

The Commonwealth of Massachusetts EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

STATE 911 DEPARTMENT



151 Campanelli Drive, Suite A ~ Middleborough, MA 02346 Tel: 508-828-2911 ~ TTY: 508-947-1455

www.mass.gov/e911

MAURA T. HEALEY Governor

TERRENCE M. REIDY Secretary

KIMBERLEY DRISCOLL Lieutenant Governor

FRANK POZNIAK Executive Director

November 15, 2023

Acting Chief Charles Femino Somerville Police Department 220 Washington Street Somerville, MA 02145

Dear Chief Femino:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the FY 2024 State 911 Department Support and Incentive Grant program.

For your files, attached please find a copy of the executed contract and the final approved Appendix A: Personnel Costs form for your grant. Please note your contract start date is November 15, 2023 and will run through June 30, 2024. Please keep in mind that there shall be no reimbursement for costs incurred prior to the effective date of the contract and all goods and services MUST be received on or before June 30, 2024.

Reimbursement requests should be submitted to the Department within thirty (30) days of the date on which the cost is incurred. We have made the request for payment forms available on our website www.mass.gov/E911. For any questions related to this process, please contact Angela Pilling at 508-821-7305. Please note that funding of reimbursement requests received more than one (1) month after the close of the fiscal year under which costs were incurred cannot be guaranteed.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, and/or the budget worksheet, please e-mail those proposed changes to 911DeptGrants@mass.gov. Grantees are strongly encouraged to submit final, year-end budget modification requests on or before March 31, 2024.

Sincerely.

Frank P. Pozniak **Executive Director**

cc: FY 2024 Support and Incentive Grant File

FY 2024 SUPPORT AND INCENTIVE GRANT COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms

