



# City of Somerville Community Preservation Act

Somerville CPA



## Standard CPA Grant Agreement Form

This Grant Agreement, numbered 160240, is made by and between the City of Somerville, a municipal corporation organized and existing under the laws of the Commonwealth of Massachusetts, with an address of 93 Highland Avenue, Somerville, Massachusetts, acting by and through its Purchasing Department ("City") and the Community Preservation Committee ("CPC") and the Grantee, defined as follows, ("Grantee"):


<b>Project Name:</b>	Somerville Museum - Capital Improvements	
<b>Grantee Name:</b>	Somerville Historical Society	
<b>Grantee Address:</b>	1 Westwood Rd., Somerville, MA 02143	
<b>Grantee Contact Name, Email, &amp; Tel./Fax #:</b>	Barbara Mangum 617-331-7726	BMangum411@aol.com n/a
<b>CPC Project Liaison:</b>	Emily Monea	
<b>Grant Amount:</b>	\$168,191	
<b>Purchase Order #:</b>	20163926	
<b>Project Description:</b>	See <b>Appendix A</b> for project description, made part hereof.  The Grantee shall complete the project as described in the Project Application submitted to the CPC, as may be amended by the CPC upon award, which is incorporated into this Grant Agreement by reference ("Project"). The Project may be amended upon approval by the CPC and, where necessary, the Board of Aldermen.	
<b>Grant Term:</b>	11/1/15 through 10/31/18	
<b>Term:</b>	The term of this Grant Agreement shall commence on 11/1/15 and shall end on 10/31/18  The Grantee shall complete the Project prior to the end of the Grant Agreement term (the "Completion Date"), unless the CPC grants an extension for good cause shown.	
<b>Grant Funds Disbursement:</b>	The City agrees to grant the Grantee a total not to exceed <b>\$168,191</b> to complete the Project in accordance with the Grant Agreement Documents. Grant funds disbursement is specified in the attached <b>Appendix B</b> , made part hereof.	
<b>Grantee Certifications:</b>	<p>The Grantee agrees to perform this Grant Agreement and complete the Project in accordance with the City of Somerville's Standard CPA Grant Agreement General Conditions as set forth within the attached hereto, made part hereof. Under the pains and penalties of perjury, the Grantee certifies that it is in full compliance with all laws of the Commonwealth of Massachusetts relating to taxes and to contributions and payments in lieu of taxes. The Grantee certifies that it has provided the City with an accurate tax identification number (TIN). In the event that the City is notified by the IRS for an incorrect TIN provided by the Grantee, the Grantee is responsible for penalties.</p> <p>TIN: The Grantee certifies that its accurate federal <b>tax identification number</b> as reported to the IRS is:  <b>04-6079655</b></p> <p>This Grant Agreement has been duly executed and delivered on behalf of the Grantee by its:  Officer (President, Vice President, Treasurer, Secretary) General Partner, Trustee,  other: _____; in full compliance with the authority granted by its organizational documents and its votes or resolutions, which authority has not been amended, modified, or rescinded as of the date hereof.</p>	

**Appendix C: Forms (Check if Applicable)**

- ☒ **Certificate of Authority (LLC or Corp.)**
- ☒ **Evidence of Insurance**
- ☒ **Certificate of Good Standing**
- ☒ **Compliance with CPC Conditions**

IN WITNESS WHEREOF, the City and the Grantee have executed this Grant Agreement as a sealed instrument on  
This, the 7th day of December, 2015






**GRANTEE**

<input checked="" type="checkbox"/>  Grantee Signature (Duly Authorized):	Date Signed: <i>Dec 15, 2015</i>
	Print Title: <i>President of The Trustees</i>
	Print Name: <i>Barbara J. Mangum</i>

**CITY**

**City Auditor's Encumbrance Statement**

I hereby certify that the total grant amount is \$168,191 and that an unencumbered balance of  
\$168,191 is available for the current fiscal year of this grant agreement. I further certify that a sum of  
\$69,152 is hereby encumbered against the appropriate account for the purposes of this grant agreement and as funds become  
available, I will encumber additional sums as are required under this grant agreement.

