

## COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services, or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at [macomptroller.org/forms](http://macomptroller.org/forms) or [mass.gov/lists/osd-forms](http://mass.gov/lists/osd-forms).

| CONTRACTOR INFORMATION   |     | COMMONWEALTH INFORMATION   |  |
|--|-----|--|--|
| Contractor Legal Name:<br>Town/City of Somerville Police Department  |     | Department: Executive Office of Public Safety & Security,<br>Office of Grants & Research   | MMARS Code<br>EPS                        |
| d/b/a  |     | Contract Manager Name<br>Denise Brown  |  |
| Legal Address<br>93 HIGHLAND AVE, SOMERVILLE, MA 02143-1740  |     | Business Mailing Address<br>35 Braintree Hill Office Park, Suite 302, Braintree, MA 02184  |  |
| Contract Manager Name<br>Michael McCarey   |     | Billing Address // Different   |  |
| Phone<br>(617) 625-1600 x7245  | Fax | Phone<br>781-535-0069  | Fax<br>617-725-0260                      |
| Email<br>mmccarey@police.somerville.ma.us  |     | Email<br>Denise.M.Brown@mass.gov   |  |
| Vendor Code<br>VC6000192138  |     | MMARS Doc ID(s)<br>2026MRSPSOMERVILLEXX  |  |
| Vendor Code Address ID<br>e.g. "AD001" <b>AD001</b>  |     | RFR/Procurement or Other ID Number<br>BD-25-1044-EPS11-HWY-116032  |  |
| Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.  |     |  |  |
| <input checked="" type="checkbox"/> <b>NEW CONTRACT</b>  |     | <input type="checkbox"/> <b>CONTRACT AMENDMENT</b>   |  |
| Procurement or Exception Type (Check one option only)  |     | Current Contract End Date<br>PRIOR to Amendment  | Amendment Amount<br>Or Enter "No Change" |
| <input type="checkbox"/> Statewide Contract<br>(OSD or an OSD-designated department.)<br><br><input type="checkbox"/> Collective Purchase<br>(Attach OSD approval, scope, and budget.)<br><br><input checked="" type="checkbox"/> Department Procurement - Includes all Grants <u>§15 CMR 2.00</u> .<br>(Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.)<br><br><input type="checkbox"/> Emergency Contract<br>(Attach justification for emergency, scope, and budget.)<br><br><input type="checkbox"/> Contract Employee<br>(Attach Employee Status Form, scope, and budget.)<br><br><input type="checkbox"/> Interim Contract with new Contractor<br>(Attach justification for Interim Contract and updated scope/budget.)<br><br><input type="checkbox"/> Other Procurement Exception<br>(Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.) |     | Amendment Type<br>Check one option only. Attach details of amendment changes.<br><br><input type="checkbox"/> Amendment to Date, Scope, or Budget<br>(Attach updated scope and budget.)<br><br><input type="checkbox"/> Interim Contract with Current Contractor<br>(Attach justification for Interim Contract and updated scope/budget.)<br><br><input type="checkbox"/> Contract Employee<br>(Attach any updates to scope or budget.)<br><br><input type="checkbox"/> Other Procurement Exception<br>(Attach authorizing language/justification and updated scope/budget.) |  |
| <b>TERMS AND CONDITIONS</b>  |     |  |  |
| The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding.<br>Check ONE option:  |     |  |  |
| <input checked="" type="checkbox"/> <u>Commonwealth Terms and Conditions</u> <input type="checkbox"/> <u>Commonwealth Terms and Conditions for Human and Social Services</u> <input type="checkbox"/> <u>Commonwealth IT Terms and Conditions</u>  |     |  |  |
| <b>COMPENSATION</b>  |     |  |  |
| Check ONE option.  |     |  |  |
| The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under <u>§15 CMR 9.00</u> .   |     |  |  |
| <input type="checkbox"/> Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)<br><br><input checked="" type="checkbox"/> Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$65,000.00   |     |  |  |

### PROMPT PAYMENT DISCOUNTS (PPD)

Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See [Prompt Pay Discounts Policy](#).

Contractors requesting accelerated payments must identify a PPD as follows:

|                        |         |        |
|------------------------|---------|--------|
| Payment issued within: | 10 days | % PPD. |
|                        | 15 days | % PPD. |
|                        | 20 days | % PPD. |
|                        | 30 days | % PPD. |

If PPD percentages are left blank, identify reason:

☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☒ Agree to standard 45-day cycle ☐ Only initial payment

### BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT

Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment.  
Attach all supporting documentation and justifications.

FFY2026-Municipal Road Safety Program PT-26-05-166

80000402/ F40224

ASSISTANCE LISTING# 20.600

### SUPPLIER DIVERSITY PROGRAM (SDP) PLAN

Does the Supplier Diversity Program apply?

☐ YES If YES, the Contractor's annual SDP commitment for this Contract is  
☒ NO If NO, and the department is an Executive Department, enter the appropriate exemption: Grants

### ANTICIPATED START DATE (Complete ONE option only.)

The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

☐ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.  
☒ 2. may be incurred as of 11/01, 2025, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.  
☐ 3. were incurred as of 20, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

### CONTRACT END DATE

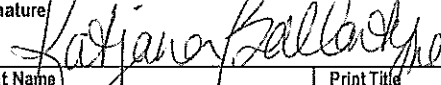
Contract performance shall terminate as of 9/15, 2026, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

### CERTIFICATIONS

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable), and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

### AUTHORIZING SIGNATURE FOR THE CONTRACTOR

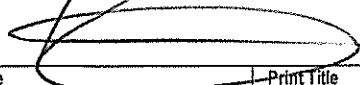
Signature and date must be captured at time of signature.

Signature  Date 10/20/2025

Print Name Katjana Ballantyne Print Title Mayor

### AUTHORIZING SIGNATURE FOR THE DEPARTMENT

Signature and date must be captured at time of signature.

Signature  Date 11/20/25

Print Name Kevin J. Stanton Print Title Executive Director, Office of Grants & Research