

# Mackenzie R. Richardson

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## EDUCATION:

### University of Massachusetts, Lowell, MA

Master of Arts Degree in Criminal Justice

2012, GPA: 4.0/4.0

Certificate in Crime Informatics and Forensic Criminology

Summa cum laude

### Stonehill College, Easton, MA

Bachelor of Arts Degree (Criminology, Biology)

2010, GPA: 3.72/4.0

Magna cum laude

## SKILLS:

- Ability to adapt to volatile situations and prioritize tasks
- Ability to maintain a high level of organization despite rapidly changing situations
- Ability to function independently and with self-initiative
- Proficient with numerous databases, such as Coplink, Clear, CJIS, QED and Analyst Notebook
- High level of proficiency with Microsoft Office Suite including Microsoft Access
- Strong computer skills with an aptitude to learn new systems
- Ability and desire to de-escalate a situation in times of crisis

## WORK EXPERIENCE:

### Somerville Police Department, Somerville, MA

March 2017 – Present

#### *Patrol Officer*

- Respond efficiently to calls for service during each assigned shift
- Employ crisis management techniques, working quickly but calmly in high stress situations
- Engage the public by conducting business contacts, citizen contacts, and directed patrols in my area
- Enforce all traffic laws, by conducting motor vehicle stops, issuing citations, and reporting each incident in a timely manner
- Compose detailed, thoughtful, and concise police reports; completing criminal complaints and submitting evidence when necessary
- Assist with booking prisoners, being attentive to their needs while in custody, and transporting them to the Somerville courthouse
- Conduct thorough searches of anyone and their belongings before being taken into police custody to ensure safety of all parties involved; routinely called upon to search females in police custody
- Assist with search and arrest warrants for violent and felonious individuals
- Regularly review department policies and maintain an organized system for department emails
- Attend yearly in-service and firearms trainings
- Member of a specialized Bicycle Unit; assist with special events and patrol the city on bicycles
- Participant in the STEPS (Students & Teachers Engage Public Safety) initiative where officers' mentor one school class over a period of time
- Frequently take part in community events; participated in the Teen Empowerment and Mystic Housing Development basketball games, assisted with putting together Thanksgiving baskets for the Mystic Housing Development, will be taking part in the weekly Mystic Housing Development Wellness Program and was a squad leader for the 2018 Junior Police Academy
- Active RAD (Rape Aggression Defense) Instructor who provides an educational opportunity for women to learn to defend themselves and create a safer future

**Somerville Police Department, Somerville, MA**

October 2014 – March 2017

*Crime Analyst*

- Produced a Crime Bulletin three times a week containing essential information for the officers and regional departments
- Read and reviewed all police reports/Field Interview Observations and attempted to identify crime trends/patterns
- Mapped crime types to better understand where particular offenses were occurring and made recommendations on what can be done to reduce or solve this problem
- Worked directly with the Detective Unit by assisting with investigative requests and attended weekly meetings
- Maintained and organized various databases, such as one for Warrants, Crash data and High Risk Offenders
- Attended monthly meetings for High Risk Offenders and for Youth At Risk which provided updates on the region's most frequent offenders both adult and juvenile
- Attended monthly Massachusetts Association of Crime Analysts meetings to increase knowledge of the field and networked with other analysts
- Attended bi-weekly CrimeStat meetings where current crime trends were presented to the Command Staff, the Mayor, and various city personnel
- Created and disseminated Officer Safety, Wanted Person and Missing Person bulletins to all Somerville Police personnel and regional partners
- Maintained the Commander's Briefing Book which contains information on Directed Patrols and analysis on the effectiveness of these patrols
- Met with the Shift Commanders three times a week to review the Commander's Briefing Book and answer questions
- Led Roll Call three times a week to present information from the Crime Bulletin that officers' should be aware of before starting their shift

**Massachusetts State Police, Maynard, MA**

October 2012 – October 2014

*Commonwealth Fusion Center, Watch NSI SAR Analyst*

- Held a **SECRET** Security Clearance from Department of Homeland Security
- Performed initial intake of suspicious activity reporting (SAR) that may have a possible nexus to terrorism and/or crime
- Appropriately managed high stress situations, i.e. Boston Marathon Bombings
- Answered incoming calls for service and responded to requests for information in a timely manner
- Maintained and reported situational awareness alerts
- Documented incoming intelligence, maintained dissemination lists, and disseminated information appropriately
- Acknowledged and received locally and federally generated time-sensitive threat information
- Supported the development of information bulletins
- Conducted daily morning/evening office security checks

**University of Massachusetts, Lowell, MA**

September 2010 – May 2012

*Criminal Justice Department Teaching Assistant*

- Assisted two professors per semester by correcting tests, reviewing assignments, and keeping track of attendance
- Led class whenever the professor was unavailable

**Nashua Police Department, Nashua, NH**

May 2011 – August 2011

*Crime Analysis Division Intern*

- Collected, validated, interpreted and analyzed data and trends using standard techniques of crime analysis
- Performed statistical, spatial, and/or qualitative analyses as needed, making use of standard software packages
- Developed analytical skills and learned techniques to effectively write concise, detailed crime bulletins
- Mapped crime incidents in the city of Nashua using ArcGIS
- Prepared and delivered reports and presentations of analytic results (written and/or oral)
- Received and responded to comments and questions from department members and outside entities

**Lowell Police Department, Lowell, MA**

June 2009 – August 2009

*Crime Analysis Division Intern*

- Learned techniques to critically read crime reports to detect and locate important information
- Attended bi-weekly COMPSTAT meetings with crime analysts and police officers from each precinct to discuss crime activity in Lowell, MA

**International Association of Chiefs of Police, Alexandria, VA**

February 2009 – May 2009

*Research Division Intern*

- Conducted research as part of the Gun Violence Reduction and Violence Against Women teams
- Attended meetings/briefings, took detailed notes, and presented findings to my supervisor
- Helped organize the “Police Response to Mental Illness Summit” held to bring professionals together to develop strategies for dealing with people with mental illness

**Stonehill College, Easton, MA***Biology Department Teaching Assistant*

August 2007 – May 2010

**AWARDS, CERTIFICATIONS, AND TRAININGS:**

Communicating with the Deaf and Hard of Hearing

March 31, 2022

Motivational Interviewing

January 25, 26, 31 &amp; February 1, 2022

Basic Health and Wellness Instructor Training

March 2, 2020

Facebook Law Enforcement Summit 2020

February 19, 2020

DrugIQ Clandestine Lab/LTX Training

November 21, 2019

B.E.E.R. (Breaking and Entering Evidence Recovery)

September 11-12, 2019

Sig Sauer Academy: De-Escalation Training

October 29, 2019

Analyst Notebook Complete Course

October 4, 2019

First Responder Alzheimer’s Disease and Dementia Care

September 24, 2019

CIT International Conference in Seattle, Washington

August 25-28, 2019

Resilience Advantage Workshop

June 26, 2019

E911 Certification

March, April 2019

Blue Courage: The Heart and Mind of the Guardian

January 8, 2019

Rape Aggression Defense (RAD) Systems Instructor

May 25, 2018

Crisis Intervention Team (CIT) Training

May 10, 2018

CJIS and NCIC Training

2017, 2019, 2021

MPTC - Brian J. Daley Academic Award of Excellence

August 15, 2017

BJA/IADLEST Building Analytical Capacity Executive Workshop

July 8, 2016

Massachusetts Association of Crime Analysts Conference

May 2015, 2016

Beyond the Call of Duty Award

February 2016