



The Commonwealth of Massachusetts Department of Environmental Protection

Address: 100 Cambridge Street, Suite 900, Boston, MA 02114

Phone: 617-292-5500

Maura T. Healey
Governor

Kim Driscoll
Lieutenant Governor

Rebecca Tepper
Secretary

Bonnie Heiple
Commissioner

November 12, 2025

Katjana Ballantyne
Mayor
City of Somerville
93 Highland Avenue
Somerville, MA 02143

Dear Mayor Ballantyne:

Congratulations! It is my pleasure to inform you that the Massachusetts Department of Environmental Protection (MassDEP) has awarded the City of Somerville Recycling Dividends Program funds under the Sustainable Materials Recovery Program. The City of Somerville has earned 7 points and will receive \$28,000. Your municipality has also been awarded \$5,000 in funding for Drop Off Equipment for a Paint Shed, as well as \$31,00 for a waste reduction project proposal for a Household Hazardous Waste Facility Upgrade.

The Sustainable Materials Recovery Program (SMRP) was created under 310 CMR 19.300-303 and the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. This year, we are awarding more than \$4.2 million in SMRP funding to 291 municipalities and regional groups.

Recycling programs play a vital role in limiting our dependence on landfills and incinerators, reducing greenhouse gas emissions, and supporting economic activity in the Commonwealth. Recycling Dividend Program funds foster investment in local programs including recycling equipment, organics diversion, outreach and education, pilot programs, school recycling, toxics reduction, and more. Please refer to the [RDP Approved Expenses List](#) for more information. MassDEP has invested in developing nationally recognized tools to assist municipalities with reducing recycling contamination and improving public awareness of smart recycling practices.

We encourage you to utilize the [Recycling IQ Kit](#) and [Recycle Smart MA](#) website and to consult with your MassDEP [Municipal Assistance Coordinator](#) for assistance in implementing these best practices.

To accept your grant award, please sign and return the attached RDP Contract via email to Cathy Doodnauth at Cathy.Doodnauth@mass.gov before **January 15, 2026**. After we receive your signed RDP contract, funds will be sent to your community. Also see the enclosed Checklist for instructions related to the Drop Off Equipment grant, and the Waste Reduction Grant. The receipt of grant funds is contingent upon the grantee being able to certify that it will comply with the Massachusetts General Laws, including G.L. c. 40A, § 3A, the MBTA Communities Act. Compliance with the MBTA Communities Act is determined by the Executive Office of Housing and Livable Communities.

Should you have any questions, please email Rachel Smith at Rachel.Smith@mass.gov. Thank you for your continued commitment to recycling and waste reduction in Massachusetts.

Sincerely,



Bonnie Heiple, Commissioner

Meghan Kelly

From: Nikki Spencer
Sent: Thursday, November 13, 2025 8:37 AM
To: Eric Weisman; Grants; Christine Blais
Cc: Mayor
Subject: FW: Congratulations! Somerville 2025 SMRP Grant Award
Attachments: Somerville 2025 SMRP Award Letter.pdf; Somerville Spring25 RDP Contract.pdf; Spring25_Checklist_RDP.pdf; Spring25_Checklist_DOEquip Paint Shed.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Kate, To Review

Hi folks – FYI!

N

From: Beucler, Alison D (DEP) <Alison.D.Beucler@mass.gov>
Sent: Wednesday, November 12, 2025 3:02 PM
To: Mayor <Mayor2@somervillema.gov>
Cc: Eric Weisman <eweisman@somervillema.gov>; Cochran, Ron H (DEP) <Ron.H.Cochran@mass.gov>
Subject: Congratulations! Somerville 2025 SMRP Grant Award

Dear Municipal Recycling Official,

We are pleased to inform you that your municipality has been awarded a Sustainable Materials Recovery Program (SMRP) Municipal Grant from the Massachusetts Department of Environmental Protection (MassDEP). The terms and conditions of your grant are outlined in the attached award documents. Please sign and return via email the attached RDP Contract and the other SMRP Grant Checklist as per the instructions provided on the Grant Checklist documents. This will help expedite your awards. As for your additional waste reduction project award for a Hazardous Waste Facility Upgrade, MassDEP will follow up directly in the coming weeks, to set up a meeting and determine next steps. Should you have any questions, please email [Rachel Smith](#), Grant Manager, for the SMRP Grant Program.

