

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL16-000028
File #: 16-002602

Organization name: Somerville Arts Council

Description: Community street festival with music, vendors, artists and activities for Somerville residents

Date(s): Sunday, June 5, 2016

Setup starts at (time): 9am

Cleanup after the event ends at (time): 7pm

Attendees:

Max attendance at one time: 1000

Maximum attendees accommodated:

Attendee fees or suggested donations: free

Social or cultural benefits:

Free festival for residents with music and activities for all ages

City Contact: Arts Council working with T&P, DPW, police and communications

Organization mailing address:

50 Evergreen Ave. Somerville, MA 02145

Event name: June SomerStreets / Carnaval

Location: McGrath Hwy Broadway from McGrath Highway to Pennsylvania Ave.

Rain date(s): n/a rain or shine

Event starts at (time): 12pm

Event ends at (time): 6pm

Total people attending: 2000

Total Somerville residents attending: 1500

What is your budget for this event:

Financial benefits:

Additional patrons for local businesses

Contact person:

Nina Eichner

Telephone: x2998

Email: neichner@somervillema.gov

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Local restaurants will serve food with proper permits
Alcohol served?	Yes	Local restaurant will serve alcohol with proper permits
Grill/open-flame device used?	No	
Streets blocked?	Yes	Broadway between McGrath Highway and Pennsylvania Ave. will be closed from 10:30am - 4:30pm.
Sidewalks blocked?	Yes	Sidewalks on Broadway between McGrath Highway and Pennsylvania Ave. will be partially blocked while streets are closed 10:30am - 4:30pm. The sidewalks in front of several restaurants in the festival area will be blocked until 6pm with continued programming.
Arrangements:		
Auxiliary Police?	Yes	Will work with Chief Carvalho and Chief Monte on auxiliary police coverage
Police Detail:	Yes	Will work with Chief Monte on police detail
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	June 7th
Alcohol License?	Yes	Individual restaurants will obtain alcohol licenses to serve alcohol.

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire Prevention, Approved with Conditions

1. Temporary liquor licenses require a fire detail for public events. Please contact the FP office once these licenses have been approved. -Lt MacLaughlan

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. All food vendors must apply for temporary food permits.

Reviewer: John J. Long, City Clerk, Complete
