



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Matthew A. Beaton
Secretary

Martin Suuberg
Commissioner

December 7, 2016

Mr. Vithal Deshpande
City of Somerville
50 Evergreen Avenue
Somerville, MA 02145

Dear Mr. Deshpande,

The Massachusetts Department of Environmental Protection (MassDEP) is returning the fully executed Massachusetts Electric Vehicle Incentive Program (MassEVIP) End User Agreement to the City of Somerville for your records. We are pleased that the actual acquisition of the electric vehicles, and, if applicable, charging stations can now begin. The City of Somerville has until June 7, 2017, to complete their acquisition of the electric vehicles and if applicable acquisition and installation of the Level 2 dual head charging station. When you have finalized your choice of electric vehicles and Level 2 charging station, please return the enclosed requisition form duly completed to MassDEP at the address below.

MassDEP

Attn: Ms. Sejal P. