

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL17-000013
File #: 16-001081

Organization name: Somerville Arts Council
Description: Free day of food and family-friendly activities for residents
Date(s): Saturday, June 24
Setup starts at (time): 10am
Cleanup after the event ends at (time): 5pm
Attendees:
Max attendance at one time: 1500
Maximum attendees accommodated:
Attendee fees or suggested donations: Free
Social or cultural benefits:
Free day of food and family-friendly activities for residents

Event name: Family Fun Day
Location: Trum Field
Rain date(s): Sunday, June 25
Event starts at (time): 12pm
Event ends at (time): 4pm

Total people attending: 3000
Total Somerville residents attending: 2500
What is your budget for this event:
Financial benefits:

Event Information	Yes/No	If yes, Describe
Food served?	Yes	SPS Food Services will be cooking barbecue food donated by local businesses
Alcohol served?	No	
Grill/open-flame device used?	Yes	SPS will bring and operate a grill
Streets blocked?	Yes	Franey Rd. will be blocked off to allow for safe entrance/exit for children
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	Yes	Will coordinate directly with Aux
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	Trum Field House will be open for bathroom use
Liability Insurance?	No	
Will any public parks be used?	Yes	Trum Field
Has the event occurred in the last two years?	Yes	June 25, 2016
Alcohol License?	No	

Approval Conditions:

Reviewer: Robert Maclaughlan, Fire Prevention, Approved with Conditions

1. Please call fire prevention to get permit for grill use

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. Food vendor must apply for temporary food permit.

Reviewer: Christine Morin, Public Works, Approved

Reviewer: John J. Long, City Clerk,

Reviewer: Jill Lathan, Recreation, Approved

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: David Monte, Police, Approved

Reviewer: John J. Long, City Clerk, Approved
