name (taken from page 1) ArtsUnion

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">Police Chief or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>	<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date) <u>6/6/14</u></p> <p>Signed: <u>James Pillemer</u></p> <p style="text-align: center;">Chief Fire Engineer or Designee</p> <p>Added Conditions: <u>Fire Details maybe Required on Aug 9th or Sept 13th.</u></p>
<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p style="text-align: center;">DPW Commissioner or Designee</p> <p>Added Conditions: _____</p> <p>_____</p>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____

Signed: _____

Health Inspector or Designee

Added Conditions: _____

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The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Gregory Jenkins Digitally signed by Gregory Jenkins
DN: cn=Gregory Jenkins, o=Somerville Arts Council, ou=City of
Somerville, email=gjenkins@somervillema.gov, c=US
Date: 2014.05.29 12:11:43 -0400 Date 28 May 2014
 Print name Gregory Jenkins Phone ext. 2985 Email gjenkins@somervillema.gov
 Event name (taken from page 1) ArtsUnion

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6/5/14</u> Signed: <u>AELWA</u> Traffic and Parking Director or Designee Added Conditions: <u>Please contact</u> <u>T+P for parking restriction signage</u> _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Gregory Jenkins 024539973 Gregory Jenkins
Director of Community Development
Somerville, MA 02145-1100
www.cityofsomerville.com Date 28 May 2014
 Print name Gregory Jenkins Phone ext. 2985 Email gjenkins@somervillema.gov
 Event name (taken from page 1) ArtsUnion

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Police Chief or Designee</p> <p>Added Conditions: _____</p>	<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6/5/14</u></p> <p>Signed: <u>[Signature]</u></p> <p>Chief Fire Engineer or Designee</p> <p>Added Conditions: <u>Fire Details may be Required on Aug 9th or Sept 13th</u></p>
<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Traffic and Parking Director or Designee</p> <p>Added Conditions: _____</p>	<p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6-9-14</u></p> <p>Signed: <u>[Signature]</u></p> <p>DPW Commissioner or Designee</p> <p>Added Conditions: _____</p>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<p><input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____</p> <p>Signed: _____</p> <p>Health Inspector or Designee</p> <p>Added Conditions: _____</p>

Once signed, the Department should:

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ArtsUnion series for the summer and fall 2014

None of the events, except Fluff, will require street closures and none should exceed audience numbers to warrant details, except Fluff, Project MUM, and Tiny House festival.

All events require two hours prior to set up and one hour after for break down.

UNION SQUARE Parking lot/plaza

6/22, 12pm-6pm Trash Bash (an **INDOOR EVENT at UNIUN, Sandborn Court**)

7/13 (RD: 7/20) 11am-4pm Boston Handmade Marketplace

8/9 (RD: 8/10) 6pm-10pm Ignite! A Fire and Street Food Festival

8/16 (RD: 8/17) 3pm-7pm Fixer Fair

9/7 (RD: 9/14) 11am-5pm Rock and Roll Yard Sale

9/27 (RD: 9/28) 3pm-7pm Fluff Festival

PROSPECT HILL MONUMENT PARK

8/2 (RD: 8/3) 1pm-4pm A cappella singing festival

WASTE TRANSFER SITE

9/13 (NO RD) 8pm-12am Project MUM

Tiny House Festival

9/19: Tiny House attendees arrive/set up; no public event planned:

9/20: Tiny House village open to public 12 noon to 9 pm; workshops, bands, vendors.

9/21: Tiny House attendees leave