

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000199
File #: 15-015190

Organization name: BA Event Productions

Description: 5K RACE WALK STARTING AND FINISHING IN DAVIS SQ. DETAILS AND MAP OF COURSE AVAILABLE AT BAEVENTS.COM/JINGLEBELL

Date(s): DEC.20 2015
11AM-1PM

Setup starts at (time): 5AM

Cleanup after the event ends at (time): 4PM

Attendees:

Max attendance at one time: 5000

Maximum attendees accommodated: N/A

Attendee fees or suggested donations: SEE BAEVENTS.COM/JINGLE BELL FOR APPLICATION, ENTRY INFO, AND GIFTS TO LOCAL CHARITABLE ORGANIZATIONS.

Social or cultural benefits:

donations to many local non-profit organizations detailed on website BAEVENTS.COM

City Contact: TR.&PKING DIR. SUZANNE RINFRET. HIEF OF POLICE FALLON, AUX. CHIEF J. CARVALHO

Organization mailing address:

PAUL COLLYER DBA BA EVENT PRODUCTIONS
133 WALNUT ST.
SOMERVILLE MA 02145

Event name: JINGLE BELL RUN/WALK

Location: 399 HIGHLAND AVE 5K Jingle Bell Road race/walk starting and ending in Davis Square.

Rain date(s): NONE

Event starts at (time): 11AM

Event ends at (time): 1PM

Total people attending: 5000

Total Somerville residents attending: 2500

What is your budget for this event: \$100,000

Financial benefits:

DESCRIBED IN DETAIL ON THE WEBSITE BAEVENTS.COM/JINGLEBELL

Contact person:

PAUL COLLYER
Telephone: 617-283-3292
Email: BAEVENTS@AOL.COM

| Event Information | Yes/No | If yes, Describe |
|-------------------------------|--------|---|
| Food served? | No | |
| Alcohol served? | No | |
| Grill/open-flame device used? | No | |
| Streets blocked? | Yes | BRIEF ROAD CLOSURES ON COURSE AS PER DETAILED PLAN WITH SOM. POLICE AND TRAFFIC DEPT. |
| Sidewalks blocked? | No | |
| Arrangements: | | |
| Auxiliary Police? | Yes | DETAILED USE OF AUXILIARY AND SWORN DETAILED POLICE OFFICERS AS PER PLAN WITH CITY DEPTS. |
| Police Detail: | Yes | AS REQUIRED BY CITY OFFICIALS IN POLICE, TRAFFIC, AND DPW |
| Parking (for Attendees)? | No | |
| Restrooms? | Yes | PORTABLE TOILETS RENTED AS PER PREVIOUS YEARS @20 |

| | | |
|---|-----|---|
| Liability Insurance? | Yes | 1M/2M LIABLITY FROM ROAD RUNNERS OF AMERICA |
| Will any public parks be used? | No | |
| Has the event occurred in the last two years? | Yes | JINGLER BELL HAS OCCURED THE SUNDAY BEFORE XMAS FOR THE LAST 13 YEARS |
| Alcohol License? | No | |

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved with Conditions

1. If the SPD Auxiliary can not provide adequate staffing, additional paid police details will likely be required.

Reviewer: CS Auxiliary Police, Auxiliary Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire Prevention, Approved

Reviewer: John J. Long, City Clerk, Complete