Congratulations and thank you for the work you do to reduce waste, reuse, and improve recycling in the Commonwealth.

MassDEP Municipal Waste Reduction Branch

Sincerely,

Alison Beucler | Regional Planner
Municipal Waste Reduction Branch
Massachusetts Department of Environmental Protection
Mobile: 857-324-1233

City of Somerville Public Records Notice

Please be advised that the Massachusetts Attorney General has determined that email is a public record unless the content of the email falls within one of the stated exemptions under the Massachusetts Public Records Laws.

**GRANT SCOPE OF WORK
BETWEEN THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF ENVIRONMENTAL PROTECTION (“MassDEP”)
AND THE CITY OF SOMERVILLE (“Grantee”)**

Pursuant to the Green Communities Act, relevant provisions of which are codified at M.G.L. c. 25A, Section 11F(d) and the regulations promulgated thereunder at 310 CMR 19.300 and in support of the Massachusetts Solid Waste Master Plan developed pursuant to M.G.L. c. 16, Section 21, MassDEP has awarded the City of Somerville (“Grantee”) a Sustainable Materials Recovery Program Grant for a Drop-off Paint Shed (“Grant”) valued at up to \$5,000. This Grant will assist Grantee with establishing or expanding diversion programs for targeted materials at a municipal recycling drop-off or transfer station. The Grantee shall comply with the specific terms and conditions described below in the performance of the Grant. MassDEP and Grantee shall collectively be referred to as the Parties.

Duration of the Grant: This grant expires on **June 30, 2026**. Invoicing and Reporting deadlines are described below.

RESPONSIBILITIES OF THE GRANTEE

1. **Authority:** The signatory of this Grant Scope of Work is authorized by the governing body of the Grantee to enter into this Grant Scope of Work on behalf of the Grantee and accept and utilize this Grant.
2. **Commonwealth Terms and Conditions:** The Grantee shall comply with the Commonwealth Terms and Conditions and other requirements set forth in the Grantee’s executed Master Agreement.
3. **Failure to Comply:** If, in the judgment of MassDEP, the Grantee fails to comply with any of its responsibilities as identified in the Grant Scope of Work, then, at the election of MassDEP, (a) the Grantee may be deemed ineligible to participate for what time remains of the Grant period; and/or (b) title to all Grant materials purchased with these Grant funds immediately and without any further steps shall be transferred to MassDEP; and/or (c) MassDEP may find the Grantee not eligible to seek another Sustainable Materials Recovery Program Grant for up to three years; and/or (d) the Grantee shall repay the Grant funds to MassDEP within 90 days. MassDEP may provide written notice to the Grantee of any such failure to comply. Such notice may provide a time period and manner for the Grantee to cease or remedy the failure. Such notice from MassDEP of any such failure by the Grantee is not a precondition to MassDEP’s right to select options (a), (b), (c) and or (d) above. The Grantee shall follow the instructions of MassDEP regarding possession of the Grant materials (e.g., collection container). The Parties hereby agree to execute any and all documents necessary to accomplish said transfer. Furthermore, the Grantee shall transfer or arrange to transfer actual possession of said materials to an authorized representative of the Commonwealth of Massachusetts or its designee.
4. **Recycling in Practice:** The Grantee has established paper, bottle, and can recycling in all municipal buildings, offices and meeting spaces, including schools. The Grantee shall continue such paper, bottle and can recycling during the term of the Grant.
5. **Notification of Buy Recycled Policy:** The Grantee has established a written policy which promotes a preference for the purchase of recycled products in lieu of non-recycled products and distributes an annual notification of the Buy Recycled Policy, ordinance or bylaw to all staff, department heads and employees with purchasing authority. This notice shall be sent from the Mayor, Board of Selectmen, Town Manager, Town Administrator or Chief Purchasing Officer and highlights specific opportunities to buy recycled products, the benefits of buying recycled products, and encourages the purchase of these products. The Grantee shall continue to send an annual notification during the term of the Grant.
6. **Use of Grant Funds:** Grant funds are to be used for a Drop-off Paint Shed to collect paint. Funds must be used to purchase a shed or other type of rigid, weather-proof structure. Grantee must meet the following conditions:
 - a. Equipment shall be utilized only for the collection and recycling of paint for a minimum of 5 years unless otherwise approved in writing by MassDEP.
 - b. Equipment must be permanently labeled with MassDEP’s logo and “Funded by a grant from MassDEP.”
7. **Invoicing:** All Grant funds are disbursed on a reimbursement basis only. After expending funds for an eligible expense, the Grantee shall submit a request for reimbursement (“invoice”) to MassDEP, accompanied by the documentation listed below. **Invoices must be submitted by June 30, 2026.** The Grantee shall submit one request for reimbursement of equipment and signage for approved expenditures accompanied by the following documentation:
 - a. Proof of purchase in the form of an invoice which lists the vendor name and address, item purchased,

