

Kevin Henriquez

EDUCATION

UNIVERSITY OF MASSACHUSETTS, Boston, MA
College of Liberal Arts (Criminal Justice major), Graduated May 2018

ALLIED UNIVERSAL SECURITY SERVICES

Security officer, September 2018- present

- Secures premises and personnel by patrolling property
- inspecting buildings, equipment, and access points
- Prevents losses and damage by reporting irregularities; informing violators of policy and procedures

NORFOLK COUNTY SHERIFF'S OFFICE, DEDHAM, MA

Assistant Deputy Superintendent's Intern, January 2018- April 2018

- Helped prepare for the electric incarceration program audit
- Made sure correctional facility was to Department of Health standards
- Made sure cells met requirements

IHOP Restaurant, Quincy, MA

Server, September 2014 – September 2019

- Deliver professional, courteous, and efficient service to guests
- Greet Guests and build rapport by asking questions and initiating conversation
- Work well with others
- Effectively communicate with staff members.

ADVANCED AUTO PARTS, Chelsea, MA

Sales Associate & Supervisor, Oct. 2012 - June 2014

- Ensured excellent care and service during store operations
- Assisted customers with any questions, needs and purchases
- Received and stored incoming supplies, verified quantities against invoices
- Created a team-building atmosphere and sense of unity

SKILLS & QUALIFICATIONS

- Strong work ethic
- Leadership
- Problem solving
- Handling pressure
- Time Management
- Can Speak Multiple Languages (fluent in Spanish, learning Italian)
- Patient
- First Aid CPR AED certified
- Class A large capacity LTC