



JOSEPH A. CURTATONE
MAYOR

CITY OF SOMERVILLE, MASSACHUSETTS COMMUNITY PRESERVATION COMMITTEE



Community Preservation Committee Position Description

The CPC is devoted to enhancing community preservation in Somerville. It has two primary responsibilities: 1) evaluating the needs of Somerville with regard to affordable housing, historic preservation, and open space/outdoor recreation; and 2) making recommendations to the Board of Aldermen regarding expenditures of Community Preservation Act funding for historic resources and open space/recreation land projects (the Somerville Affordable Housing Trust Fund serves as the housing arm of the CPC and reviews the affordable housing projects).

The CPC consists of nine volunteers, including four members from the general public and a member from each of the following bodies: the Planning Board, the Conservation Commission, the Historical Preservation Commission, the Parks and Open Space Department, and the Housing Authority. To ensure the selection of the most qualified applicants, Mayor Curtatone has formed a review committee composed of experts from the City and the community to review applications, conduct interviews, and nominate candidates for appointment. The Mayor will then make final candidate selections with approval from the Board of Aldermen.

The CPC typically meets once a month, on the fourth Wednesday of the month at 6:30pm. When the CPC is considering applications for funding, it is possible additional meetings will be held.

Being an effective committee member will require that you:

- Familiarize yourself with Somerville's affordable housing, historic preservation, and open space/outdoor recreation policies and needs
- Familiarize yourself with the law ([Community Preservation Act, MGL Chapter 44B](#)) that governs the Committee
- Attend meetings regularly
- Support CPA outreach and awareness raising efforts
- Foster good relations with other city departments, boards, and commissions
- Listen to and be responsive to community feedback
- Use fairness and objectivity when making decisions

Jessica Palacios Yamakawa
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Summary

Dedicated and focused Data Services Specialist who excels at prioritizing, completing multiple tasks simultaneously and following through to achieve project goals. Fluent in Spanish, French and English.

Highlights

- Geographic information systems.
- Counselor in sustainability.
- Geographic information systems.
- Programming and designing skills.
- eCommerce.

Accomplishments

Contributed to the development of low income communities in Latin America, Africa and Europe.

Experience

Data Services Specialist

June 2016 to Present

YouthBuild USA. Somerville, Massachusetts

Almost 6 months providing support to around 260 local YouthBuild programs reporting performance data through online data systems and virtual and in-person training in the use of these data systems.

Office Manager

June 2014 to November 2016

Convenient Home Care Services Inc. Waltham, Massachusetts

2 years providing virtual and in-person administrative support to the CEO of the company, Human Resources management, management of supplies, communication, databases and technology.

Outreach Representative

July 2015 to February 2016

Next Step Living Inc. Boston, Massachusetts

8 months making easy, affordable and rewarding for homeowners to adopt innovative energy-saving solutions.

Field Representative

June 8th to June 29th 2015

SAHA GLOBAL, Tamale - Ghana.

Close to one month monitoring and Implementing Sustainable Solar Businesses to solve community's need for electricity.

Field Representative

June 2014 to January 2015

E-Daoco, Lima - Peru.

8 months informing about Sustainable Construction to solve community's need for affordable housing.

Education

Master of Human Sciences: Sustainability, 2014

University of Orleans – Orleans, Loiret, France

Faculty of Geography

Department GEOGRAM (Geography and Planning). Specialty in Sustainable Development

Bachelor of Science: Computer Science, 2010

University of Orleans – Orleans, Loiret, France

Faculty of Science.

Department of Computer Science. Specialty in Computer Science applied to Management