



# City of Somerville, Massachusetts

## City Council Public Utilities and Public Works Committee

### Meeting Minutes

Thursday, March 2, 2023

6:00 PM

This meeting was held via GoToWebinar and was called to order by Chair Clingan at 6:01 pm and adjourned at 6:17 with a roll call vote of all in favor (Councilor Gomez Mouakad, and Chair Clingan), none opposed, and one absent (Councilor Kelly).

Others present: Hannah Carrillo – Mayor’s Office, Angela Allen – Purchasing, Stephanie Widzowski – Clerk of Committees.

#### Roll Call

**Present:** Chairperson Jesse Clingan and Vice Chair Beatriz Gomez Mouakad  
**Absent:** Charlotte Kelly

1. Committee Minutes (ID # [23-0247](#))

Approval of the Minutes of the Public Utilities and Public Works Committee Meeting of February 13, 2023.

**RESULT:** ACCEPTED  
**AYE:** Chairperson Clingan and Vice Chair Gomez Mouakad  
**ABSENT:** City Councilor At Large Kelly

2. Resolution (ID # [23-0057](#))

By Councilor Clingan  
That the Administration update this Council on the contract renewal process with TZE and discuss how the process works.

Chair Clingan said that the issues with the contract relating to the item had been addressed, but called on Dir. Allen to discuss the contract renewal process in general. Dir. Allen explained that the bid process outlines renewals for a specific number of years depending on the contract, and that Purchasing asks department heads 3-4 months before a first-year contract expires if they would like to renew. She noted that despite pandemic-related price increases, the city generally requires vendors to stay at the prices listed in their contracts, but that those contracts can allow for things like fuel inflation.

**RESULT:** RECOMMENDED TO BE MARKED WORK COMPLETED

3. Order (ID # [23-0055](#)) By Councilor Clingan  
That the Director of Engineering and the Superintendent of Water and Sewer appear before this Council’s Committee on Public Utilities and Public Works to discuss the notification protocols for street work and water shutoffs.

**RESULT: KEPT IN COMMITTEE**