



# City of Somerville, Massachusetts

## Finance Committee

### Meeting Minutes Dispositions

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**Tuesday, February 7, 2023**

**6:00 PM**

**Virtual**

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Others present: Karin Carroll – Director of Health and Human Services, David Goodridge – Chief Information Officer, Assistant Chief Chris Major – SFD, Richelle Embree – Public Safety Director of Administration and Finance, Aneesh Sahni – Director of Intergovernmental Affairs, Hannah Carrillo – Legislative Liaison, Neha Singh - Legislative Liaison, Peter Forcellese - Legislative Clerk.

The meeting took place virtually via GoToWebinar and was called to order at 6:00 PM by Chair Wilson and adjourned at 7:36 PM on a roll call vote of 5 in favor (Councilors Pineda Neufeld, Clingan, Kelly, Scott and Wilson), none against and none absent.

#### Roll Call

**Present:** Chairperson Jake Wilson, Vice Chair Jefferson Thomas (J.T.) Scott, Charlotte Kelly, Jesse Clingan and Judy Pineda Neufeld

1. Approval of the Finance Committee Minutes of January 24, 2023. [23-0160](#)

Accepted

#### Grant Acceptances

2. Requesting approval to accept and expend a \$91,211.79 grant with no new match required, from MA Executive Office of Public Safety to the Fire Department for staffing costs. [23-0109](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Prior Year Invoices

3. Requesting approval to pay prior year invoices totaling \$6,318.46 using available funds in the Information Technology Computer Supplies Account for computer supplies, internet services, and phone services. [23-0096](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Funds and Accounts

4. Requesting approval to create the Opioid Recovery and Remediation Stabilization Fund. [23-0125](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Lease Agreements

5. Requesting approval of the Alternative Transportation Corridor Lease Agreement with the Massachusetts Bay Transportation Authority (MBTA). [22-2041](#)

Kept in committee

#### Contracts and Easements

6. Requesting approval of a time-only contract extension for the Weston and Sampson Engineering and Licensed Site Professional contract for Conway park beyond the three year maximum, to 12/31/2023. [23-0126](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

7. Requesting approval of a time-only contract extension for CBA Landscape Architects, for the Henry Hansen Memorial Park design services beyond the three year maximum, to 9/30/2024. [23-0121](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

8. Requesting approval of a time-only extension to the contract with Barletta Heavy Division, for work on the Somerville Avenue Utilities and Streetscape Improvements project. [23-0119](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

9. Requesting approval to extend the Invoice Cloud contract for credit card processing for over-the-counter and meter transactions. [23-0058](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

### Financing

10. Requesting approval of the Urban Center Housing Tax Increment Financing (UCH-TIF) Zone, Plan, and Form of Agreement for Winter Hill. [23-0110](#)

Kept in committee

### Orders

11. That the Director of Communications provide this Council with an accounting of how the cable franchise fees have been expended over the past five years. [23-0137](#)

**Sponsors:** Councilor Clingan, Councilor Wilson, Councilor Kelly and Councilor Burnley Jr.

Kept in committee

12. That the Director of Finance and the Budget Director update this Council on the progress of the free cash certification and any anticipated plans for additional free cash use. [22-1517](#)

**Sponsors:** Councilor Kelly, Councilor Burnley Jr. and Councilor Wilson

Kept in committee

### Communications and Discussions

13. Conveying updates to the FY 2023 City Council budget requests and requesting budget priorities for FY 2024. [23-0159](#)

Kept in committee

### Referenced Documents:

Finance - 2023-2-7 C# 180270 Barletta Heavy Division Inc (with 23-0119)

Finance - 2023-2-7 Time extension Conway and Hanson 2023 (with 23-0121, 23-0126)

Finance - 2023-2-7 Memo to Finance Committee-Lease Status 2.7.23 FNL (with 22-2041)

Finance - 2023-2-7 FC SAUSI Time Extension 2023Feb03 (with 23-0119)

Finance - 2023-2-27 Request to extend Invoice Cloud (with 23-0058)

Finance - 2023-2-7 Cable Franchise Fee Allocation Memo to Finance Committee w Attachments (with 23-0137)

