

Department of Mental Health Master Agreement- Jail/Arrest Diversion Program Statement of Work (SOW)

Procurement:	BD-18-1022-DMH08-8210B-21306	Contract ID:	PPDMH8210025SOMERVIL
Contractor Name:	City of Somerville Police Department, Patricia Contente, pcontente@somervillema.gov		
DMH Sponsor Name:	Director of Jail and Arrest Diversion Initiatives: Joanne Barros		

Proposed Dates of Service (not to exceed current state fiscal year)

From: 1-Jul-24	To: 30-Jun-25
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Cost Estimate

Proposed Hours: N/A	Hourly Rate: N/A
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Total (not to exceed) Cost: \$335,635

Scope and Payment

Scope of Engagement

CRISIS INTERVENTION TRAINING AND TECHNICAL ASSISTANCE CENTER (CIT-TTAC):

Somerville Police Department will use grant funds to staff and run the Metro-Boston Crisis Intervention Training and Technical Assistance Center (CIT-TTAC) for Police Department and dispatch personnel in the Greater Boston Metro Region and the Northeast Area. The CIT-TTAC will operate as a multi-service training and technical assistance satellite for CIT training, certification and development, Mental Health First Aid (MHFA) training, CIT for Dispatch, Youth CIT, Advanced CIT and will assist local police departments with Co-Response training needs with referrals to the CR-TTAC. The Somerville Police Department will develop and maintain a Crisis Intervention Team, following the CIT developmental process outlined below and utilize CIT approaches going forward. The MB CIT-TTAC staff will provide training, technical assistance, and consultation support to departments interested in developing CIT programs in the greater Metro Boston and North East areas, including university police and public safety personnel in the greater Boston area. CIT trainings will be offered at least six times this fiscal year. MHFA or other specialty behavioral health trainings will be offered 6 times in addition to CIT for Dispatch will be offered 4 times. CIT for Youth will be offered twice, following the statewide curriculum. Eight hour CIT re-certification classes will be held 4 times in FY 25. Psychological First Aid will be offered up to four times. Massachusetts CIT Curriculum will be utilized for standardization, assistance in module design and training delivery. Additionally, funds can be used for police training reimbursement as budgeted. The grant provided under this SOW includes Federal assistance related to the Commonwealth of Massachusetts by the U.S. Department of the Treasury under Section 9901 of the American Rescue Plan Act of 2021 ("ARPA") which established the Coronavirus State Fiscal Recovery Fund ("FRF") in the amount of \$97,000. The DMH Coronavirus State Fiscal Recovery Fund (FRF) Contract Addendum is attached and incorporated herein for FY 25.

Deliverables and Payment

Grantee provides documentation of actual expenses corresponding to line items represented in the Attachment D Budget Sheet.

Grantee provides quarterly report data including:

1. Number of CIT, MHFA, and other behavioral health training for law enforcement held.
2. Number/Origin of police departments, law enforcement agencies, and first responders that attended CIT or other trainings provided, including Train-The Trainer MHFA for Public Safety trainings.
3. Submission of CIT certification and Practical Skills for De-Escalation data and officer-related data in database.
4. Quantity (in hours) of technical assistance provided to law enforcement developing CIT programs and/or CIT approaches and to whom provided. CIT development in 3-6 new police departments a year is expected. Specific technical assistance would include helping departments implement CIT as measured by 1) Having a CIT coordinator(s), 2) Having a CIT policy/procedures, 3) Having an appropriate amount of officers trained in CIT, 4) Having awareness within the police department's administration about CIT, 5) Having public awareness of the PD's CIT, 6) Having a mental health coordinator/community partnerships and 7) Having stakeholder meetings. Supporting police departments by having meetings on hot cases or those who are frequently involved or in crisis with the PD. Development/maintenance of a CIT program in the Somerville PD and submission into the DMH JDP database by CIT officers on incidents.
5. CIT curriculum description, with any changes noted quarterly.
6. Number of stakeholder meetings hosted per quarter (and attendance data if requested by DMH).
7. Completes the CIT-TTAC Quarterly Report (in the web-based database starting 10/23). Invoice will not be processed until the Quarterly Report data is received.

Invoices for reimbursement for actual expenditures may be submitted at any time within the dates of service of this SOW agreement. Monthly invoicing is preferred when costs are incurred. (Quarterly invoicing may be appropriate in some cases.) Expenses within a fiscal year will be reimbursed by funds authorized for that fiscal year only. Final invoices must be submitted in adherence to the submission deadline established by the Commonwealth.

Signature and Authorization

Contractor	
Authorized Signatory Name:	Charles Femino
Date:	6-13-24
Signature:	<i>Charles Femino</i>

Department of Mental Health	
Authorized Signatory Name:	NANCY CONNOLLY, PSY.D
Date:	6/28/24
Signature:	<i>Nancy Connolly, PsyD</i>