

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date 5/11/11 2011 MAY 11 P 1:43

To the Honorable, the Board of Aldermen of the City of Somerville:

CITY CLERK'S OFFICE
SOMERVILLE, MA

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name Shakespeare in the Park - As You Like It by Theatre@First
Description A weekend of performances of As You Like It by the well-known local community theatre, and the week previous to prepare
Location Preferred: Seven Hills Park

Date and time Sept 3-11, 2011 - tech set up 3-4, dress rehearsals/performances evenings
Rain date and time (if applicable) _____

Estimated maximum attendance at any one time 2-300

Attendee fees or suggested donations Free performance

Organization name Theatre@First / Mass Community Theatre Corp

Mailing address 170 Gore St., Suite 504, Cambridge, MA 02141

Telephone 617 233 1498 - for Kamela Dolinova, production director

Have you made any arrangements for: We are working w/ the Somerville Arts Council

Auxiliary Police? Yes No If yes, describe _____
Security? Yes No If yes, describe Working on it for security of equipment
Parking? Yes No If yes, describe _____
Food? Yes No If yes, describe Considering local vendors/concessions
Restrooms? Yes No If yes, describe Considering port-a-johns
Liability Insurance? Yes No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a canning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *[Signature]* Date 5/11/11

Applicant name (print) Kamela Dolinova Applicant phone 617 233 1498

Event name (taken from page 1) Shakespeare in the Park by Theatre@First

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>5/20/2011</u> Police Chief or Designee Conditions: <u><i>[Signature]</i></u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Chief Fire Engineer or Designee Conditions: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

Approved Denied Date _____
 Health Inspector or Designee
 Conditions: _____

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617 625-4239.

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 Applicant name (print) Kamela Dolinova Applicant phone 617 233 1428
 Event name (taken from page 1) Shakespeare in the Park by Theatre First

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<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Traffic and Parking Director or Designee Conditions: _____ _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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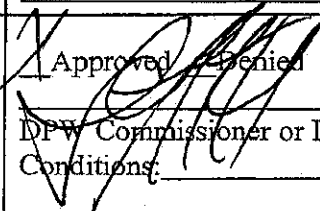
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<u>Approved</u> <u>Denied</u> <u>Date</u> <u>5/12/11</u> <u><i>[Signature]</i></u> Health Inspector or Designee Conditions: <u>Temporary permit</u> <u>5/12 left message</u> <u><i>[Signature]</i></u>

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Theatre@First Presents: *As You Like It* Shakespeare in the Park in Davis Square

To the Board of Aldermen:

I wished to give a bit of supplementary explanation and detail for this permit application, which I hope you will take into consideration.

Back at the beginning of the year, the artistic director of Theatre@First, Elizabeth Hunter, and I met with Greg Jenkins of the Somerville Arts Council. He made it known that this project would very likely be doable in Davis Square, and so we began a fundraising campaign in order to be able to present this event outdoors. We have raised over \$5,000 from our generous community, who are excited to see Shakespeare in the Park come to Davis. (To see the fundraising video and learn more about the project, please go here: <http://www.kickstarter.com/projects/555988002/free-shakespeare-in-the-park-in-somervilles-davis>) Greg Jenkins has offered us resources and support working with the DPW and filling other needs as we go forward.

Our plan is to present four performances of the play in Seven Hills Park on the evenings of September 8-10, and the afternoon of September 11. We would need to set up the stage and other equipment the weekend before, run technical rehearsals, and do dress rehearsals during the week leading up to the 8th. This is our usual production schedule for indoor productions; naturally, we would be willing to consider alternate plans if necessary for an outdoor one.

The production will be a reflection of modern life in the Davis Square area, and seeks to involve the cycling, circus and burlesque communities that are so strong here. We would be very proud to offer this production to the Somerville community, and hope you will seriously consider our application.

If there is anything we can do to make the permitting process more amenable, please let me know – changes we need to make, time constraints to work under, etc.

Thank you,
Kamela Dolinova
Director, *As You Like It*

Theatre@First is a non-profit organization that has presented plays for eight years at First Congregational Church on College Ave, at Unity Church across the street, at the Elizabeth Peabody House in Winter Hill, and at Davis' own Somerville Theatre. We seek to involve the Somerville and surrounding communities in the production of high-quality, exciting and most of all fun artistic expression. For more information about us, see www.theatreatfirst.org.



City of Somerville
Police Department
220 Washington Street
Somerville, MA 02143-1307
(617) 625-1600
www.somervillema.gov



Thomas Pasquarello
Chief of Police

To: Chief Thomas Pasquarello
Fr: Lieutenant James Stanford
Date: May 24, 2011
Re: Shakespeare in the Park

Sir,

I have reviewed the Public Event Permit Application for Shakespeare in the Park sponsored by the Mass Community Theatre Corporation. This event is an outdoor event scheduled for July 3rd – 11th in Seven Hills Park. The event is located behind the Davis Square T-Station and should not affect vehicular or pedestrian traffic.

I recommend that the permit be approved.

Respectfully,

A handwritten signature in black ink, appearing to read "James Stanford".

Lieutenant James Stanford
Somerville Police Department
Special Operations Division
617-625-1600 X7285
jstanford@police.somerville.ma.us