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PUBLIC EVENT PERMIT APPLICATION 2010 AUG 23 A 10:42
City of Somerville, Commonwealth of Massachusetts

Date Aug 12, 2010 CITY CLERK'S OFFICE
SOMERVILLE, MA

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Oxford Street Block Party
Description A block party for residents of Oxford St which includes pot luck food, children's games and music
Location Oxford St between School St and Hersey St

Date and time Sunday, Sept 12, 2010 from 3pm - 8pm

Rain date and time (if applicable) Ø

Estimated maximum attendance at any one time 50

Attendee fees or suggested donations none

Organization name Oxford Street Block Party

Mailing address 50-52 Oxford St. Somerville 02143

Telephone 617-718-9061 / 617-628-6685

Have you made any arrangements for:

Auxiliary Police? Yes ☒ No If yes, describe _____
Security? Yes ☒ No If yes, describe _____
Parking? Yes ☒ No If yes, describe _____
Food? Yes ☒ No If yes, describe _____
Restrooms? Yes ☒ No If yes, describe _____
Liability Insurance? Yes ☒ No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature Glynn McQuinn Date Aug 12, 2010
 Applicant name (print) Beth Clark Applicant phone 617-718-9061
 Event name (taken from page 1) Oxford Street Block Party

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>8/18/2010</u> <u>[Signature]</u> Police Chief or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____ _____

Once signed, the Department should:

- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☒ Fax the application to the City Clerk at 617 625-4239.

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Applicant signature *Beth Clark* Date Aug 12, 2010
 Applicant name (print) Beth Clark Applicant phone 617-718-9061
 Event name (taken from page 1) Oxford Street Block Party

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<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>8/13/10</u> Chief Fire Engineer or Designee Conditions: <u>No Alcohol</u> <u>LT. Arny SFD.</u>
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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 Health Inspector or Designee
 Conditions: _____

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Applicant signature Glynn Miller Date Aug 12, 2010
 Applicant name (print) Beth Clark Applicant phone 617-718-9061
 Event name (taken from page 1) Oxford Street Block Party

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__ Approved __ Denied Date <u>8-13-10</u> Traffic and Parking Director or Designee Conditions: <u>DPW TO Provide</u> <u>Road Closed Barriers.</u>	__ Approved __ Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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~~__ Approved __ Denied Date _____~~
~~Health Inspector or Designee~~
~~Conditions: _____~~
~~_____~~
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Applicant signature Elyse Aleeb Date Aug 12, 2010
 Applicant name (print) Beth Clark Applicant phone 617-718-9061
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__ Approved __ Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<u>X</u> Approved <u>DPW</u> Denied <u>FBI</u> Date <u>8/10</u> DPW Commissioner or Designee Conditions: _____ _____ _____

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