

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name Jumbo Stampede Homecoming Charity 5k Race
Description A 5K race for members of the Tufts University Community
Location (attach a route if applicable) Tufts Medford/Somerville campus. Parts of College Ave
Powderhouse Blvd, Packard Ave, and Curtis Street.
Date(s) Saturday, September 29, 2012 Rain date(s) none
Start time (include setup) 8:00am End time (include breakdown) 11:00am
Estimated maximum attendance at any one time 175
Attendee fees or suggested donations \$15 for students/ \$20 for staff/faculty/alumni
Will food be served? ☒ Y ☐ N If yes, describe Water, gatorade, snacks
Will alcohol be served? ☐ Y ☒ N If yes, describe _____
Will a grill/open-flame device be used? ☐ Y ☒ N If yes, describe _____
Will streets or sidewalks be blocked? ☐ Y ☒ N If yes, describe _____

Organization name Tufts University Alumni Association
Mailing address (to mail the license) Tufts Alumni Relations, 80 George St, ste 100-3, Medford, MA 02155
Contact person Samantha Snitow
Telephone 617-627-6882 Email samantha.snitow@tufts.edu

Have you made arrangements for:

Auxiliary Police? ☒ Yes ☐ No If yes, describe Contacting Jerry Carvillano
Police Detail? ☒ Yes ☐ No If yes, describe Tufts University Police Dept
Parking (for Attendees)? ☒ Yes ☐ No If yes, describe On-campus
Restrooms? ☒ Yes ☐ No If yes, describe Tufts facilities
Liability Insurance? ☒ Yes ☐ No If yes, describe Tufts has, runners must sign waiver

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Samantha Snitow Date 8/29/12
 Print name Samantha Snitow Phone 617-627-6882 Email samantha.snitow@tufts.edu
 Event name (taken from page 1) Jumbo Stampede Homecoming Charity 5K

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	X Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> Date <u>9-4-12</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

Approved <input type="checkbox"/> Denied <input type="checkbox"/> Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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Once signed, the Department should:

- ☐ Contact the applicant at the phone number/email address above to arrange for pick-up.
- ☒ Fax the application (no cover page) to the following fax number: 617-627-3938.
- ☐ Fax the application to the City Clerk at 617 625-4239.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
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Applicant signature Samantha Sinitow Date 8/29/12
 Print name Samantha Sinitow Phone 617-627-6852 Email samantha.sinitow@tufts.edu
 Event name (taken from page 1) Tribe Stampede Homecoming Charity 5K

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UNIVERSITY ADVANCEMENT

Office of Alumni Relations

August 30, 2012

Terence Smith
Traffic and Parking Department
133 Holland Street
Somerville, MA 02144

Dear Mr. Smith,

The Tufts University Office of Alumni Relations is planning our 4th annual Jumbo Stampede 5k Road Race, scheduled for Saturday, September 29, 2012, as part of Tufts' homecoming weekend festivities. We are requesting your sign-off for our city permit application. We have reached out to Jerry Carvalho and expect to be working with both the Somerville Auxiliary Police and the Tufts University Police Department together again for the fourth year.

The race starts at 9:00am on Powderhouse Boulevard near the Tufts University athletic track. We will be setting up and registering runners at J-field (shown on the attached route map) beginning at 8:00am. The race is mostly on our campus, and will also end at the Tufts University track. Most runners will finish between 9:30am and 10:00am, and the entire event will be over by 11:00am at the latest.

I have enclosed a map of course for your review. I noted where we have stationed officers in the past to direct traffic around the runners. We appreciate the help of your department /the Auxiliary Police in ensuring that we have a safe and successful race.

If I can answer any questions, please call me at 617-627-6882. Thank you again for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Samantha Snitow".

Samantha Snitow
2012 Jumbo Stampede Race Director
Assistant Director, Young Alumni and Student Programming
Tufts University Office of Alumni Relations

