



# City of Somerville, Massachusetts

## Finance Committee

### Meeting Minutes Dispositions

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**Tuesday, June 25, 2024**

**7:00 PM**

**Virtual**

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The meeting took place virtually via Zoom and was called to order at 7:01 PM by Chair Wilson and adjourned at 8:27 PM with a roll call vote of 5 in favor (Councilors Clingan, Burnley, Sait, Scott, Wilson), none opposed.

Others present:

Charles Breen - Chief Engineer, Erik Lawson - Energy Manager, Hannah Carrillo - Legislative Liaison, Ed Bean - Finance Director, Richard Raiche - Director of IAM, Alan Inacio - Director of Finance & Community Development, Michale McCarey - Sergeant, Anothony Delmonaco - Director of Finance & Administration, Julie Spurr-night - DPW Director of Finance & Administration, Jill Lathan - DPW Commissioner, Brad Rawson - Director of Mobility, Cindy Amara - City Solicitor, Catherine Lester Salchert - Assistant City Solicitor, Madalyn Letellier - Legislative Services Manager.

#### Roll Call

**Present:** City Councilor At Large Jake Wilson, Ward Two City Councilor Jefferson Thomas (J.T.) Scott, Ward Two City Councilor Naima Sait, City Councilor At Large Willie Burnley Jr. and Ward Four City Councilor Jesse Clingan

#### 1. Minutes

1.1. Approval of the Minutes of the Finance Committee Meeting of May 21, 2024. [24-0710](#)

Accepted

1.2. Approval of the Minutes of the Finance Committee of the Whole Meeting of May 30, 2024. [24-0935](#)

Accepted

1.3. Approval of the Minutes of the Finance Committee of the Whole Meeting of June 4, 2024. [24-0936](#)

Accepted

1.4. Approval of the Minutes of the Finance Committee Meeting of June 5, 2024. [24-0937](#)

Accepted

- 1.5. Approval of the Minutes of the Finance Committee of the Whole Meeting of June 6, 2024. [24-0938](#)

Accepted

- 1.6. Approval of the Minutes of the Finance Committee Meeting of June 10, 2024. [24-0939](#)

Accepted

- 1.7. Approval of the Minutes of the Finance Committee Meeting of June 12, 2024. [24-0940](#)

Accepted

- 1.8. Approval of the Minutes of the Finance Committee Meeting of June 17, 2024. [24-0941](#)

Accepted

- 1.9. Approval of the Minutes of the Finance Committee of the Whole Meeting of June 18, 2024. [24-0942](#)

Accepted

## 2. **Communications and Discussions**

- 2.1. City Clerk submitting recommendations for adjustments to certain fees charged by the City Clerk's Office, effective July 1, 2024. [24-0798](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

## 3. **Bonding**

- 3.1. Requesting authorization to borrow \$1,271,785 in a bond, and to appropriate the same amount for the purchase of Fire Pumper apparatus. [24-0876](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

## 4. **Grants and Gift Acceptances**

- 4.1. Requesting approval to accept a gift valued at \$18,000, from Boston's [24-0719](#)

Office of Emergency Management to the Department of Public Works for a generator.

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 4.2. Requesting approval to accept and expend a \$4,573.32 grant with no new match required, from the Department of Environmental Protection to the Department of Public Works (DPW) for the Recycling Dividend Program. [24-0853](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 4.3. Requesting approval to accept and expend a \$75,000 grant with no new match required, from the MA Department of Conservation and Recreation to the Office of Strategic Planning and Community Development Public Space and Urban Forestry Division for a multi-use trail at Blessing of the Bay park. [24-0774](#)

Recommended to be placed on file

- 4.4. Requesting approval to accept and expend a \$3,000 grant with no new match required, from the Barr Foundation to the Office of Strategic Planning and Community Development Mobility Division for the National Association of City Transportation Officials Designing Cities 2024 Conference Registration. [24-0775](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 4.5. Requesting approval to accept and expend a \$100,000 grant with no new match required, from the MA Department of Conservation and Recreation to the Office of Strategic Planning and Community Development Mobility Division for traffic safety improvements at the Alewife Brook Parkway and Broadway intersection. [24-0773](#)

Recommended to be placed on file

- 4.6. Requesting approval to accept and expend a \$60,067 grant with no new match required, from the Executive Office of Public Safety and Security to the Police Department for the traffic safety program. [24-0772](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Sait and Ward Four City Councilor Clingan

**Nay:** Ward Two City Councilor Scott and City Councilor At Large Burnley Jr.

- 4.7. Requesting approval to accept and expend a non-monetary grant with no new match required, from the Department of Energy Resources to the Office of Sustainability and Environment for technical assistance for writing a municipal building decarbonization roadmap. [24-0852](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