| at CTR Forms: https://www.macomptroller.org/forms. Form | is are also posted at OSD Forms: | https://www.mass.gov/lists/osd-forms. | | |
|--|--|--|--|--|
| CONTRACTOR LEGAL NAME: City of Somerville | | COMMONWEALTH DEPARTMENT NAME: State 911 Department | | |
| (and d/b/a): Somerville Police Department | | MMARS Department Code: EPS | | |
| Legal Address: (W-9, W-4): 93 Highland Avenue, So | merville, MA 02143 | Business Mailing Address: 151 Campanelli Drive, Suite | A, Middleborough, MA 02346 | |
| Contract Manager: Jeff DiGregorio | Phone: 617-625-1600 | Billing Address (if different): | | |
| E-Mail: jdigregorio@police.somerville.ma.us | Fax: 617-628-4936 | Contract Manager: Cindy Reynolds | Phone: 508-821-7299 | |
| Contractor Vendor Code: VC6000192138 | | E-Mail: 911DeptGrants@mass.gov | Fax: 508-947-1452 | |
| Vendor Code Address ID (e.g. "AD001"): AD | | MMARS Doc ID(s): CT EPS SUPG | | |
| (Note: The Address ID must be set up for EFT payments | i.) | RFR/Procurement or Other ID Number: FY24 SUPG | - 100 | |
| X NEW CONTRACT | | CONTRACT AMENDME | NT | |
| PROCUREMENT OR EXCEPTION TYPE: (Check one or | otion only) | Enter Current Contract End Date Prior to Amendment:, 20 | | |
| Statewide Contract (OSD or an OSD-designated Department | artment) | Enter Amendment Amount: \$ (or "no change") | | |
| Collective Purchase (Attach OSD approval, scope, but | dget) | AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) | | |
| X Department Procurement (includes all Grants - 815 C) or RFR, and Response or other procurement supporting | (natalananianh | - Amendment to Date, Scope or Budget (Attach updated | | |
| Emergency Contract (Attach justification for emergence) | | Interim Contract (Attach justification for Interim Contract | | |
| - Contract Employee (Attach Employment Status Form, | | Contract Employee (Attach any updates to scope or budg Other Procurement Exception (Attach authorizing langu | | |
| Other Procurement Exception (Attach authorizing lan specific exemption or earmark, and exception justification | | scope and budget) | age/jusolication and updated | |
| The Standard Contract Form Instructions and Contract | or Certifications and the following | ng Commonwealth Terms and Conditions document are ins and Conditions Commonwealth Terms and Conditions F | ncorporated by reference or Human and Social | |
| The second secon | certifies that navments for authori: | zed performance accepted in accordance with the terms of this | Contract will be connected in | |
| the state accounting system by sufficient appropriations or | other non-appropriated funds, sub | ject to intercept for Commonwealth owed debts under 815 CN | AR 9.00. | |
| | | onditions or terms and any changes if rates or terms are being | amended.) | |
| | Marine was a second of the latest terms of the | contract (or new total if Contract is being amended). \$ | 95,463. | |
| PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days — % PPD; Payment issued within 15 days — % PPD; Payment issued within 20 days — % PPD; Payment issued within 30 days — % PPD. If PPD percentages are left blank, identify reason: X agree to standard 45 day cycle — statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); — only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.) | | | | |
| BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Contract is for the reimbursement of funds under the State 911 Department FY 2024 Public Safety Answering Point and Regional Emergency Communication Center Support and Incentive Grant as authorized and awarded in compliance with the grant guidelines and the grantee's approved application. | | | | |
| ANTICIPATED START DATE: (Complete ONE option only | /) The Department and Contractor | certify for this Contract, or Contract Amendment, that Contract | ct obligations: | |
| 1. may be incurred as of the Effective Date (latest signal | | | | |
| | | low and <u>no</u> obligations have been incurred <u>prior</u> to the Effecti | | |
| 3. were incurred as of, 20, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations. | | | | |
| CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2024</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments. | | | | |
| Amendment has been executed by an authorized signator approvals. The Contractor certifies that they have accesse required under the Standard Contract Form Instructions an upon request to support compliance, and agrees that all the herein according to the following hierarchy of document present instructions and Contractor Certifications, the Request for unacceptable, and additional negotiated terms, provided the | ry of the Contractor, the Departm d and reviewed all documents incid d Contractor Certifications under turns governing performance of thi recedence, the applicable Commor Response (RFR) or other solic at additional negotiated terms will corated herein, provided that any an extension of the contract of | frective Date" of this Contract or Amendment shall be the latent, or a later Contract or Amendment Start Date specified a proporated by reference as electronically published and the Contract and doing business in Massachusetts are attache provided in the Contract and doing business in Massachusetts are attache provided in the Contract and Conditions, this Standard Contract Form itation, the Contractor's Response (excluding any language take precedence over the relevant terms in the RFR and the amended RFR or Response terms result in best value, lower AUTHORIZING SIGNATURE FOR THE COMMONWEAL X: | above, subject to any required ntractor makes all certifications de any required documentation of or incorporated by reference in, the Standard Contract Form estricken by a Department as a Contractor's Response only if costs, or a more cost effective | |
| | | | - | |

FI 2024 SUFFURI AND INCENTIVE GRANT

Appendix A - Personnel Costs (List Certified Enhanced 911Telecommunicators)

NAME OF PSAP: Somerville

{List ALL in Alphabetical Order by LAST Name - Not by Rank or Seniority}

| Last Name | First Name | Hourly Pay Rate | Overtime Pay Rate |
|-----------------|------------|--------------------|----------------------|
| Cornelio | Christine | 33.8792 | 50.8188 |
| DeFranzo | Robyn | 33.8792 | 50.8188 |
| DeSousa | Susan | 33.3785 | 50.0678 |
| Hartsgrove | Cara | 31.9204 | 47.8806 |
| Hickey | John | 31.9204 | 47.8806 |
| Kiely | Julie | 33.8792 | 50.8188 |
| Lennon | Scott | 33.3785 | 50.0678 |
| Mahoney | Jeanne | 33.3785 | 50.0678 |
| McKenna | Joan | 33.8792 | 50.8188 |
| Medeiros | Theresa | 33.8792 | 50.8188 |
| Mobilia-Dowling | Janeen | 31.9204 | 47.8806 |
| Rivera | Betsy | 31.9204 | 47.8806 |
| Vallery | Kristine | 33.3785 | 50.0678 |
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^{*}Please use additional pages if needed.

