

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL19-000250

File #: 16-001672

Application for: Public Event

Organization name: Tufts University Graduate Student Council

Description: 23rd annual 5K run/walk around the Tufts Medford campus. All funds raised will be donated to Respond Inc., and Project Hope.

Date(s): 04/19/20

Setup starts at (time): 7am

Cleanup after the event ends at (time): noon

Entertainment: None

Attendees:

Max attendance at one time: 100

Maximum attendees accommodated: 150

Attendee fees or suggested donations: \$20 registration fee to run/walk

Social or cultural benefits:

Members of the community will come together to participate in a charity run.

Event Contact: Keith Baillargeon

Event name: 23rd Annual Tufts University Graduate Student Council Charity 5K

Location: We will be starting the race at the Tufts Field House. The race will continue along the race route (see attachment) and conclude at the Tufts Field House.

Rain date(s): None

Event starts at (time): 9am

Event ends at (time): 11am

Temporary Structures: None

Total people attending: 100

Total Somerville residents attending: 50

What is your budget for this event: \$4,000

Financial benefits:

Any business that donates to the event will be featured on all advertisements and t-shirts.

Event Contact Phone: 603-915-6165

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Emailing local running clubs and social media posted on community Facebook pages.
Food served?	Yes	Individually packaged granola bars and fruit snacks will be provided.
Caterer used?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Police Detail:	Yes	Tufts University police department will provide a police detail of 3 police officers.
Parking (for Attendees)?	Yes	Tufts has free parking lots in close proximity to the starting line.
Restrooms?	Yes	Tufts Remis Sculpture garden is an indoor atrium with access to bathrooms.
Liability Insurance?	Yes	Waivers will be signed to release Tufts of all liability.
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	April 2019 May 2018

Approval Conditions:

Reviewer: Maureen Lee, ISD Health, Complete

1. Since commercial packaged snacks and bottled water will be provided a temporary permit is not required.

Approved By:

CS Mayor, Approved

Timothy Mitsakis, Approved

CS Traffic and Parking, Approved

Christine Morin, Approved

Robert Maclaughlan, Approved

John J. Long, Approved

