

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL26-000016

File #: 26-006991

**Event Name:** SALUTE TO SERVICE PARADE

**Business Name:** CITY OF SOMERVILLE VETERANS' SERVICES

**Application Type:** Public Event License

**Location:** 541 Broadway

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## APPLICANT

**Company Name:** DEPARTMENT OF VETERAN SERVICES-admin

**Contact Name:** MICHAEL MANOOGIAN

**Business Address:**  
167 HOLLAND ST 3RD FLOOR  
SOMERVILLE, MA 02144

**Home Address:**  
167 HOLLAND ST 3RD FLOOR  
SOMERVILLE, MA 02144

**Work Phone:**

**Home Phone:**

**Email:** MMANOOGIAN@SOMERVILLEMA.GOV

**# of days:** 1

**Does this event occupy a public space or significantly affect nearby residents?:** Yes

**Are you the party applying for the Public Event License?:** Yes

**Describe the location in detail:** PARADE ROUTE from CITY HALL, DOWN HIGHLAND AVE TO CEDAR TO FRANEY ROAD ENDING AT TRUM FIELD

**In the last 5 years, have you been found guilty, liable, or responsible, in any judicial or administrative proceeding, for any violation of the City Wage Theft Ordinance or any State or Federal laws or regulations regulating the payment of wages? [City Wage Theft Ordinance](#):** No

**Date:** 05/16/2026

**Event Setup Begins:** 08:00 AM

**Start Time:** 11:00 AM

**End Time:** 03:00 PM

**Event Cleanup Ends:** 04:00 PM

**Do You Have a Proposed Rain Date for Your Public Event?:** No

**Organization name; if none, your name:** CITY OF SOMERVILLE VETERANS' SERVICES

**Describe any social or cultural benefits of this event for Somerville residents :** Letting the armed services know we appreciate all they've done for us

**Describe any financial benefits of this event for Somerville businesses or organizations:** ALL WELCOME VETERANS' PARADE

**What is the budget for this event?:** 150000.00

**Complete Mailing Address :** 167 HOLLAND ST SUITE 322 SOMERVILLE, MA 02144

**Contact name for follow-up questions (Will be available to the public):** DIRECTOR JEROME THOMAS

**Email:** JTHOMAS@SOMERVILLEMA.GOV

**Phone (Will be available to the public):** 617 625 6600X4710

**Event Name :** SALUTE TO SERVICE PARADE

**Describe the Event:** parade celebrating all military branches with marching bands

**Describe any Entertainment at the Event (if none, type None):** MARCHING BANDS PARADE ACTS

**Describe any tents, inflatables, or other temporary structures to be used (if none, type None):** TENTS AT CONCOURSE, TENT FOR COMMENTATORS, TENTS AT TRUM FIELD, the tent dimensions from DPW are 10'x10' and 20'x20'

**Describe any accessibility features available to attendees/participants:** WILL WORK WITH ADA

**Estimated maximum attendance at one time :** PUBLIC EVENT ATTENDEES

**Estimated total number of people attending:** ENTIRE CITY WITHIN SAFETY

**Estimated total number of Somerville residents attending :** OPEN TO ALL RESIDENTS

**Maximum number of attendees you will accommodate:** ALL ARE WELCOME WITHIN SAFETY

**Attendee fees or suggested donations :** N/A

**Will this event be open to the public?:** Yes

**Describe your outreach/publicity:** WORD OF MOUTH FLYERS COMMS DEPT PRESS RELEASE SOCIAL MEDIA

**Will food be served?:** Yes

**If yes, describe::** Food Trucks at Trum Field, local businesses will be given the opportunity to set up tables with samples of their food

**Will the event be catered?:** No

**Will a grill/open-flame device be used? :** No

**Will any streets be blocked? :** Yes

**If yes, describe::** SPD WILL BLOCK NECESSARY ROADS

**Road to be closed:** ALONG PARADE ROUTE

**Cross street where road closure will start:** WALNUT/HIGHLAND

**Cross street where road closure will end:** CEDAR AND BROADWAY

**Will any sidewalks be blocked? :** No

**Will any public parks be used? :** Yes

**If yes, name of park(s) :** PARADE ENDS AT TRUM WITH ACTIVITIES TO FOLLOW

**Has this event occurred in the last two years? :** Yes

**If yes, prior dates :** 5/28/24,5/25/25

**Police Detail :** Yes

**If yes, describe::** SPD IS INVOLVED IN THE PLANNING

**Parking for Attendees :** No

**Restrooms :** Yes

**If yes, please describe the restrooms being provided, and if you are providing portable toilets, state how they will be delivered and removed::** ON CONCOURSE, AT TRUM WHERE PARADE ENDS, WILL COORDINATE WITH DPW AND VENDOR FOR SET UP AND REMOVAL

**Liability Insurance :** No

### **Approval Conditions:**

**Reviewer:** Albert Bargoot, ISD Building, Approved with Conditions

1. CONDITION apply for a building permits to install the tents.

**Reviewer:** Maureen Lee, ISD Health, Approved with Conditions

1. Approved with the conditions (1) a Coordinators checklist is submitted 30 days prior to the event. (2) Food vendors submit a Temporary Food License application 30 days prior to the event. Please contact Arturo Vazquez if there are questions.

**Reviewer:** CS Mayor, Mayor's Office, Approved

**Reviewer:** Kevin Roche, Engineering, Approved

**Reviewer:** Eric Weisman, Public Works, Approved

**Reviewer:** Yianny Tsirigotis, Recreation, Approved

**Reviewer:** Charles Breen, Fire Prevention, Approved

**Reviewer:** Suzanne Rinfret, Traffic and Parking, Approved

**Reviewer:** Mackenzie Richardson, Police, Approved

**Reviewer:** Kimberly M. Wells, City Clerk, Approved

**Reviewer:** Jesse Moos, Engineering, Complete