FY 2024 SUPPORT AND INCENTIVE GRANT Type of PSAP: (please check one) NU. 1 3 2023 ☑ Primary ☐ Regional ☐ Regional Secondary ☐ Regional Emergency Communication Center State 911 Department Middleborough, MA **Somerville Police Department** Name of Eligible Entity (PSAP/RECC) Address 220 Washington Street City/Town/Zip Somerville, MA 02143 617-625-1600 Telephone Number Fax Number 617-628-4936 Website www.somervillepd.com Charles Femino, Acting Chief of Police Name & Title of Authorized Signatory 617-625-1600 ext. 7450 Telephone Number **Email Address** cfemino@police.somerville.ma.us Jeff DIGregorio, Administrative Captain Name & Title of Grant Contract Manager 617-625-1600 ext. 7207 Telephone Number **Email Address** jdigregorio@police.somerville.ma.us \$ 295,463,00 **/ Total Grant Program funds requested: REQUIRED - Check boxes below if:** Applicant has a Continuity Of Operations Plan (COOP) ☑ Applicant acknowledges its alternate PSAP Goal and Desired Outcome Through its submission of this application to the State 911 Department, the applying governmental entity

affirms that the primary goal of the State 911 Department PSAP and RECC Support and Incentive Grant Program is to assist PSAPs and RECCs in providing enhanced 911 service and to foster the development of regional PSAPs, regional secondary PSAPs and RECCs.

Sign below to acknowledge having read and agreed to the grant conditions and reporting requirements listed in the grant guidelines.

Signed under the penalties of perjury this 2016 day of october, 2023.

FY 2024 SUPPORT AND INCENTIVE GRANT

BUDGET SUMMARY

| Primary PSAP, Regional PSAP, Regional Secondary PSAP, & RECCs | |
|---|---------------|
| CATEGORY | AMOUNT |
| A. Enhanced 911 Telecommunicator Personnel Costs | \$ 295,463.00 |
| B. Heat, Ventilation, Air Conditioning, and Other Environmental Control Equipment | |
| C. Computer-Aided Dispatch Systems | |
| D. Radio Console | |
| E. Console Furniture and Dispatcher Chairs | |
| F. Fire Alarm Receiving and Alerting Equipment Associated with Providing Enhanced 911 Service | |
| G. Other Equipment | |
| REGIONAL PSAPs and RECCs ONLY | |
| H. Public Safety Radio Systems | |
| REGIONAL SECONDARY PSAP ONLY | |
| I. PSAP Customer Premises Equipment Maintenance | |
| TOTAL ALLOCATION | \$ 295,463.00 |
| REVIEW APPENDIX B FOR ELIGIBILITY AND AMOUNT Mobile Behavioral Health Crisis Response Services | |
| GRAND TOTAL* | \$ 295,463.00 |

^{*}Grand Total = Total allocation amount and, if requesting, Mobile Behavioral Health Crisis Response Services

FY 2024 SUPPORT AND INCENTIVE GRANT

DETAIL NARRATIVE

Please make sure that every item listed in the above Budget Summary is listed in below narrative with a detailed description including category of item, price per unit, quantity, brand, model, and any other pertinent and available information. Please include any and all quotes to support the budget narrative. For personnel costs, please complete the Appendix A – Personnel Costs Form. Please use additional pages if needed.

A. Enhanced 911 Telecommunicator Personnel Costs – to defray the costs of salary for enhanced 911 telecommunicator personnel, including enhanced 911 telecommunicators who are emergency communications dispatchers or supervisors. In order to be eligible for such funding, a grantee shall show that the personnel costs to be reimbursed: (1) cover only personnel who are trained and certified as an enhanced 911 telecommunicator in accordance with the requirements of the State 911 Department, or are in the process of obtaining such certification, in accordance with the requirements of the State 911 Department; and (2) except as otherwise approved by the State 911 Department, are solely for hours in which such personnel are working in the capacity of an enhanced 911 telecommunicator as their primary job function; and (3) except as otherwise approved by the State 911 Department, are solely for hours in which such personnel are conducting quality control/quality assurance of 911 calls. Reimbursement may be allowed for straight time costs for on the job training for new telecommunicators who are in the process of obtaining certification as an enhanced 911 telecommunicator. in accordance with the requirements of the State 911 Department. Reimbursement for personnel costs related to training may be allowed only for training courses that have been approved by the State 911 Department under the Fiscal Year 2024 State 911 Department Training Grant, or with the prior written approval of the State 911 Department. Reimbursement for personnel costs for individuals who have other primary job duties not directly related to enhanced 911 service, such as firefighters or police officers who may occasionally be assigned PSAP enhanced 911 telecommunicator duty, may be allowed only for the documented hours in which the employee is acting primarily in the capacity of an enhanced 911 telecommunicator. For example, if a police officer or firefighter is assigned to work as an enhanced 911 telecommunicator 1 day a week, funding from these grants may only be used to cover the portion of such firefighter or police officer's salary for the 1 day a week that he or she is assigned to enhanced 911 telecommunicator duty. Funding awarded through these grants shall be assigned to specific identified personnel, and the funding shall be applied to the personnel costs associated with such specific identified personnel.