<input checked="" type="checkbox"/>  Edward Bean, City Auditor	<input checked="" type="checkbox"/>  Joseph A. Curtatone, Mayor
<input checked="" type="checkbox"/>  Angela M. Allen, Purchasing Director	<input checked="" type="checkbox"/>  Approved as to form: <i>AJF</i> Francis X. Wright, Jr., City Solicitor
<input checked="" type="checkbox"/>  Emily Monea, CPA Manager	<i>Darius</i>

## **Appendix A**

### *Project Description*

The Project will improve the building's ADA accessibility and environment. Specifically, the Project will:

- 1) use \$24,970 toward the purchase and installation of an elevator (amendment from original appropriation as approved by Board of Aldermen on 12/10/2015);
- 2) install an interior perimeter drain in the basement to reduce the infiltration of ground water and prevent future flooding of collection storage areas;
- 3) install a remote-dial high-water alarm in the basement;
- 4) add a battery back-up sump pump in the basement as a further preventive measure;
- 5) install interior storm windows to improve the thermal performance of the building;
- 6) install black-out shades on 26 windows of the Museum's collection spaces to reduce light levels and heat gain during summer months;
- 7) insulate the attic, resulting in an R value of 36 and a payback period estimated to be within 3 years;
- 8) add a new thermostatically controlled exhaust fan in the attic to relieve heat buildup during summer months; and
- 9) procure four environmental monitors (PEM data loggers) to be placed on each floor of the Museum, including the attic in order to better monitor the results of these passive energy systems on the collection and building performance.



JOSEPH A. CURTATONE  
MAYOR



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**COMMUNITY PRESERVATION ACT**  
**STANDARD CPA GRANT AGREEMENT GENERAL CONDITIONS**  
**AMENDED SEPTEMBER 1, 2015**

1. Requirements for Release of Funds. The Grantee hereby acknowledges and expressly agrees that all disbursements of grant funds to the Grantee shall comply with the CPA Funds Disbursement Guidelines, a copy of which is attached hereto and incorporated herein.
2. Public Records Law. All documents, including but not limited to photographs, videos, etc. submitted to the CPC shall become the property of the City of Somerville and shall be available for use by the City and available to the public under the Massachusetts Public Records Law.
3. Project Liaison. The CPA Manager will serve as Project Liaison for the Project. The Grantee shall cooperate with the Project Liaison, including providing access to the project site at reasonable times and with reasonable notice. The Project Liaison shall serve as the agent of the CPC for the purpose of monitoring project compliance with the terms of this Grant Agreement and shall periodically report to the CPC regarding the progress of the Project and the compliance of the Grantee with the terms of this Grant Agreement.
4. Records and Monitoring. The Grantee agrees to maintain such records with respect to utilization of the grant funds and income derived therefrom as are kept in the normal course of business and such additional records as may be required by the City. The City may periodically evaluate the performance of the Grantee and may make a determination as to whether the Grantee has conformed to this Agreement and has a continuing capacity to carry out the funded activities in the manner required pursuant to this Agreement.

Said records shall be available for inspection by the City during normal business hours and as often as the City may deem necessary. The Grantee shall make available all such records and documents as requested by said parties for audit and/or monitoring. The City shall be entitled to examine and make copies of such records and may audit all contracts, procurement records, invoices, materials, payrolls, personnel records, conditions of employment, and all documents relating to all matters covered by this Agreement, provided said record does not contain proprietary information of the Grantee.

5. Deed Restrictions. Pursuant to Massachusetts General Law Chapter 44B, § 12 every project that involves the acquisition of any interest in real property with CPA funds shall be bound by a permanent deed restriction that meets the requirements of M.G.L. c. 184, limiting the use of the interest to the

purpose for which it was acquired. Where applicable, the Grantee agrees to the imposition of such deed restriction in a form acceptable to the CPC.

6. Community Preservation Committee Conditions. The Grantee shall comply with all additional conditions placed on the grant offer by the Community Preservation Committee.
7. Compliance with Laws and Agreement. The Grantee understands and agrees that projects funded through this Grant Agreement are made pursuant to and must comply with the requirements of the Community Preservation Act, M.G.L. c. 44B. The Grantee also agrees to comply with all requirements of this Grant Agreement. The Grantee shall comply with all applicable federal and state laws and city ordinances and regulations which in any manner affect the performance of this Grant Agreement.
8. Permits and Licenses. It is the obligation of the Grantee to obtain all permits and licenses necessary for implementation of the Project. No local permit or license is waived by awarding this grant.
9. No Liability of City. By making this grant, the City does not accept any liability whatsoever for any acts, omissions or errors associated with the Project. Nothing in this Grant Agreement shall be construed to render any elected or appointed official or employee of the City, or their successors in office, personally liable for any obligation under this Grant Agreement.

