



**PUBLIC EVENT PERMIT APPLICATION**  
 City of Somerville, Commonwealth of Massachusetts

Event name Ross Richmond Campaign Event

Description Hot dog giveaway at CVS parking lot

Location (attach a route if applicable) parking lot of 532 Medford St. (CVS, Magoon Sq) non-parking space (see photo)

Date(s) 10/26, 10/27 11/2, 11/3 Rain date(s) \_\_\_\_\_

Start time (include setup) 11am End time (include breakdown) 4pm

Estimated maximum attendance at any one time 15 people

Attendee fees or suggested donations no

Will food be served?  Y  N If yes, describe cooked hot dogs

Will alcohol be served?  Y  N If yes, describe \_\_\_\_\_

Will a grill/open-flame device be used?  Y  N If yes, describe gas or charcoal

Will streets or sidewalks be blocked?  Y  N If yes, describe \_\_\_\_\_

Organization name Ross Richmond for School Committee

Mailing address (to mail the license) prefer to pick up (please call/email)

Contact person Amy Bauman

Telephone 617 504 2095 Email abauman55@gmail.com

Have you made arrangements for:

- Auxiliary Police?  Yes  No If yes, describe \_\_\_\_\_
- Police Detail?  Yes  No If yes, describe \_\_\_\_\_
- Parking (for Attendees)?  Yes  No If yes, describe \_\_\_\_\_
- Restrooms?  Yes  No If yes, describe \_\_\_\_\_
- Liability Insurance?  Yes  No If yes, describe \_\_\_\_\_

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *Amy Bauman* Date 10/16/13  
 Print name Amy Bauman Phone 617 504 2095 Email abauman55@gmail.com  
 Event name (taken from page-1) Cross Richmond Campaign Event

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>10/17/13</u> Signed: _____ Police Chief or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: \_\_\_\_\_
- Fax the application to the City Clerk at 617-625-4239.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
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Applicant signature [Signature] Date 10/16/13  
 Print name Amy Barman Phone 617 504 2095 Email abarman55@gmail.com  
 Event name (taken from page 1) Loss Richmond Campaign Event

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Police Chief or Designee Added Conditions: _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>10/17/13</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____ _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: <u>[Signature]</u> Health Inspector or Designee Added Conditions: <u>permit in process</u> _____
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Applicant signature [Signature] Date 10/16/13  
 Print name Amy Bauman Phone 617 504 2095 Email abauman35@gmail.com  
 Event name (taken from page 1) Loss Richmond Campaign Event

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<p>___ Approved ___ Denied Date _____</p> <p>Signed: _____</p> <p>Police Chief or Designee</p> <p>Added Conditions: _____</p>	<p>___ Approved ___ Denied Date _____</p> <p>Signed: _____</p> <p>Chief Fire Engineer or Designee</p> <p>Added Conditions: _____</p>
<p><input checked="" type="checkbox"/> Approved ___ Denied Date <u>10/17/13</u></p> <p>Signed: <u>[Signature]</u></p> <p>Traffic and Parking Director or Designee</p> <p>Added Conditions: <u>* Signage if needed</u>  <u>Must be prepared + posted 48 hrs</u>  <u>in advance</u></p>	<p>___ Approved ___ Denied Date _____</p> <p>Signed: _____</p> <p>DPW Commissioner or Designee</p> <p>Added Conditions: _____</p>

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<p>___ Approved ___ Denied Date _____</p> <p>Signed: _____</p> <p>Health Inspector or Designee</p> <p>Added Conditions: _____</p>
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Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<u>  </u> Approved <u>  </u> Denied <u>  </u> Date <u>  </u> Signed: _____ Health Inspector or Designee Added Conditions: _____ _____ _____
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