

# PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL19-000179

File #: 19-014011

**Application for:** Public Event

**Organization name:** Prospect Hill Block Party

**Description:** Gathering of Neighbors for potluck, grilling and games

**Date(s):** September 15th, 1-4 pm

**Setup starts at (time):** 12

**Cleanup after the event ends at (time):** 5

**Entertainment:** neighborhood musicians

**Attendees:**

Max attendance at one time: 100

Maximum attendees accommodated: 100

**Attendee fees or suggested donations:** N/A

**Social or cultural benefits:**

Neighborhood community building and historic education/access to the Tower

**Event Contact:** Mandy DeBurro

**Event name:** Prospect Hill Annual Park Picnic

**Location:** We are requesting Munroe street blocked off from Walnut to Bigelow and Prospect Hill Parkway / Prospect Hill Ave from Stone to Boston. AND we would love to have the Tower open as we have in the past. AND we only require 5 trash and recycling bins

**Rain date(s):** none

**Event starts at (time):** 1

**Event ends at (time):** 4

**Temporary Structures:** N/A

Total people attending: 100

Total Somerville residents attending: 100

**What is your budget for this event:** N/A

**Financial benefits:**

N/A

**Event Contact Phone:** 617-623-4159

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Event Information	Yes/No	If yes, Describe
Open to the public?		
Food served?	Yes	potluck, grilling
Caterer used?	No	
Alcohol served?	No	
Grill/open-flame device used?	Yes	gas grills
Streets blocked?	Yes	We are requesting Munroe street blocked off from Washington to Bigelow and Prospect Hill Parkway / Prospect Hill Ave from Stone to Boston
Sidewalks blocked?	No	
<b>Arrangements:</b>		
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	Yes	Playground and tower only of prospect hill park
Has the event occurred in the last two years?	Yes	09/15/2018, 09/16/2017, 09/17/2016, 9/18/2015

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## Approval Conditions:

**Reviewer:** Robert Maclaughlan, Fire Prevention, Approved with Conditions

1. With street closures for events, any items in the street must be easily removed in the event of an emergency to allow emergency vehicle access

**Approved By:**

**John J. Long, Approved**

**CS Mayor, Approved**

**CS Traffic and Parking, Approved**

**Robert Maclaughlan, Approved with Conditions**

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**Scott Whalen, Approved**

**Jill Lathan, Approved**

**Christine Morin, Approved**