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PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date 15 August 2011

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Somerville Dog Festival
Description Charity fundraiser to benefit Animal Rescue League of Boston, co-sponsored by City of Somerville, w/ demonstrations, contests.
Location Curmway Park, 560 Somerville Ave

Date and time Sunday, September 18, 2011, 10 a - 3 p (set up @ 6am, break down @ 5pm)

Rain date and time (if applicable) n/a

Estimated maximum attendance at any one time 500

Attendee fees or suggested donations Free Admission but any donation accepted

Organization name Porter Square Veterinarian

Mailing address 360 Summer Street, Somerville, MA 02144

Telephone 617-628-5588

Have you made any arrangements for:

Auxiliary Police? ☒ Yes ☐ No If yes, describe Somerville Auxiliary Police
Security? ☒ Yes ☐ No If yes, describe off-duty Somerville Police, organized by Lt. Stephen Carabino
Parking? ☐ Yes ☒ No If yes, describe _____
Food? ☒ Yes ☐ No If yes, describe RedBones (consulting w/ Health Inspector)
Restrooms? ☒ Yes ☐ No If yes, describe portaloets
Liability Insurance? ☒ Yes ☐ No If yes, describe General Liability via maximum indemnity

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature [Signature] Date 13 August 2011
 Applicant name (print) MICHELE BISCUCCI Applicant phone 617-290-9107
 Event name (taken from page 1) Somerville Dog Festival

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<u>Approved</u> <u>Denied</u> Date <u>8/17/2011</u> <u>[Signature]</u> Police Chief or Designee Conditions: _____ _____ _____	<u>Approved</u> <u>Denied</u> Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____ _____
<u>Approved</u> <u>Denied</u> Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<u>Approved</u> <u>Denied</u> Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

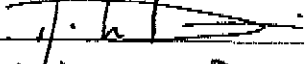
<u>Approved</u> <u>Denied</u> Date _____ _____ Health Inspector or Designee Conditions: _____ _____ _____
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Once signed, the Department should:

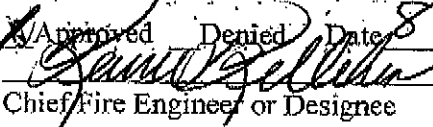
- ☐ Contact the applicant at the phone number above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☒ Fax the application to the City Clerk at 617 625-4239.

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<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Police Chief or Designee Conditions: _____ _____ _____	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>8-18-11</u>  Chief Fire Engineer or Designee Conditions: _____ _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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Applicant signature [Signature] Date 13 August 2011
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Somerville Dog Owners Group (som|dog)
c/o Michele Biscoe
16 Preston Road, #1
Somerville, MA 02143

August 16, 2010

Board of Aldermen
c/o John Long, City Clerk
City of Somerville
93 Highland Avenue
Somerville, MA 02143

Honorable members of the Board,

The Somerville Dog Owners Group supports the application of Porter Square Veterinarian for a public event permit for the Somerville Dog Festival, Sunday, September 19, 2010, from 10:00 a.m. to 3:00 p.m. at Conway Park. Porter Square Veterinarian (PSV) has been working closely with James Halloran in the Recreation Department and Carlene Campbell in Communications to plan this event--a benefit for the Animal Rescue League of Boston.

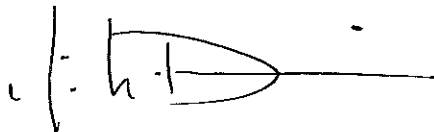
The event is free to the public, though donations will be accepted. In addition to contests in which people may enter their dogs and there will be demonstrations of various sports including canine agility, frisbee, flyball and freestyle dancing. The Somerville Police Department will be showing off the police K-9 vest that was donated by Vest-A-Dog as a result of last year's Festival.

This year, PSV has made arrangements with Redbones, who is generously donating food for the festival. PSV is working closely Maureen Lee in the Health Department on food handling arrangements.

We appreciate the attention of the Fire Department, the Police Department, the Department of Public Works, the Department of Traffic and Parking and the Health Inspector for their attention to the Public Event Permit Application. We are also grateful to the City Clerk's Office for collating the copies of the application and docketing it for the Board of Aldermen meeting agenda.

Thank you for your kind consideration of this application.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Michele Biscoe', with a long horizontal line extending to the right.

Michele Biscoe
Chairperson

attachment