

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL24-000244

File #: 24-023501

**Application for:** Public Event

**Organization name:** Madeleine Finkenaur

**Description:** Friends and neighbors will gather to celebrate the end of the harvest season (life) and beginning of the winter season (death). Games will both reflect on early life experiences and end of life wishes. Party go-ers will asks to help create a "terrifying" Samhain beast. Pumpkin carving and bobbing for apples as well.

**Date(s):** 10/25/2024

**Setup starts at (time):** 6:00 PM

**Cleanup after the event ends at (time):** 11:30 PM

**Entertainment:** Silent disco by local DJs. Silent disco headphones available to all interested in listening.

**Attendees:**

Max attendance at one time: 40

Maximum attendees accommodated: 60

**Attendee fees or suggested donations:** Free

**Social or cultural benefits:**

This event will bring together members of the Somerville community to celebrate the Pagan festival of Samhain, the original Halloween. The event will include some of the traditions (storytelling, games, merriment) of this ancient holiday.

**Event Contact:** Madeleine Finkenaur

**Event name:** Fall Samhain Festival

**Location:** Street to be closed: Munroe St  
From the corner of Bigelow St to 77 Munroe St (home address) OR northwestern end of Prospect Hill Park.

**Rain date(s):** N/a

**Event starts at (time):** 7:30 PM

**Event ends at (time):** 10:30 PM

**Temporary Structures:** 8' x 8' canopy tent

Total people attending: 60

Total Somerville residents attending: 35

**What is your budget for this event:** \$200

**Financial benefits:**

Some carryout / takeout will be purchased from local Somerville restaurants.

**Event Contact Phone:**

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Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Informing and inviting neighbors on Prospect Hill Park
Food served?	Yes	S'mores, light appetizers, desserts potluck-style.
Caterer used?	No	
Alcohol served?	No	
Grill/open-flame device used?	Yes	S'mores will be cooked over a charcoal grill.
Streets blocked?	Yes	Munroe St. (Corner of Bigelow St. to 77 Munroe St/end of Prospect Hill Park)
Sidewalks blocked?	No	
Describe any accessibility features available to attendees/participants		No stairs required to access outdoor activities.

**Arrangements:**

Police Detail:	No
Parking (for Attendees)?	No
Restrooms?	No
Liability Insurance?	No
Will any public parks be used?	No
Has the event occurred in the last two years?	No

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**Approved By:**

**CS Mayor, Approved**

**Kevin Roche, Approved**

**CS Traffic and Parking, Approved**

**Eric Weisman, Approved**

**Charles Breen, Approved with Conditions**

Use only easily moveable barriers to block the street. No obstructions shall be placed in the travel portion of the street to allow the passage of emergency vehicles if necessary. Grill must be used 10 feet away from any combustibles and an extinguisher shall be present.

**Timothy Mitsakis, Approved**

**Kimberly M. Wells, Approved**