The Grantee shall indemnify, defend (with counsel acceptable to the City, whose acceptance shall not be unreasonably withheld), and hold harmless the City of Somerville, its officers, agents, employees, and representatives from and against any and all claims, suits, actions, liabilities, losses, damages, costs and expenses (including attorney's fees and expert's fees) of any nature arising from or in connection with any act or omission resulting in any way from the performance of Grantee, its agents, officers, employees, contractors, or subcontractors under this Agreement.

The extent of this indemnification shall not be limited by any obligation or any term or condition of any insurance policy. The obligations set forth in this paragraph shall survive the expiration or termination of this Agreement.

10. Community Preservation Act Awareness. Upon commencement of the Project, the Grantee agrees to post, in an appropriate location mutually acceptable to the parties, a sign stating that the Project was funded through the City of Somerville's Community Preservation Act program. The Grantee shall also identify that the Project was funded through the City of Somerville's Community Preservation Act program in its written materials about the Project, including press releases, brochures, etc.
11. No Assignment. This Grant Agreement may not be assigned by the Grantee without prior written agreement by the City of Somerville.
12. Default and Termination. In the event of any dispute, claim, question or disagreement arising from or relating to this Grant Agreement or the breach thereof, the parties shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, they shall consult and negotiate with each

other in good faith, and recognizing their mutual interests, attempt to reach an equitable solution satisfactory to both parties. If the parties are unable to reach such a solution and the CPC alleges that the Grantee has failed to fulfill its material obligations set forth under the terms of this Grant Agreement and is in breach, the CPC shall deliver written notice to the Grantee indicating such. Upon the Grantee's receipt of said notice, the Grantee shall immediately cease to incur any additional expenses in connection with this Grant Agreement, and the Grantee shall have ninety days, or a reasonable time as agreed by the parties, to cure the breach. In the event the Grantee requires further time to correct the breach and demonstrates a good faith effort to do so, the Grantee and the CPC may extend the time to correct in writing by mutual agreement. If the Grantee fails to correct the breach, the CPC shall have the right, in its sole discretion, to terminate this Grant Agreement upon reasonable written notice to the Grantee. Notwithstanding the foregoing, upon immediate notification to the CPC, the Grantee shall not be deemed to be in breach for failure or delay in performance due to Acts of God or other causes factually beyond its control and without its fault or negligence.

13. Return of Funds.

- a. Upon completion of the Project, any funds granted to the Grantee under this Grant Agreement and not yet expended shall be returned forthwith to the City without further expenditure thereof.
- b. If the City determines that funds have been spent on purposes not included in the Grantee's application for CPA funds or otherwise not authorized by the CPC or under the CPA, the Grantee shall be liable to repay these funds to the City.
- c. In the event this Grant Agreement is terminated pursuant to the provisions of Section 12 hereof, any funds granted to the Grantee under this Grant Agreement and not yet expended shall be returned forthwith to the City without further expenditure thereof.
- d. If this Grant Agreement is terminated as a result of negligent or intentional acts or omissions of the Grantee, the Grantee shall be liable to repay to the City the entire amount of funding provided under this Agreement, and the City shall take such steps as are necessary, including legal action, to recover said funds.
- e. In the event the City is required to take legal action under this Grant Agreement, the Grantee shall be liable for all of the City's costs expended for the enforcement of this Grant Agreement, including but not limited to reasonable attorney's fees and court costs.
- f. All returned funds shall be deposited into the CPA Fund and shall be made available for future grants to other recipients.

14. Notice. Any and all notices, or other communications required or permitted under this Grant Agreement, shall be in writing and delivered in hand or mailed by certified mail, return receipt requested, or by other reputable delivery service to the parties hereto at the following address:

If to the Grantee:           Contact information specified on the face of this Grant Agreement

If to the CPC:               CPA Manager  
Somerville City Hall  
93 Highland Ave.  
Somerville, MA 02143

15. Severability. If any term or condition of this Grant Agreement or any application thereof shall to any extent be held invalid, illegal, or unenforceable by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Grant Agreement shall not be deemed affected thereby.
16. Governing Law. This Agreement constitutes the entire agreement between the parties hereto and may be amended only in writing executed by both the City of Somerville and the Grantee. Signatory below acknowledges and avers that he/she has the authority to execute this Agreement on behalf of the Grantee.

