



RECEIVED
ISO HEALTH DIVISION
MAY 15 2014
FILE:
CC:

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name STARLAB FEST (FIFTH ANNUAL)
 Description MUSIC AND ARTS FESTIVAL w/ LIVE MUSIC
COMEDY, FILM SHOWCASE AND FLEA MARKET
 Location (attach a route if applicable) 32 PROSPECT ST. AND
453 SOMERVILLE AVE. *SEE ATTACHED
 Date(s) SAT. 7/19/14 Rain date(s) 7/26
 Start time (include setup) 11 AM End time (include breakdown) 10 PM (MUSIC DONE @ 9 PM) (BY)
 Estimated maximum attendance at any one time ~150
 Attendee fees or suggested donations \$10
 Will food be served? Y N If yes, describe DONATIONS FROM LOCAL RESTAURANTS
 Will alcohol be served? Y N If yes, describe BEER ONLY SPECIAL PERMIT PENDING
 Will a grill/open-flame device be used? Y N If yes, describe CHARCOAL GRILL FOR PURGERS
HOT DOGS
 Will streets or sidewalks be blocked? Y N If yes, describe _____
 Organization name STARLAB RECORDING CO.
 Mailing address (to mail the license) 453 SOMERVILLE AVE. SOMERVILLE, MA 02143
 Contact person MATT PRICE
 Telephone 617-319-0533 Email MATT@STARLABSTUDIOS.COM

Have you made arrangements for:

Auxiliary Police? Yes No If yes, describe _____
 Police Detail? Yes No If yes, describe WITH COMPL W/ AUX DETAIL
 Parking (for Attendees)? Yes No If yes, describe _____
 Restrooms? Yes No If yes, describe PORTABLE RESTROOMS
 Liability Insurance? Yes No If yes, describe POLICY ATTACHED

REQUEST
FROM POLICE
CHIEF

Note the following Conditions:

- The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
- All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
- If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

- 4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
- 5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
- 6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature [Signature] Date 5/15/14
 Print name Matt Price Phone 617-319-0733 Email MATT@STALLAUSTUDIO.COM
 Event name (taken from page 1) STARLAFEST (FIFTH ANNUAL)

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>5-16-14</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: <u>Police + Fire Detail may be required</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6/9/14</u> Signed: <u>[Signature]</u> Chief Fire Engineer or Designee Added Conditions: <u>Detail may be required</u>
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____
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Once signed, the Department should:

- Contact the applicant at the phone number/email address above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617 625-4239.

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Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

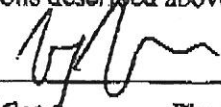
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____ _____

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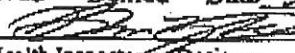
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FIFTH ANNUAL STARLABFEST MUSIC AND ARTS FESTIVAL - JULY 19, 2014

TWO LOCATIONS EXPLANATION

32 PROSPECT ST. (PARKING LOT)

This is the location of the former Starlab Recording Co. music studio that has since been relocated by the City as part of the Green Line Extension program. The property now belongs to the City of Somerville and we have been informed that it will still be standing as a vacant parking lot at the time of the event. This is the location that we have hosted the STARLABFEST music festival for the past four years and we think it would be very special and appropriate to host it here one final time before the overhaul begins. **We plan on hosting the Live Music portion of the event here.**

Of course, we will hire any necessary Police and/or Fire detail and carry our own liability insurance. We will also take full responsibility in cleaning the lot prior to, and after, the event.

459 SOMERVILLE AVE. (PARKING LOT AND OPEN HOUSE)

This is the location to which Starlab Recording Co. has been relocated. Here we plan to host the **Film, Comedy and Flea Market portion of the event**. The Flea Market will take place in our parking lot and we will show short films from local filmmakers in the studio. This will be a much quieter part of the festival, as to not bother our neighbors, and we will shut the doors around 6pm. **Alcohol will not be served at this location.**

WALKING ROUTE

As the two locations are a short .6 mile walk apart, straight through Union Square, we think this is a great opportunity to encourage show-goers to enjoy a walk through the square and patronize the many local businesses along the way.

