



# City of Somerville, Massachusetts

## Finance Committee

### Meeting Minutes Dispositions

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**Tuesday, October 24, 2023**

**6:00 PM**

**Virtual**

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This meeting was held via Zoom and was called to order by Chair Wilson at 6:00 p.m. and adjourned at 7:23 p.m. on a Roll Call Vote: 5 in favor (Councilors Pineda Neufeld, Clingan, Kelly, Scott, Wilson), 0 opposed, 0 absent.

Others present:

Michael Potere – Assistant Clerk of Committees; Michael Mastrobuoni – Budget Director; Hannah Carrillo – Legislative Liaison; Timothy Mitsakis – Lieutenant, Somerville Police Department; Karin Carroll – Director of Health & Human Services; Alan Inacio – Director of Finance & Community Development; Julie Spurr-Knight – Finance and Administration Director.

#### Roll Call

**Present:** Chairperson Jake Wilson, Vice Chair Jefferson Thomas (J.T.) Scott, Charlotte Kelly, Jesse Clingan and Judy Pineda Neufeld

1. Approval of the Minutes of the Finance Committee Meeting of September 26, 2023. [23-1418](#)

Accepted

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

#### Funds and Accounts

2. Requesting the use of \$1,500 in available funds in the Inspectional Services Staff Development Account to establish a Food and Refreshments Account, to provide food and refreshments for staff during quarterly training sessions. [23-1398](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

3. Requesting ordainment of an amendment to Section 2-373 of the Code of Ordinances, to establish a Vaccine Revolving Fund. [23-1407](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

4. Requesting approval to authorize a FY 2024 expenditure limitation of \$60,000 for the Vaccine Revolving Fund. [23-1408](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

### Transfers

5. Requesting approval of a transfer of \$30,020 from the Parking Department Parking Meter Receipts Account to the Capital-Building Lease Account for rental of parking spaces per the lease agreement between the Trustees of Tufts College and the City of Somerville. [23-1538](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

6. Requesting approval of a transfer of \$29,780 from the Health and Human Services Professional and Technical Services Account to the Council on Aging Professional and Technical Services Account for nutritional counseling and education at the Senior Center. [23-1401](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

7. Requesting approval of a transfer of \$11,059.72 from the Health and Human Services Professional and Technical Account to the Department of Public Works Building Rentals Account for three additional seasonal, portable bathrooms. [23-1403](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

### Prior Year Invoices

8. Requesting approval to pay prior year invoices totaling \$25,418.02 using available funds in the Department of Public Works Electricity Account for [23-1475](#)

solar net metering.

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,  
Ward Four City Councilor Clingan and Ward Seven City Councilor  
Pineda Neufeld

9. Requesting approval to pay prior year invoices totaling \$44,167.81 using available funds in the Department of Public Works Electricity Account for solar net metering. [23-1474](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,  
Ward Four City Councilor Clingan and Ward Seven City Councilor  
Pineda Neufeld

10. Requesting approval to pay prior year invoices totaling \$26,721.10 using available funds in the Department of Public Works Electricity Account for solar net metering. [23-1496](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,  
Ward Four City Councilor Clingan and Ward Seven City Councilor  
Pineda Neufeld

11. Requesting approval to pay prior year invoices totaling \$371.44 using available funds in the Department of Public Works Motor Parts & Accessories Account for pump replacement parts. [23-1500](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,  
Ward Four City Councilor Clingan and Ward Seven City Councilor  
Pineda Neufeld

12. Requesting approval to pay prior year invoices totaling \$280 using available funds in the Department of Public Works Employee Training Account for Construction Supervisor continuing education. [23-1499](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly,  
Ward Four City Councilor Clingan and Ward Seven City Councilor  
Pineda Neufeld

13. Requesting approval to pay prior year invoices totaling \$1,436.40 using available funds in the Department of Public Works Grounds R&M Facility, Parks & Playgrounds for irrigation system repair and maintenance. [23-1498](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

14. Requesting approval to pay prior year invoices totaling \$4,729.64 using available funds in the Department of Public Works Natural Gas Account for natural gas supply services. [23-1497](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

15. Requesting approval to pay prior year invoices totaling \$1,625 using available funds in the Office of Strategic Planning and Community Development Parks and Urban Forestry Division Account for Wedding Nook and Quincy Street open space production. [23-1404](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

16. Requesting approval to pay prior year invoices totaling \$2,207.50 using available funds in the Fire Department Professional & Technical Account for medical case management costs. [23-1419](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

17. Requesting approval to pay prior year invoices totaling \$2,298.83 using available funds in the Human Resources Arbitration Services Account for arbitration transcription services. [23-1427](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

18. Requesting approval to pay prior year invoices totaling \$2,250 using available funds in the Human Resources Arbitration Services Account for arbitration services. [23-1425](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

19. Requesting approval to pay prior year invoices totaling \$440 using available funds in the Human Resources Professional & Technical Services Account for language testing services. [23-1426](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

### Appropriations

20. Requesting the appropriation of \$113,440 from the Community Preservation Act Historic Preservation Reserve Fund to Just A Start for restoration and reinstallation of a historic window at 24 Webster Ave. [23-1493](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

21. Requesting the appropriation of \$67,478 from the Community Preservation Act Historic Preservation Reserve Fund to the Somerville Museum for storage area renovation. [23-1492](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

### Grant Acceptances

22. Requesting approval to accept and expend a \$75,000 grant with no new match required, from MA Department of Housing and Community Development to the Office of Strategic Planning and Community Development Administration Division for a partnership with the City of Medford to examine the zoning and economic development potential of the parcels along Broadway that are split by the municipal boundary. [23-1402](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

23. Requesting approval to accept and expend an \$18,400 grant with no new match required, from Mass Cultural Council to the Arts Council for unrestricted operating support. [23-1424](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

24. Requesting approval to accept and expend a grant with no new match required, from the Department of Fire Services to the Fire Department for the reimbursement of Hazardous Material Response Team members. [23-1501](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

25. Requesting approval to accept and expend a \$220,560 grant with no new match required, from the Massachusetts Department of Public Health to the Health and Human Services Department for Tobacco Control Prevention. [23-1341](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

26. Requesting approval to accept and expend a \$75,000 grant with no new match required, from the Boston Mayor's Office of Emergency Management to the Police Department to support the Emergency Operations Center (EOC) sustainability and upgrades. [23-1263](#)

Recommended to be approved

**Aye:** Chairperson Wilson, Vice Chair Scott, City Councilor At Large Kelly, Ward Four City Councilor Clingan and Ward Seven City Councilor Pineda Neufeld

### Orders

27. That the Chief of Police provide a written explanation, and any accompanying documentation, of the Police Department's receipt of GrayKey surveillance technology from Urban Areas Security Initiative (UASI)/Boston without requiring a grant acceptance from the City Council. [23-1480](#)

**Sponsors:** Councilor Scott

Recommended to be marked work completed

## Referenced Documents:

- Finance - 2023-10-24 Arts Council (with 23-1424)
- Finance - 2023-10-24 EOC furniture (with 23-1263)
- Finance - 2023-10-24 Fire Sharp (with 23-1419, 23-1501)
- Finance - 2023-10-24 ISD Finance Request Memo (with 23-1398)
- Finance - 2023-10-24 PPZ-GrantAcceptanceMemo (with 23-1402)
- Finance - 2023-10-24 Graykey UASI funds (with 23-1263, 23-1480)
- Finance - 2023-10-24 HRDept PriorYearInvoices (with 23-1425, 23-1426, 23-1427)