- item price, extended price and shipping costs, if any;
 - b. Evidence that the Grantee's program is operational, including the destination of collected material; and
 - c. Photograph(s) of the equipment in use at the recycling center or transfer station, including signage.
- 8. Property Rights: Upon delivery from the vendor, the Grantee shall retain exclusive possession of the equipment, subject to the provisions of this Grant Scope of Work. The Grantee shall be solely responsible to ensure the equipment against damage, theft or loss during the time in which said equipment is in the possession, custody, or control of the Grantee. For the duration of this Grant, 1) the Grantee shall not sell, lease, loan or otherwise transfer rights or possession to the Grant materials unless it has received prior written authorization from MassDEP, and 2) if the Grantee determines any or all of the Grant materials are not needed for the granted use, the Grantee shall assist MassDEP in the transfer of the Grant materials to (an) other municipality(ies), or be given authorization to surplus the materials if MassDEP determines that the Grant materials have no value to the Commonwealth.
- 9. Reporting: Grantee shall file an annual Recycling and Solid Waste survey by February 15, via ReTRAC, for the duration of this Grant. Failure to comply with these reporting requirements may jeopardize future grant awards.
- 10. Publicity and Outreach:
 - a. All outreach materials and publicity tools (i.e., press releases, media advisories, educational materials, etc.) issued by the Grantee in conjunction with or as a result of this Grant shall include the following language: "This project is funded in part by a Grant from the MassDEP".
 - b. The Grantee should be prepared to provide a public presentation on the results or findings of the Grant at the request of MassDEP.
- 11. Environmental Compliance: The Grantee understands receipt of a grant from MassDEP does not in any way imply that the Grantee is in compliance with applicable environmental regulations. This Grant Scope of Work shall not be construed as, nor operate as, relieving the Grantee or any other person of the necessity of complying with all applicable federal, state, and local laws, regulations and approvals. The Grantee's facility(ies) are subject to inspection at any time by MassDEP and noncompliance with applicable environmental regulations may result in formal enforcement actions, including penalties.
- 12. Addendums: Should MassDEP award additional Grant funds, an addendum to the Grant Scope of Work shall be provided to the Grantee. The same terms and conditions apply to the addendum.

IN WITNESS WHEREOF, MassDEP and the Grantee hereby execute this Grant Scope of Work.

COMMONWEALTH OF MASSACHUSETTS

By: _____ (Date)
 John Fischer, Deputy Division Director, Solid Waste
 Department of Environmental Protection

City of Somerville
 Municipal Official(s) Authorized to sign: **Mayor**

By: _____ (Date)
 (Signature)

 (Print Name) (Title)