**Appendix B**  
*Disbursement Details*

The Grantee shall comply with the attached CPA Funds Disbursement Guidelines, made part hereof. The Guidelines require the Grantee to submit invoices to the City according to the Disbursement Schedule below. The Disbursement Schedule may be amended upon approval by the CPC.



### Disbursement Schedule

Phase #	Description	Anticipated Phase Time Period	Anticipated Invoice/Report Date	Phase Cost	Disbursement Amount	Disbursement as % of Grant Award
1a	-Purchase and install high-water alarm, environmental monitors, and back-up sump pump -Insulate attic & purchase and install exahust fan -Begin interior storm window project -Begin elevator design	11/1/15 - 1/31/16	Upon grant execution	\$76,836	\$69,152	41%
1b	-Complete interior storm window project -Complete elevator design -Purchase and install interior shades	2/1/16 - 4/30/16	2/1/16	\$76,836	\$69,152	41%
1c	Phase 1 retainage	n/a	Upon Phase 1 completion	\$0	\$15,367	9%
2a	Construction of basement interior perimeter drain	6/1/17 - 8/31/17	6/1/17	\$14,520	\$13,068	8%
2b	Phase 2 retainage	n/a	Upon Phase 2 completion	\$0	\$1,452	1%
<b>Total</b>					<b>\$168,191</b>	<b>100%</b>



JOSEPH A. CURTATONE  
MAYOR



## CITY OF SOMERVILLE, MASSACHUSETTS COMMUNITY PRESERVATION ACT CPA FUNDS DISBURSEMENT GUIDELINES

Grantees must follow the following guidelines to receive disbursement of CPA funds.

### **Requirements for Disbursement**

The City requires the following for disbursement of CPA funds:

1. **Appointment of Grantee Contact.** Grantees must appoint a single point of contact to be responsible for the CPA grant and to interact with the City.
2. **An executed grant agreement.** Grantees will receive CPA funds in the form of a grant from the City of Somerville, which will be governed by a grant agreement with the City. The grant agreement is a contractual document that will be signed by the following individuals: the Grantee's authorized representative, the CPA Manager (on behalf of the CPC), the Purchasing Director, the City Solicitor, the City Auditor, and the Mayor.
3. **A disbursement schedule.** The disbursement schedule will identify project phases and a disbursement amount for each project phase and will be included in the grant agreement. The City will reserve 10% of each grant as the final disbursement for every project.
  - a. Unless otherwise agreed to by the CPA Manager and Grantee, the default phase length will be three months, with disbursements released quarterly.
4. **Project-specific deliverables or milestones.** The CPA Manager and the Grantee will also identify a set of deliverables or milestones tied to each project phase, and disbursement will be tied to the completion of them (see below). These phase-specific deliverables/milestones will be agreed upon ideally prior to the execution of the Grant Agreement and at the latest prior to the commencement of each phase.
5. **An invoice and grant report for each project phase.** Grantees must submit an invoice for each disbursement of CPA funds and append to this invoice a grant report, using the CPA Grant Report Form provided by the CPA Manager. The invoice shall include the following information: Grantee name, Grantee remit address, invoice date, invoice number, purchase order number, and grant disbursement amount. The City will not release a disbursement unless the CPA Manager has approved and signed the corresponding invoice and Grant Report Form.
6. **Photos.** Grantees must submit at least three high-resolution photos of their project with each invoice and grant report. Grantees must submit photos of the project before work commences with their first invoice and grant report and photos of the completed project with their final invoice and

grant report. All photos must be submitted to the Somerville CPA flickr page:  
<https://www.flickr.com/groups/2845933@N21/>.

7. **Periodic on-site meetings.** The CPA Manager will visit the project site on a periodic basis to meet with the Grantee Contact and other relevant project staff to discuss and monitor progress. The CPA Manager will distribute notes that summarize the takeaways from each meeting and require Grantees to approve them as part of the grant report for that project phase.

### **Disbursement System**

The City will disburse funds to Grantees using either a phased disbursement system or a reimbursement system. Each Grantee will select its preferred system.

