

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL25-000035

File #: 22-000078

**Application for:** Public Event

**Organization name:** Somerville Museum

**Description:** The 250th annual Patriots' Day celebration at Foss Park. We will have games led by event organizers and community volunteers. All attendees will be encouraged to join in the game stations, enjoy the period refreshments, and visit the local history and souvenir tables.

**Date(s):** 04/21/2025

**Setup starts at (time):** 8:00AM

**Entertainment:** We will have music, speeches and poetry. Colonial games and activities, refreshments, and the opportunity to greet Paul Revere.

## Attendees:

Max attendance at one time: 50

Maximum attendees accommodated: 250

**Attendee fees or suggested donations:** This event is free

## Social or cultural benefits:

We will celebrate American history, honor heroes, and foster community. Attendees will understand more about American History in Somerville. A day to participate in community events and activities. A day to consider the values that define America, such as freedom, compassion, and resilience, and how they relate to our community today.

**Event Contact:** Anna-Celestrya Carr

**Event name:** Somerville Patriots Day Colonial Fair

**Location:** Foss Park on Broadway

**Rain date(s):** n/a

**Event ends at (time):** 1:30 PM

**Temporary Structures:** 18 tables and 20 chairs to accompany them at the Park

staging, podium, and 20-25 chairs

We also need electricity, a lectern w. a microphone, plus a standing microphone that can be moved up and down for the youth reading poems on the stage,

If the forecast predicts rain (as hopefully snow is finally out of season!), we would appreciate 10 City pop-up tents /canopies to cover some of the key tables, such as food /drinks, sales items, and paper goods.

4-5 garbage cans/boxes

porta-potty

Total people attending: 250

Total Somerville residents attending: 200

**What is your budget for this event:** 1,550

## Financial benefits:

Increased tourism. Visitors will be encouraged to patronize local businesses before and after the festival.

**Event Contact Phone:** 617-666-9810

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## Event Information

Open to the public?

Yes/No

Yes

If yes, Describe

We will spread the word via the Museum's social media channels, posters in local businesses, social media channels for history lovers, Somerville Residents, and 250th tourism sites (ex State Office of Travel and Tourism event board).

Food served?

Yes

Yes we will invite food trucks.

Caterer used?

No

Alcohol served?

No

Grill/open-flame device used?

No

Streets blocked?	No	
Sidewalks blocked?	No	
Describe any accessibility features available to attendees/participants		For accessibility information, please visit <a href="http://sommervillema.gov/accessibility">sommervillema.gov/accessibility</a> .
<b>Arrangements:</b>		
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	Yes	If not provided by DPW we will rent a portable toilet, make arrangements for its delivery and removal after the event weekend. We will pay for it. We will supervise its placement by the company.
Liability Insurance?	Yes	The Museum carries full liability insurance for its events.
Will any public parks be used?	Yes	Foss Park
Has the event occurred in the last two years?	Yes	April 15, 2024

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**Approved By:**

**CS Mayor, Approved**

**Albert Bargoot, Approved**

**Maureen Lee, Approved with Conditions**

Coordinators Checklist - A Completed Coordinators Checklist must be submitted to ISD Health 30 days prior to the event.

Vendor Temporary Food License - Each vendor must submit a completed Temporary Food License Application and supporting documents, on Citizenserve, 14 days prior to the event. Please note, submitting an application does not insure a license will be issued.

**Kevin Roche, Approved**

**CS Traffic and Parking, Approved**

**Eric Weisman, Approved with Conditions**

Foss Park is a DCR property. Please get all required permission from DCR before the event.

**Susan Yerkes, Approved**

**Charles Breen, Approved with Conditions**

Food trucks must contact Fire Prevention to inquire about any necessary permits.

**Rico Isidoro, Approved**

**Kimberly M. Wells, Approved**