

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL24-000249

File #: 24-010190

Application for: Public Event

Organization name: Somerville Museum

Description: Jan 1 Flag Raising ceremony to celebrate the history of Somerville's first flag at Prospect Hill.

Date(s): January 1, 2025

Setup starts at (time): 8am (City Hall); 10am (Park)

Cleanup after the event ends at (time): 2:30pm

Entertainment: Procession from City Hall and music /speeches at the park

Attendees:

Max attendance at one time: 200

Maximum attendees accommodated: 200

Attendee fees or suggested donations: \$5 suggested donation

Social or cultural benefits:

Jan 1 Flag Raising ceremony to celebrate the history of Somerville's first flag at Prospect Hill.

Event Contact: Grace Bryan

Event name: Jan 1 Flag Raising ceremony

Location: Procession from City Hall to Prospect Hill Park. No road closures but police escort needed along Highland Avenue.

Rain date(s): n/a

Event starts at (time): 11:30 (City Hall); 12pm (Park)

Event ends at (time): 1:30pm

Temporary Structures: Stage, tents.

Total people attending: 200

Total Somerville residents attending: 200

What is your budget for this event: 2000

Financial benefits:

historical and community benefits not directly related to financial

Event Contact Phone: (617) 666-9810

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Flyers, digital promotion via social media
Food served?	No	
Caterer used?		
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Procession from City Hall to Prospect Hill Park. No road closures but police escort needed along Highland Avenue.
Sidewalks blocked?	No	
Describe any accessibility features available to attendees/participants		n/a
Arrangements:		
Police Detail:	Yes	Escort needed, similar to 9/1 event at Powder House
Parking (for Attendees)?	No	
Restrooms?	Yes	Are porta johns typically used for this event? I see it included in previous licenses.

Liability Insurance?	No	
Will any public parks be used?	Yes	Prospect Hill Park
Has the event occurred in the last two years?	Yes	Every year on 1/1

Approved By:

CS Mayor, Approved

Albert Bargoot, Approved

Kevin Roche, Approved

CS Traffic and Parking, Approved

Eric Weisman, Approved

Susan Yerkes, Approved with Conditions

Please make sure to get the Parks & Recreation permit.

Charles Breen, Approved

Timothy Mitsakis, Approved

Kimberly M. Wells, Approved