

***Addendum to the Memorandum of Agreement between
The Boston Mayor's Office of Emergency Management
And the City of Somerville***

I. Purpose

This addendum to the memorandum of agreement (MOA) is between the Mayor's Office of Emergency Management (OEM), acting by and through its Director, and the City of Somerville, acting by and through its Mayor, referred hereinafter collectively as "the Parties". Somerville is part of the Metro Boston Homeland Security Region (MBHSR), a collection of nine cities and towns comprised of Boston, Brookline, Chelsea, Cambridge, Somerville, Revere, Winthrop, Quincy and Somerville.

II. Duration

This MOA shall remain in effect from June 1st, 2004 until December 31st, 2016, unless it is modified or terminated by written agreement of the Parties.

III. Fiscal Administration

A. Reimbursement of Costs

1. The following costs related to the MOA are eligible for reimbursement:
 - a. Overtime or Back fill costs for Federal Emergency Management Agency (FEMA) approved trainings or exercises.
 - b. Costs related to meetings, exercises or trainings.
 - c. Procurement of FEMA approved equipment ONLY when procurement through OEM methods has been deemed unacceptable.
 - d. Costs deemed necessary by OEM to help the Metro Boston Homeland Security Region to: prepare, prevent, and respond to Weapons of Mass Destruction (WMD) / Chemical, Biological, Radiological and Nuclear Events (CBRNE).
2. Reimbursement requests should have sufficient supporting documentation submitted to the appropriate Regional Planner for verification and submission to be processed by OEM unless otherwise directed.
3. All records must be maintained for future audits and the entity being reimbursed will be fiscally responsible for the results of any such Audit.

B. Eligible Costs

1. PRE-APPROVAL from OEM is required for ALL reimbursement requests.
2. For Overtime or Backfill requests, timesheets must be included with request as well as sign-in sheets (if not submitted by activity provider).
3. Maximum Limit: costs incurred up to \$1.8 million will be reimbursed that are in accordance with grant requirements and are conditional to availability of funding. (See attached Budget/Funding Appendix) Any additional costs above the maximum limit will require an additional MOA or MOA amendment.

C. Additional Responsibilities

1. A-133 Audit reports must be made available annually when requested by OEM.
2. Site visits and spot inventories of equipment and/or services funded by OEM grants will be coordinated through the Jurisdictional Point of Contact (JPOC).
3. All goods and services, once deemed acceptable, become the responsibility of the jurisdiction, including maintenance, storage and accountability.

IV. Modification / Amendments to this agreement

Modifications or amendments to this MOA shall be in writing and duly executed by both Parties to be effective.

The undersigned hereby execute this Memorandum of Agreement Addendum on this date July 16th, 2014.

The Boston OEM	
Approved As To Form:	
By: <u>Eugene L. O'Flaherty</u>	By: <u>[Signature]</u>
Name: Eugene O'Flaherty	Name: FRANCIS W. WRIGHT JR
Title: Corporation Counsel	Title: City Solicitor
By: <u>Rene Fielding</u>	By: <u>[Signature]</u>
Name: Rene Fielding	Name: Joseph A. Curtatone
Title: Director, Mayor's Office of Emergency Management	Title: Mayor
By: <u>[Signature]</u>	
Name: Sally D. Glora	
Title: City Auditor	