

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL25-000152

File #: 25-025114

Event Name: Truck O' Treat 2025

Business Name: Mayor's Office, City of Somerville

Application Type: Public Event License

Location: 93 HIGHLAND AVE

APPLICANT

Company Name: City of Somerville, Mayors Office

Contact Name: Midalys Rosario

Business Address:

Home Address:

93 Highland Avenue
Somerville, MA 02143

Work Phone:

Home Phone:

Email: mrosario@somervillema.gov

of days: 1

Does this event occupy a public space or significantly affect nearby residents?: Yes

Are you the party applying for the Public Event License?: Yes

Describe the location in detail: City hall concourse, blocking traffic in City Hall parking lot in front of 1895 building between flag poles and high school.

In the last 5 years, have you been found guilty, liable, or responsible, in any judicial or administrative proceeding, for any violation of the City Wage Theft Ordinance or any State or Federal laws or regulations regulating the payment of wages? [City Wage Theft Ordinance](#): No

Date: 10/23/2025

Event Setup Begins: 04:00 PM

Start Time: 05:00 PM

End Time: 07:00 PM

Event Cleanup Ends: 08:00 PM

Do You Have a Proposed Rain Date for Your Public Event?: Yes

Date: 10/30/2025

Start Time: 05:00 PM

End Time: 07:00 PM

Organization name; if none, your name: City of Somerville, Mayor's Office

Describe any social or cultural benefits of this event for Somerville residents : Families will have a safe contained area to safely trick-or-treat with Somerville residents as well as get to know City Hall departments and staff and any upcoming events/meetings the City is hosting.

Describe any financial benefits of this event for Somerville businesses or organizations: N/A

What is the budget for this event?: \$5,000.00

Complete Mailing Address : 93 Highland Avenue Somerville, MA 02143

Contact name for follow-up questions (Will be available to the public): Midalys Rosario

Email: mrosario@somervillema.gov

Phone (Will be available to the public): 857-274-2677

Event Name : Truck O' Treat 2025

Describe the Event: Face painting, yard games, and giveaways.

Describe any Entertainment at the Event (if none, type None): Music will be played on speakers.

Describe any tents, inflatables, or other temporary structures to be used (if none, type None): Folding tables.

Describe any accessibility features available to attendees/participants: Most of the event will be accessible to all individuals. Will be done on level surface accessible to wheelchairs.

Estimated maximum attendance at one time : 200

Estimated total number of people attending: 350

Estimated total number of Somerville residents attending : 350

Maximum number of attendees you will accommodate: 350

Attendee fees or suggested donations : N/A

Will this event be open to the public?: Yes

Describe your outreach/publicity: Social media/press release

Will food be served?: Yes

If yes, describe:: Prepackaged sealed candy

Will the event be catered?: No

Will a grill/open-flame device be used? : No

Will any streets be blocked? : Yes

If yes, describe:: Through traffic in City Hall plaza parking lot will be blocked off.

Road to be closed: Highland Avenue

Cross street where road closure will start: City Hall Plaza

Cross street where road closure will end: City Hall Plaza

Will any sidewalks be blocked? : No

Will any public parks be used? : No

Has this event occurred in the last two years? : Yes

If yes, prior dates : 10/26/2023, 10/24/2024

Police Detail : No

Parking for Attendees : Yes

If yes, describe:: Street parking on Highland Avenue

Restrooms : Yes

If yes, please describe the restrooms being provided, and if you are providing portable toilets, state how they will be delivered and removed:: City Hall restrooms

Liability Insurance : No

Approval Conditions:

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: Kevin Roche, Engineering, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Eric Weisman, Public Works, Approved

Reviewer: Jesse Moos, Engineering, Complete

Reviewer: Charles Breen, Fire Prevention, Approved

Reviewer: Mackenzie Richardson, Police, Approved

Reviewer: Kimberly M. Wells, City Clerk, Approved