All wage reimbursements authorized under this Program shall be allocated by the grantee in adherence with applicable collective bargaining agreements. However, the State 911 Department is not bound by or required to adhere to grantee collective bargaining agreements when determining allocations or reimbursements.

| Attach Appendix A – Personnel Costs Form | |
|--|--|
| Total Category A \$295,463.00 | |

B. Heat, Ventilation, Air Conditioning and Other Environmental Control Equipment – to defray costs associated with the acquisition and maintenance of heat, ventilation and air-conditioning equipment and other environmental control equipment. Such funds may only be used to purchase, install, replace, maintain, operate, and/or upgrade such equipment used in the physical space used for the provision of enhanced 911 service.

| | a or appraise such equipment used in the physical space used for the provision of emianeed 711 service. | |
|--|---|--|
| B. Heat, Ventilation, Air Conditioning and Other Environmental Control Equipment | | |
| De | scription: | |
| | | |
| Ve | ndor: | |
| | ☐ Attach Quote and mark with letter B | |
| | Total Category B \$ | |

| NORTH SHORE REGIONAL 911 CENTER | PRELIM | PRELIM |
|---|---------------------------------|-------------------------------|
| NORTHAMPTON POLICE DEPARTMENT | YES | YES |
| NORTHAMPTON STATE POLICE | PRELIM | PRELIM |
| NORTHBOROUGH POLICE DEPARTMENT | YES | YES |
| NORTHBRIDGE POLICE DEPARTMENT | YES | YES |
| NORTHERN MIDDLESEX REGIONAL EMERGENCY COMMUNICATIONS CENTER | PRELIM | YES |
| OXFORD POLICE DEPARTMENT | YES | YES |
| PALMER POLICE DEPARTMENT | YES | YES |
| PATRIOT REGIONAL EMERGENCY COMMUNICATIONS CENTER | YES | YES |
| PEABODY POLICE DEPARTMENT | YES | YES |
| PEMBROKE POLICE DEPARTMENT | YES | YES |
| PITTSFIELD POLICE DEPARTMENT | YES | YES |
| PLYMOUTH COUNTY SHERIFF'S OFFICE | PRELIM | PRELIM |
| PROVINCETOWN POLICE DEPARTMENT | YES | NO NO |
| QUINCY POLICE DEPARTMENT | YES | YES |
| RANDOLPH POLICE DEPARTMENT | YES | YES |
| RAYNHAM POLICE DEPARTMENT | YES | YES |
| READING POLICE DEPARTMENT | YES | YES |
| REGIONAL OLD COLONY COMMUNICATIONS CENTER | PRELIM | PRELIM |
| REHOBOTH POLICE DEPARTMENT | YES | YES |
| ROCKPORT POLICE DEPARTMENT | YES | YES |
| ROWLEY POLICE DEPARTMENT | YES | YES |
| RUTLAND REGIONAL EMERGENCY COMMUNICATION CENTER | PRELIM | YES |
| SALEM POLICE DEPARTMENT | YES | YES |
| SALISBURY POLICE DEPARTMENT | YES | YES |
| SANDWICH POLICE DEPARTMENT | YES | YES |
| SAUGUS POLICE DEPARTMENT | YES | YES |
| SCITUATE POLICE DEPARTMENT | YES | YES |
| SEEKONK POLICE DEPARTMENT | YES | YES |
| SHARON POLICE DEPARTMENT | YES | YES |
| SHELBURNE FALLS STATE POLICE | PRELIM | PRELIM |
| SHREWSBURY POLICE DEPARTMENT | YES | YES |
| SOMERSET POLICE DEPARTMENT | YES | YES |
