

PUBLIC EVENT/SPECIAL ALCOHOL LICENSE APPLICATION

City of Somerville, Commonwealth of Massachusetts

Application #: PEL24-000226

File #: 24-021688

Application for: Public Event

Organization name: City of Somerville, Mayors Office

Description: Families will be able to do trick o' treating.

Date(s): 10/24/24

Setup starts at (time): 4pm

Cleanup after the event ends at (time): 8pm

Entertainment: Face painting, yard games and giveaways. Music will also be played on speakers.

Attendees:

Max attendance at one time: 200

Maximum attendees accommodated: 350

Attendee fees or suggested donations: N/A

Social or cultural benefits:

Families will have a safe contained area to safely trick-or-treat with Somerville residents as well as get to know City Hall departments and staff and any upcoming events /meetings the city is hosting.

Event Contact: Midalys Rosario

Event name: Truck O' Treat

Location: City Hall concourse, blocking traffic in City Hall parking lot in front of 1895 building between flag poles and high school.

Rain date(s): 10/31/24

Event starts at (time): 5pm

Event ends at (time): 7pm

Temporary Structures: Folding tables.

Total people attending: 350

Total Somerville residents attending: 350

What is your budget for this event: \$5,000.00

Financial benefits:

N/A

Event Contact Phone:

Event Information	Yes/No	If yes, Describe
Open to the public?	Yes	Social media/press release.
Food served?	Yes	Prepackaged sealed candy.
Caterer used?	No	
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Through traffic in City Hall plaza parking lot will be blocked off.
Sidewalks blocked?	No	
Describe any accessibility features available to attendees/participants		Most of the event will be accessible to all individuals. Will be done on level surface accessible to wheelchairs.
Arrangements:		
Police Detail:	No	
Parking (for Attendees)?	Yes	Street parking on Highland Avenue.
Restrooms?	Yes	City Hall

Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	10/26/2023

Approved By:

CS Mayor, Approved

Maureen Lee, Approved

Kevin Roche, Approved

CS Traffic and Parking, Approved

Eric Weisman, Approved

Charles Breen, Approved

Timothy Mitsakis, Approved

Kimberly M. Wells, Approved