



City of Somerville, Massachusetts

Finance Committee

Meeting Minutes Dispositions

Tuesday, February 11, 2025

6:00 PM

Virtual

This meeting was held via Zoom and was called to order by Chair Wilson at 6:00pm and adjourned at 7:45pm on a roll call vote of 3 in favor (Councilors Burnley, Jr, Clingan, Wilson), 0 opposed, and 2 absent (Councilor Scott and Councilor Strezo). Councilor Strezo joined the meeting at 7:10pm and left at 7:40pm.

President Pineda Neufeld appointed Councilor at Large Strezo to replace Councilor at Large Mbah for this meeting only.

Others present: Mohammed Uddin - City Council Finance Analyst, Kimberley Hutter - Legislative Liaison, Alan Inacio - Director of Administration and Finance of OSPCD, Michael Richards - Director of Finance DPW Infrastructure and Asset Management, Charles Breen - Fire Chief, Garrett Anderson - Residential Decarbonization Program Manager, David Shapiro - Deputy City Solicitor, Jill Lathan - DPW Commissioner, Madalyn Letellier - Legislative Services Manager.

Roll Call

Present: City Councilor At Large Jake Wilson, Ward Four City Councilor Jesse Clingan and City Councilor At Large Willie Burnley Jr.

Absent: Ward Two City Councilor Jefferson Thomas (J.T.) Scott and Kristen Strezo

1. Approval of the Minutes of the Finance Committee Meeting of January 21, 2025. [25-0151](#)

Accepted

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

2. Approval of the Minutes of the Finance Committee of the Whole Meeting of January 30, 2025. [25-0167](#)

Accepted

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

Contracts and Easements

3. Requesting approval of a time-only contract extension until 12/31/2025 for Crowley Cottrell LLC to complete additional services for re-design and construction administrations fees. [25-0078](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

4. Requesting approval of a time-only contract extension of three years for Stantec Consulting Services Inc. for Poplar Street Pump Station Design Services. [25-0096](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

5. Requesting approval of a time-only contract extension of three years for PMA LLC for owners project manager services on the Poplar Street Pump Station project. [25-0097](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

6. Requesting approval of a time-only contract extension of three years for MWH Contractors Inc. for construction manager at risk services on the Poplar Street Pump Station project. [25-0098](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

Grant and Gift Acceptances

7. Requesting approval to accept and expend a \$2,500,000 grant that requires a 20% match, from the Environmental Protection Agency to the Infrastructure and Asset Management Engineering Division for the Poplar Street Pump Station. [25-0099](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

8. Requesting approval to accept and expend a \$33,550 grant with no new match required, from the Department of Fire Services to the Fire Department for the purchase of firefighter safety equipment. [25-0102](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

9. Requesting approval to accept and expend a \$2,400,000 grant with no new match required, from the U.S. Department of Housing and Urban Development to the Office of Strategic Planning and Community Development for infrastructure and open space improvements on the Clarendon Phase II project. [25-0100](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

Prior Year Invoices

10. Requesting approval to pay prior year invoices totaling \$4,400 using available funds in the Office of Strategic Planning and Community Development Economic Development Division account for 9 Aldersey Street appraisal report. [25-0079](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

11. Requesting approval to pay prior year invoices totaling \$486 using available funds in the City Clerk Advertising account for legal hearing notices. [25-0103](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

Transfers

12. Requesting the transfer of \$346,492 from the Community Preservation Act (CPA) Undesignated Fund Balance to the CPA Community Housing Reserve. [25-0051](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

Appropriations

13. Requesting the appropriation of \$365,000 from the Community Preservation Act Fund to the Somerville Community Land Trust for restoration of 12 Pleasant Avenue. [25-0049](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

14. Requesting the appropriation of \$1,475,428 from the Community Preservation Act Affordable Housing Reserve to the Affordable Housing Trust. [25-0053](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

15. Requesting the appropriation of \$172,000 from the Community Preservation Act Fund Historic Preservation Reserve to the Elizabeth Peabody House for exterior restoration of 277 Broadway. [25-0055](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

16. Requesting the appropriation of \$200,000 from the Community Preservation Act Fund Open Space Reserve for the installation of water fountains at Nunziato Park. [25-0056](#)

Recommended to be approved

Aye: City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.

Absent: Ward Two City Councilor Scott and Strezo

17. Requesting the appropriation of \$300,000 from the Community Preservation Act (CPA) Fund to the CPA Open Space Land Acquisition Fund. [25-0057](#)
- Recommended to be approved
- Aye:** City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.
- Absent:** Ward Two City Councilor Scott and Strezo
18. Requesting the appropriation of \$114,259 from the Community Preservation Act Fund Historic Preservation Reserve to the Somerville Museum for preservation of artifacts in its collection. [25-0058](#)
- Recommended to be approved
- Aye:** City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.
- Absent:** Ward Two City Councilor Scott and Strezo
19. Requesting the appropriation of \$18,500 from the Community Preservation Act Fund Historic Preservation Reserve for a condition assessment of the Veterans Cemetery and other historic monuments. [25-0059](#)
- Recommended to be approved
- Aye:** City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.
- Absent:** Ward Two City Councilor Scott and Strezo
20. Requesting approval to appropriate \$20,900 from the Energy Stabilization Fund to add attic insulation to the Recreation Department at 16 Walnut Street. [24-1712](#)
- Recommended to be approved
- Aye:** City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.
- Absent:** Ward Two City Councilor Scott and Strezo
21. Requesting the appropriation of \$100,000 from Water Enterprise Fund Retained Earnings to satisfy a court judgment. [25-0047](#)
- Recommended to be approved
- Aye:** City Councilor At Large Wilson, Ward Four City Councilor Clingan and City Councilor At Large Burnley Jr.
- Absent:** Ward Two City Councilor Scott and Strezo

Communications and Discussions

22. City Council Finance Analyst conveying FY 2025 second quarter spending update. [25-0023](#)

Recommended to be marked work completed

Orders and Resolutions

23. That the Director of Parks and Recreation and the Commissioner of Public Works update this Council on short- and long-term plans for the Founders Memorial Skating Rink. [25-0068](#)

Sponsors: Councilor Wilson and Councilor Scott

Recommended to be marked work completed

24. That the Director of Finance discuss the path for City Councilors to receive administrative support staff to assist with City Council work and communication with constituents. [25-0036](#)

Sponsors: Councilor Strezo

Kept in committee

25. That the Director of Finance discuss the path for City Councilors to receive administrative support staff in the form of paid internships to assist City Councilors with City Council work and communication with constituents. [25-0037](#)

Sponsors: Councilor Strezo

Kept in committee

26. That the Administration discuss the decision to stop the annual employee holiday breakfast at the Department of Public Works building. [25-0060](#)

Sponsors: Councilor Clingan, Councilor Pineda Neufeld, Councilor Davis,
Councilor Wilson, Councilor Strezo and Councilor Sait

Recommended to be marked work completed