

PUBLIC EVENT PERMIT APPLICATION
 City of Somerville, Commonwealth of Massachusetts

Done

Date 7/28/2010

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Prospect Hill Block Party & Potluck

Description potluck, picnic and music for neighbors and friends

Location Street closed between Prospect Hill Pkwy and Greenville St. We will also use Prospect Hill Park

Date and time Sunday Sept. 12 3pm - 7pm

Rain date and time (if applicable) ~~(to be requested)~~ Oct 3rd 3-7pm

Estimated maximum attendance at any one time 150

Attendee fees or suggested donations n/a

Organization name Michelle Nicholasen

Mailing address 15 Munroe St, Somerville 02143

Telephone 617-515-7829

Have you made any arrangements for:

Auxiliary Police? Yes No If yes, describe _____
 Security? Yes No If yes, describe _____
 Parking? Yes No If yes, describe _____
 Food? Yes No If yes, describe potluck, see attached picnics
 Restrooms? Yes No If yes, describe _____
 Liability Insurance? Yes No If yes, describe _____

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 CITY CLERK'S OFFICE
 SOMERVILLE MA

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature M. Nichol Date 7/28/2010
 Applicant name (print) Michelle Nichol Applicant phone 617-515-7829
 Event name (taken from page 1) Prospect Hill Block Party

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7/28/2010</u> <u>Charles Hill</u> Police Chief or Designee Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7-28-10</u> <u>Stacy M. [Signature]</u> Traffic and Parking Director or Designee Conditions: _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ <u>[Signature]</u> DEW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____

 Health Inspector or Designee
 Conditions: _____

Once signed, the Department should:

~~Contact the applicant at the phone number above to arrange for pick-up.~~

~~Fax the application (no cover page) to the following fax number: _____~~

Fax the application to the City Clerk at 617 625-4239.



PLEASE FAX BY AUG. 20th

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Applicant signature Michelle Nicholasen Date 7/28/2010
 Applicant name (print) Michelle Nicholasen Applicant phone 617-515-7829
 Event name (taken from page 1) Prospect Hill Block Party

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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7/28/10</u> <u>[Signature]</u> Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>8/3/10</u> _____ Chief Fire Engineer or Designee Conditions: <u>[Signature]</u> _____ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>7-28-10</u> <u>[Signature]</u> Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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