



**MAYOR'S OFFICE OF  
EMERGENCY  
MANAGEMENT**

MICHELLE WU  
MAYOR



December 4<sup>th</sup>, 2023

Chief Charles Femino  
Somerville Police Department  
220 Washington Street  
Somerville, MA 02143

Dear Chief Femino,

Pursuant to the MOA between the City of Boston and the City of Somerville, the Mayor's Office of Emergency Management (OEM) is pleased to notify you that the Urban Areas Security Initiative (UASI) FFY22 funding (CFDA#97.067) under the *Safety and Security* Goal Area supports the City of Somerville Police Department's Special Response Team in order to provide further training and equipment to the team and its members. Up to fifty percent may be utilized for backfill and overtime.

OEM is able to support the cost of this initiative not to exceed Seventy-Five Thousand Dollars (\$75,000.00). The project must be in compliance with all local, state and federal requirements. This project must conform to the specifications laid out in the FFY22 UASI Plan Project Justification *U22 – 1.2 Special Response Team Development*. Any equipment not already listed in that Project Justification requires prior approval from OEM. All equipment must appear on FEMA's Authorized Equipment List. Procurement must comply with Chapter 30B of the Massachusetts General Laws.

Once procurement is completed and invoices have been paid, please submit a signed letter to OEM indicating the amount requested for reimbursement and referencing this award letter and the corresponding UASI grant year. Included with the letter, please submit proof of 30B compliance: copies of agency purchase orders, vendor invoices, and proof of payment to OEM for reimbursement. Final reimbursement request must be submitted to OEM by May 31, 2025. Failure to provide accurate documentation in a timely matter could result in refusal to reimburse your agency for incurred costs.

If you have any questions please feel free to contact Shelby Houghton at (617) 981-5894 or [shelby.houghton@boston.gov](mailto:shelby.houghton@boston.gov).

Sincerely,

Andrew Bloniarz  
Assistant Deputy Chief of Administration