



CITY OF SOMERVILLE, MASSACHUSETTS
KATJANA BALLANTYNE
MAYOR

To: Honorable Members of the City Council
From: Mike Mastrobuoni, Budget Director
Re: FY26 Amended General Fund Budget Adjustments
Date: June 26, 2025

This memo describes the changes in the amended FY26 General Fund budget appropriation compared to the preliminary budget submitted to the City Council on May 29. These changes fall into three categories:

1. Corrections and/or adjustments to the budget
2. Cuts made on June 24th
3. Use of funding from cuts and corrections

Category 1: Corrections and adjustment to the proposed budget

The following adjustments and corrections are applied to the amended budget delivered on June 26th. These adjustments based off new information, corrections, or accounting updates.

| Department | Budget Line | Description | Amount |
|-----------------------|--------------------------------|-------------------------------------|------------|
| Finance – Auditing | 530009 – Accounting & Auditing | Updated estimate for audit services | \$7,500 |
| Inspectional Services | 514015 – Other Diff. | Differential update | \$6,971 |
| Inspectional Services | 511000 – Salaries | Salaries update | \$(3,770) |
| Inspectional Services | 514006 – Longevity | Longevity correction | \$9,550 |
| Inspectional Services | 519015 – Auto Allowance | Auto allowance update | \$1,080 |
| Inspectional Services | 519105 – Stipends-Other | OSHA Certification update | \$(750) |
| OHS | 511000 – Salaries | Remove duplicate position | \$(65,260) |
| HHS | 511000 – Salaries | Unfunded positions | \$161,775 |

| | | | |
|-------------------------|---|--|------------|
| DPW – School Custodians | 511000 – Salaries | Unfunded position | \$56,598 |
| OSE | 511000 – Salaries | Step adjustment | \$8,283 |
| Libraries | 511000 – Salaries | Grade adjustment | \$(7,609) |
| City Council | 530008 – Empl Training Courses 558006 – Uniforms | Moved from PS to OM (no dollar change) | - |
| Salary Contingency | 511000 - Salaries | Balancing entry | (174,287) |
| Net change | | | \$0 |

Category 2: Cuts made as part of the FY26 budget process

The City Council voted to recommend one cut to the proposed budget:

| Department | Line | Description | Amount |
|--------------------------|-------------------|---------------------------------------|--------------------|
| Executive Administration | 511000 - Salaries | Chief Administrative Officer position | \$(186,744) |
| Net Change | | | \$(186,744) |

Category 3: Use of funding from departmental cuts and corrections

Mayor Ballantyne is proposing to maintain the Chief Administration Officer position in the amended budget proposal. A Chief Administrative Officer is proposed within the new city charter currently at the state house, coordinates work across the whole organization, and will prevent service gaps when elected leadership changes.

| # | Department | Line | Description | Amount |
|-------------------|--------------------------|--------|--|------------------|
| 1 | Executive Administration | 511000 | Maintain Chief Administrative Officer position | \$186,744 |
| Net Change | | | | \$186,744 |

The proposed reinvestments total the net adjustments due to corrections and cuts. The amended FY26 budget proposal of \$380,076,066 (Municipal Appropriations totaling \$362,915,509) is unchanged from the original submission at the bottom line.