| SOMERVILLE POLICE DEPARTMENT | YES | YES |
| SOUTH HADLEY POLICE DEPARTMENT | YES | YES |
| SOUTH SHORE REGIONAL EMERGENCY COMMUNICATIONS CENTER | PRELIM | YES |
| SOUTH WORCESTER COUNTY COMMUNICATIONS CENTER | YES | PRELIM |
| SOUTHAMPTON POLICE DEPARTMENT | YES | YES |
| SOUTHBOROUGH POLICE DEPARTMENT | YES | YES |
| SOUTHBRIDGE POLICE DEPARTMENT | YES | YES |
| SOUTHEASTERN MASSACHUSETTS REGIONAL EMERGENCY COMMUNICATIONS CENTER | YES | YES |
| SPENCER POLICE DEPARTMENT | YES | YES |
| SPRINGFIELD POLICE DEPARTMENT | YES | YES |
| STERLING COMMUNICATIONS | YES | YES |
| STONEHAM POLICE DEPARTMENT | YES | YES |
| STOUGHTON POLICE DEPARTMENT | YES | YES |
| STOW POLICE DEPARTMENT | NO | YES |
| STURBRIDGE POLICE DEPARTMENT | YES | YES |
| SUDBURY POLICE DEPARTMENT | YES | YES |
| SUTTON POLICE DEPARTMENT | YES | YES |
| WANSEA POLICE DEPARTMENT | YES | YES |
| TAUNTON FIRE DEPARTMENT | YES | YES |
| TEMPLETON POLICE DEPARTMENT | YES | YES |
| TRURO POLICE DEPARTMENT | YES | YES |
| | YES | YES |
| TYNGSBOROUGH POLICE DEPARTMENT | PRELIM | YES |
| | | |
| JPTON POLICE DEPARTMENT | | IYEN |
| JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT | YES | YES PRELIM |
| JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT VACHUSETT REGIONAL EMERGENCY COMMUNICATIONS CENTER | YES YES | PRELIM |
| JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT WACHUSETT REGIONAL EMERGENCY COMMUNICATIONS CENTER WAKEFIELD POLICE DEPARTMENT | YES YES YES | PRELIM YES |
| JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT WACHUSETT REGIONAL EMERGENCY COMMUNICATIONS CENTER WAKEFIELD POLICE DEPARTMENT WALPOLE POLICE DEPARTMENT | YES YES YES YES | PRELIM YES NO |
| TYNGSBOROUGH POLICE DEPARTMENT JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT WACHUSETT REGIONAL EMERGENCY COMMUNICATIONS CENTER WAKEFIELD POLICE DEPARTMENT WALPOLE POLICE DEPARTMENT WALPOLE POLICE DEPARTMENT WARFHAM POLICE DEPARTMENT | YES YES YES YES YES | PRELIM YES NO YES |
| JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT VACHUSETT REGIONAL EMERGENCY COMMUNICATIONS CENTER VAKEFIELD POLICE DEPARTMENT VALPOLE POLICE DEPARTMENT VALTHAM COMMUNICATIONS VAREHAM POLICE DEPARTMENT | YES YES YES YES YES YES YES | PRELIM YES NO YES YES YES |
| JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT VACHUSETT REGIONAL EMERGENCY COMMUNICATIONS CENTER VAKEFIELD POLICE DEPARTMENT VALPOLE POLICE DEPARTMENT VALTHAM COMMUNICATIONS VAREHAM POLICE DEPARTMENT VATERTOWN POLICE DEPARTMENT | YES YES YES YES YES YES YES YES | PRELIM YES NO YES YES YES YES |
| JPTON POLICE DEPARTMENT JXBRIDGE POLICE DEPARTMENT VACHUSETT REGIONAL EMERGENCY COMMUNICATIONS CENTER VAKEFIELD POLICE DEPARTMENT VALPOLE POLICE DEPARTMENT VALTHAM COMMUNICATIONS VAREHAM POLICE DEPARTMENT | YES YES YES YES YES YES YES | PRELIM YES NO YES YES YES |

