

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000197
File #: 15-014571

Organization name: Somerville Arts Council

Description: Trolley Tours of holiday lights around the City - and activities at City Hall

Date(s): Saturday, December 19th

Setup starts at (time): 3:30pm

Cleanup after the event ends at (time): 10:30pm

Attendees:

Max attendance at one time: 400

Maximum attendees accommodated:

Attendee fees or suggested donations: \$5 children & seniors, \$10 adults

Social or cultural benefits:

Residents get to learn about culture and history of their City and interact with fellow residents.

City Contact: T&P, Highways, etc.

Organization mailing address:

50 Evergreen Ave. Somerville, MA 02145

Event name: Illuminations Tour

Location: Trolley Tours- starting at City Hall going on a central and west route around the City.

Rain date(s): Sunday December 20th (only if snow emergency)

Event starts at (time): 4:30pm

Event ends at (time): 10pm

Total people attending: 1,100

Total Somerville residents attending: 900

What is your budget for this event:

Financial benefits:

Contact person:

Nina Eichner

Telephone: ext. 2985

Email: neichner@somervillema.gov

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Cookies from culinary Dept.
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	Yes	Some corners of streets will be blocked as no parking for trolleys to be able to easily turn onto to narrow streets. Will work directly with T&P and highways.
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	No	
Has the event occurred in the last two years?	Yes	December 13
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Approved

Reviewer: CS Mayor, Mayor's Office, Approved

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: John J. Long, City Clerk, Complete