## 5. Appropriations

- 5.1. Requesting the appropriation of \$78,148.40 from the Street Reconstruction Stabilization Fund for continuing street, sidewalk, and pavement condition assessment and design services. [24-0860](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 5.2. Requesting the appropriation of \$1,001,750.89 from the Facility Renovation Stabilization Fund for continuing building design services. [24-0859](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

## 6. Transfers

- 6.1. Requesting approval of a transfer of \$78,148.40 from the Infrastructure and Asset Management (IAM)-Engineering & Architecture Account to the Street Reconstruction Stabilization Fund for continuing street, sidewalk, and pavement condition assessment and design services. [24-0856](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 6.2. Requesting approval of a transfer of \$927,590.89 from the Infrastructure [24-0857](#)

and Asset Management (IAM)-Capital Projects Engineering & Architecture Account to the Facility Renovation Stabilization Fund for continuing building design services.

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 6.3.** Requesting approval of a transfer of \$74,160 from the Infrastructure and Asset Management (IAM)-Capital Projects Professional & Technical Account to the Facility Renovation Stabilization Fund for continuing building design services. [24-0858](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 6.4.** Requesting approval of a transfer of \$40,000 from the Kennedy Pool Electricity Account to the Kennedy Pool Salaries & Wages Temporary Account to increase employees for programs. [24-0681](#)

Recommended to be placed on file

- 6.5.** Requesting approval of a transfer of \$109,428 from the Office of Strategic Planning and Community Development (OSPCD) Planning, Preservation and Zoning Division Professional Services account to the OSPCD Administration Division Legal Services account to pay outstanding legal fees related to the 90 Washington Street litigation. [24-0900](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

- 6.6.** Requesting approval of a transfer of \$7,182 from the Unemployment Compensation account to the Law Department Judgments and Settlements account to settle a pending claim. [24-0768](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott, Ward Two City Councilor Sait, City Councilor At Large Burnley Jr. and Ward Four City Councilor Clingan

## **7. Settlements**

- 7.1.** Requesting approval to settle a claim for \$7,182 pursuant to Section 2-124 of the Code of Ordinances. [24-0767](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

## 8. Prior Year Invoices

- 8.1.** Requesting approval to pay prior year invoices totaling \$250 using [24-0698](#)  
available funds in the Department of Racial and Social Justice  
Professional and Technical Services Account for  
translation/interpretation services.

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

- 8.2.** Requesting approval to pay prior year invoices totaling \$385 using [24-0697](#)  
available funds in the Department of Racial and Social Justice  
Professional and Technical Services Account for transcription services.

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

- 8.3.** Requesting approval to pay prior year invoices totaling \$3,847.47 using [24-0905](#)  
available funds in the Department of Public Works Buildings Natural Gas  
account for Edgerly School natural gas.

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

- 8.4.** Requesting approval to pay prior year invoices totaling \$4,120 using [24-0785](#)  
available funds in the Police Department Professional and Technical  
account for random drug screening and breath alcohol testing.

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

- 8.5.** Requesting approval to pay prior year invoices totaling \$199.99 using [24-0784](#)  
available funds in the Police Department In Service Training account for  
public relations training for first responders.

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

- 8.6.** Requesting approval to pay prior year invoices totaling \$181.92 using available funds in the Human Resources Professional and Technical Services account for confidential paper shredding services. [24-0897](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

- 8.7.** Requesting approval to pay prior year invoices totaling \$750 using available funds in the Human Resources Advertising account for advertising costs of vacant positions. [24-0896](#)

Recommended to be approved

**Aye:** City Councilor At Large Wilson, Ward Two City Councilor Scott,  
Ward Two City Councilor Sait, City Councilor At Large Burnley Jr.  
and Ward Four City Councilor Clingan

## **9. Contracts and Easements**

- 9.1.** Requesting approval to execute the Third Amendment to the lease agreement with Dana Family Series, LLC, for the Grove Street parking lot, through June 30, 2025. [24-0720](#)

Kept in committee

## **10. Orders and Resolutions**

- 10.1** That the Administration provide this Council with an up-to-date report on the financial activity of the Handicapped Parking Violation Fees fund. [24-0910](#)

**Sponsors:** Councilor Clingan

Recommended to be marked work completed

### Referenced Documents:

- Finance - 2024-06-25 MRS Grant memo Final (with 24-0772)
- Finance - 2024-06-25 Ltr-re settlement of claim (with 24-0767, 24-0768)
- Finance - 2024-06-25 RSJ Prior Year Invoices Memo (with 24-0697, 24-0698)
- Finance - 2024-06-25 HR Dept Prior Year Invoice FinCom (with 24-0896, 24-0897)