Contractor Legal Name: City of Somerville

Contractor Vendor/Customer Code: vC6000192138

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

NOTICE: Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

| AUTHORIZED SIGNATORY NAME | TITLE |
|---------------------------|------------------------|
| Katjana Ballantyne | Mayor |
| Charles Femino | Acting Chief of Police |
| James Stanford | Deputy Chief |
| Christopher Ward | Deputy Chief |
| | |

I certify that I am the President, Chief Executive Officer, Chief Fiscal Officer, Corporate Clerk or Legal Counsel for the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution below and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

| Kayana Sallarfyrl Signature | Date: 11/1/2023 |
|---|-----------------------------------|
| Name & Title: Katjana Ballantyne, Mayor | Telephone: 617-625-6600 ext. 2100 |
| Fax: 617-625-3434 | somervillema.gov |

Contractor Legal Name: City of Somerville

Corporate Clerk Signature

Contractor Vendor/Customer Code: VC6000192138

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

| Signatory's full legal name (print or type): Katjana Ballantyne | |
|--|---------------------|
| Title: Mayor | 7 |
| X Higher Ballandyn Signature as it will appear on contract or other document (Complete only in presence of | notary): |
| AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE |) AS FOLLOWS: |
| On this | , to be the person |
| On this day of, 20 before me, the undersigned corporate | e clerk, personally |
| appeared (name of document signer), proved to | me through |
| satisfactory evidence of identification, which was | , to be the person |
| whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily | |
| as an authorized signatory for the Contractor. | • • |
| | |
| | |

Contractor Legal Name: City of Somerville

as an authorized signatory for the Contractor.

Corporate Clerk Signature

Contractor Vendor/Customer Code: VC6000192138

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

On this _____ day of _____, 20___ before me, the undersigned corporate clerk, personally

satisfactory evidence of identification, which was ______, to be the person

whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose

appeared (name of document signer), proved to me through

AFFIX CORPORATE SEAL

Contractor Legal Name: City of Somerville

Contractor Vendor/Customer Code: VC6000192138

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

| Signatory's full legal name (print or type): | James Stanford | |
|--|--|---|
| Title: Deputy Chief | | |
| x Q | | |
| Signature as it will appear on contract or oth | ner document (Complete only | in presence of notary): |
| AUTHENTICATED BY NOTARY OR C | CORPORATE CLERK (PICI | K ONLY ONE) AS FOLLOWS: |
| On this 24 day of October appeared Sancs Stanford satisfactory evidence of identification, which whose name is signed above and acknowled | name of document sign was Party brown to | ner), proved to me through o me, to be the person |
| as an authorized signatory for the Contractor Notary Public Signature My MA Commission expires on: | r. | Jeffrey DiGregorio NOTARY PUBLIC Commonwealth of Massachusetts My Commission Expires October 27th, 2028 |
| | | AFFIX NOTARY SEAI |
| On this day of, appeared | (name of document sign | ner), proved to me through |
| satisfactory evidence of identification, which whose name is signed above and acknowleds as an authorized signatory for the Contractor | ged to me that (he) (she) signed | |
| Corporate Clerk Signature | | |

AFFIX CORPORATE SEAL

Contractor Legal Name: City of Somerville

Contractor Vendor/Customer Code: VC6000192138

PROOF OF AUTHENTICATION OF SIGNATURE

This page is optional and is available for a department to authenticate contract signatures. It is recommended that Departments obtain authentication of signature for the signatory who submits the Contractor Authorized Listing.

This Section MUST be completed by the Contractor Authorized Signatory in presence of notary.

| Signatory's full legal name (print or type): Christopher Ward |
|--|
| x Mustiple Wend |
| Signature as it will appear on contract or other document (Complete only in presence of notary): |
| AUTHENTICATED BY NOTARY OR CORPORATE CLERK (PICK ONLY ONE) AS FOLLOWS: |
| On this 24 day of |
| On this day of, 20 before me, the undersigned corporate clerk, personally |
| appeared (name of document signer), proved to me through |
| satisfactory evidence of identification, which was, to be the person |
| whose name is signed above and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose |
| as an authorized signatory for the Contractor. |
| Corporate Clerk Signature |

AFFIX CORPORATE SEAL