1. **Phased disbursement system.** Under a phased disbursement system, the City will forward fund each phase of the project. The City will only release disbursements for Phases 2 and beyond after all deliverables and milestones for the previous phase have been successfully completed (i.e., once the previous phase's deliverables/milestones have been reconciled). The following chart summarizes this system using an illustrative example:

Phased Disbursement System Example				
Phase #	Phase Time Period	Invoice/ Report Date	Grant Report Content	Disbursement Released (assuming 2 week processing time)
1	1/1 – 3/31	1/1	Discusses anticipated Phase 1 work	1/15
2	4/1 – 6/30	4/1	Reconciles Phase 1 & discusses anticipated Phase 2 work	4/15 IF Phase 1 is reconciled
3	7/1 – 9/30	7/1	Reconciles Phase 2 & discusses anticipated Phase 3 work	7/15 IF Phase 2 is reconciled
10% reserve	n/a	As early as 10/1	Reconciles all Project deliverables, including Phase 3 deliverables	10/15 IF all Project requirements are complete

2. **Reimbursement system.** Under a reimbursement system, the City will reimburse Grantees for expenses incurred. The City will only release the disbursement for each phase once the deliverables/milestones for that phase have been successfully completed, or reconciled. The following chart summarizes this system using an illustrative example:

Reimbursement System Example				
Phase #	Phase Time Period	Invoice/ Report Date	Grant Report Content	Disbursement Released (assuming 2 week processing time)
1	1/1 – 3/31	4/1	Reconciles Phase 1 & discusses anticipated Phase 2 work	4/15 IF Phase 1 is reconciled
2	4/1 – 6/30	7/1	Reconciles Phase 2 & discusses anticipated Phase 3 work	7/15 IF Phase 2 is reconciled
3	7/1 – 9/30	10/1	Reconciles Phase 3	10/15 IF Phase 3 is reconciled
10% reserve	n/a	As early as 10/1	Reconciles all Project deliverables	10/15 IF all Project requirements are complete

**Appendix C**  
*Forms*



**Certificate of Authority  
(Corporations Only)**

**Instructions:** Complete this form and sign and date where indicated below.

1. I hereby certify that I, the undersigned, am the duly elected Clerk/Secretary of  
**Somerville Historical Society**

(Insert Full Name of Corporation)

2. I hereby certify that the following individual **Barbara Mangum**  
(Insert the Name of Officer who Signed the Contract and Bonds)

is the duly elected **President** of said Corporation.  
(Insert the Title of the Officer in Line 2)

3. I hereby certify that on **October 17, 2015**  
(Insert Date: Must be *on or before* Date Officer Signed Contract/Bonds)

at a duly authorized meeting of the Board of Directors of said corporation, at which a quorum was present, it was voted that

**Barbara Mangum** **President**  
(Insert Name of Officer from Line 2) (Insert Title of Officer from Line 2)

of this corporation be and hereby is authorized to make, enter into, execute, and deliver contracts and bonds in the name and on behalf of said corporation, and affix its Corporate Seal thereto, and such execution of any contract of obligation in this corporation's name and on its behalf, with or without the Corporate Seal, shall be valid and binding upon this corporation; and that the above vote has not been amended or rescinded and remains in full force and effect as of the date set forth below.

4. **ATTEST:** *Evelyn de Battinelli* **AFFIX CORPORATE SEAL HERE**  
**Signature:** \_\_\_\_\_  
(Clerk or Secretary)

**Printed Name:** Evelyn Battinelli

**Printed Title:** Secretary

**Date:** December 14, 2015  
(Date Must Be *on or after* Date Officer Signed Contract/Bonds)

## INSURANCE SPECIFICATIONS

### INSURANCE REQUIREMENTS FOR AWARDED VENDOR ONLY:

Prior to commencing performance of any work or supplying materials or equipment covered by these specifications, the contractor shall furnish to the Office of the Purchasing Director a Certificate of Insurance evidencing the following:

#### A. GENERAL LIABILITY - Comprehensive Form

Bodily Injury Liability.....\$ One Million

Property Damage Liability.....\$ One Million

#### B. COVERAGE FOR PAYMENT OF WORKER'S COMPENSATION BENEFIT PURSUANT TO CHAPTER 152 OF THE MASSACHUSETTS GENERAL LAWS IN THE AMOUNT AS LISTED BELOW:

