

CONTACT: PETER WAARD  
617 909 7363

**PUBLIC EVENT PERMIT APPLICATION**  
City of Somerville, Commonwealth of Massachusetts

Date FEB. 29, 2012  
MARCH 1, 2012

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name FARMERS MARKET  
Description SET UP TENTS AND TABLES FOR PURPOSE  
OF SELLING FRESH LOCAL PRODUCE.  
Location DAY AND HERBERT STREETS PARKING LOT.

Date and time WEDNESDAYS NOV 23 - NOV.  
Rain date and time (if applicable) \_\_\_\_\_  
Estimated maximum attendance at any one time \_\_\_\_\_  
Attendee fees or suggested donations \_\_\_\_\_

Organization name MASS. FARMERS MARKETS FED.  
Mailing address 240 BEAVER ST. WALTHAM  
Telephone 781 893-8222 (FAX) 781 893 8777

Have you made any arrangements for:

Auxiliary Police? Yes  Yes  No If yes, describe \_\_\_\_\_  
Security?  Yes  No If yes, describe ON-SITE MARKET MANAGER  
Parking? Yes  Yes  No If yes, describe \_\_\_\_\_  
Food? Yes  Yes  No If yes, describe \_\_\_\_\_  
Restrooms? Yes  Yes  No If yes, describe \_\_\_\_\_  
Liability Insurance?  Yes  No If yes, describe WE PROVIDE \$1 MILLION

PER OCCURRENCE - \$2 MILLION  
FOR THE YEAR.

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers. TOGETHER THE TWO POLICIES PROVIDE \$6 MIL.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned. PER INCIDENT AND \$7 MIL. FOR THE YEAR.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Martha Sweet Date 2/28/12  
 Applicant name (print) MARTHA SWEET Applicant phone \_\_\_\_\_  
 Event name (taken from page 1) FARMERS MARKET

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>2-28-12</u> <u>Spencer Lallo</u> Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Health Inspector or Designee Conditions: _____ _____ _____
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Once signed, the Department should:

Contact the applicant at the phone number above to arrange for pick-up.

Fax the application (no cover page) to the following (fax number: (781) 893 8777)

Fax the application to the City Clerk at 617 625-4239.

MASS. FARMERS  
FEDERATION

PLEASE  
SEE  
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PLEASE  
THANKS  
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<u>Approved</u> <u>Denied</u> Date <u>2/1/12</u> <u>Traffic and Parking Director or Designee</u> Conditions: <u>[Signature]</u> _____	<u>Approved</u> <u>Denied</u> Date _____ <u>DPW Commissioner or Designee</u> Conditions: _____ _____

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MASS. FARMERS MKT FEDERATION

PLEASE THANKS →

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Approved _____ Denied _____ Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	Approved _____ Denied _____ Date <u>3/5/12</u> DPW Commissioner or Designee Conditions: _____ _____ _____

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