PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000117
File #: 15-006511

Organization name: n/a

Event name: Spring Block Party on Skehan St.

Description: Bringing together family and friends on Skehan St. for food and lawn games.

Location: 35 SKEHAN ST 35 Skehan St. Somerville, MA 02143 (residential address)

Date(s): September 6, 2015

Rain date(s): n/a

Setup starts at (time): 12:00 (noon)

Event starts at (time): 3 PM

Cleanup after the event ends at (time): 8 PM

Event ends at (time): 7 PM

Attendees:

Max attendance at one time: 100

Total people attending: 120

Maximum attendees accommodated:

Total Somerville residents attending: 40

Attendee fees or suggested donations: n/a

What is your budget for this event: 2,000

Social or cultural benefits:
n/a
City Contact:

Financial benefits:
n/a

Organization mailing address:
35 Skehan St.
Somerville, MA 02143

Contact person:
Erin Bumgarner
Telephone: 6099927680
Email: erin.k.bumgarner@gmail.com

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Potluck style with grill
Alcohol served?	Yes	Beer and wine. This can be restricted to the backyard area.
Grill/open-flame device used?	Yes	Grill (fire extinguisher will be made available)
Streets blocked?	Yes	The section of the street just in front of 35 Skehan St.
Sidewalks blocked?	Yes	The section of the street just in front of 35 Skehan St.
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	Yes	Homeowners insurance
Will any public parks be used?	No	
Has the event occurred in the last two years?	No	
Alcohol License?	No	

Approval Conditions:
Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: CS Fire, Fire Prevention, Approved

Reviewer: John J. Long, City Clerk, Approved