



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**PERSONNEL DEPARTMENT**  
**JOSEPH A. CURTATONE**  
**MAYOR**

December 16, 2010

Joseph A. Curtatone  
Mayor  
City Hall  
93 Highland Avenue  
Somerville, MA 02143

Dear Mayor Curtatone,

I respectfully request that you submit to the Honorable Board of Aldermen for consideration, the use of available funds in the Personnel and Recreation Departments for the purpose of establishing the position of Youth and Volunteer Services Coordinator at the rate of \$49,972 per annum. The creation of this position results from the elimination of the Youth Services Coordinator and the part time Volunteer Coordinator positions and will be at no additional cost to the City.

With the creation of this position the City aims to maximize the services provided to young people and volunteers with the City of Somerville by centralizing these functions with one professional. The professional in this position will jointly report to the Recreation Superintendent and the Personnel Director. The job description is attached for your review.

Finally, upon review of the Section 2-323 of the Somerville Code of Ordinances and the wage classifications schedule, this position will be classified as within the Professional I salary range. The available funds and proposed annual salary reflects this range.

Thank you for your consideration. I will be available to answer any questions the Board of Aldermen may have.

Sincerely,

Jessie C. Baker  
Director of Personnel



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