WORKER'S COMPENSATION.....\$ Statutory

EMPLOYERS' LIABILITY.....\$ Statutory

#### C. AUTOMOBILE LIABILITY INSURANCE AS LISTED BELOW:

BODILY INJURY LIABILITY.....\$ STATUTORY

1. A contract will not be executed unless a certificate (s) of insurance evidencing above-described coverage is attached.
2. Failure to have the above-described coverage in effect during the entire period of the contract shall be deemed to be a breach of the contract.
3. All applicable insurance policies shall read:  
**"CITY OF SOMERVILLE" as a certificate holder and as an additional insured** for general liability only along with a description of operation in the space provided on the certificate.

**Certificate Should Be Made Out To:**  
**City Of Somerville**  
**Purchasing Department**  
**93 Highland Avenue**  
**Somerville, Ma. 02143**

**Note: If your insurance expires during the life of this contract, you shall be responsible to submit a new certificate(s) covering the period of the contract. No payment will be made on a contract with an expired insurance certificate.**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/14/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wedgwood-Crane & Connolly Ins 19 College Ave Box 440313 Somerville, MA 02144-000	CONTACT NAME: WENDY SMITH PHONE (A/C No Ext): (617) 625-0781 FAX (A/C No): (617) 625-6460 E-MAIL ADDRESS: wendy@wccinsurance.com
INSURED SOMERVILLE HISTORICAL SOCIETY DBA SOMERVILLE MUSEUM 1 WESTWOOD ROAD SOMERVILLE, MA 02143	INSURER(S) AFFORDING COVERAGE INSURER A: AMERICAN EMPIRE SURPLUS LINES INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	14ML0195641	8/24/15	8/27/16	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATUS- TORY LIMITS OTH- ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Somerville listed as an additional insured.

This is a commercial package policy includes property and commercial general liability coverage  
Somerville Museum Community Preservation Act 2015-2016 Weatherization projects.

## CERTIFICATE HOLDER

## CANCELLATION

The City of Somerville Purchasing Dept 93 Highland Ave Somerville, MA 02143	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2010/05)

Phone: (617) 625-6600

Fax:

The ACORD name and logo are registered marks of ACORD

E-Mail:



*The Commonwealth of Massachusetts*  
*Secretary of the Commonwealth*  
*State House, Boston, Massachusetts 02133*

William Francis Galvin  
Secretary of the  
Commonwealth

Date: December 11, 2015

To Whom It May Concern :

I hereby certify that according to the records of this office,

**SOMERVILLE HISTORICAL SOCIETY**

is a domestic corporation organized on **November 09, 1898**

I further certify that there are no proceedings presently pending under the Massachusetts General Laws Chapter 180 section 26 A, for revocation of the charter of said corporation; that the State Secretary has not received notice of dissolution of the corporation pursuant to Massachusetts General Laws, Chapter 180, Section 11, 11A, or 11B; that said corporation has filed all annual reports, and paid all fees with respect to such reports, and so far as appears of record said corporation has legal existence and is in good standing with this office.



In testimony of which,  
I have hereunto affixed the  
Great Seal of the Commonwealth  
on the date first above written.

*William Francis Galvin*

Secretary of the Commonwealth

Certificate Number: 15126797910

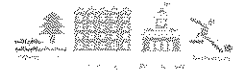
Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by: hma



**City of Somerville Community Preservation Act**

Somerville CPA

**Compliance with CPC Conditions**

<b>Project Name:</b>	Somerville Museum - Capital Improvements	
<b>Grantee Name:</b>	Somerville Historical Society	
<b>Grantee Address:</b>	1 Westwood Rd., Somerville, MA 02143	
<b>Grantee Contact Name, Email, &amp; Tel./Fax #:</b>	Barbara Mangum	BMangum411@aol.com
	617-331-7726	n/a
<b>CPC Conditions:</b>	1) Public access requirement. The Grantee agrees to execute a public access agreement with the City, the terms of which will be negotiated by the Grantee and the CPC.	
<b>I acknowledge the CPC's conditions and agree to comply with them, which includes providing information to the CPA Manager as requested:</b>		
<b>X</b> <b>Grantee Signature (Duly Authorized):</b>	Date Signed:	Dec 15, 2015
	Print Title:	President of the Trustees
	Print Name:	Barbara J. Mangum