



CITY OF SOMERVILLE, MASSACHUSETTS  
PARKS & RECREATION DEPARTMENT  
KATJANA BALLANTYNE  
MAYOR



TO: FINANCE COMMITTEE

FROM: SUE YERKES, DIRECTOR

Dear Members of the Finance Committee,

The Parks & Recreation Department requests your approval to pay prior year invoice in the amount of \$1,175.32, using available funds in the Parks and Recreation and Professional and Technical Account 0163052 – 530000. to pay a FY23 invoice totaling \$1,175.32 to City Hall Systems for online payment services. The invoice wasn't paid within the fiscal year because it was received after the fiscal was closed. We will work with this vendor to get this fiscal years' invoice in advance to prevent this from happening next fiscal year.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sue Yerkes".

Sue Yerkes, Director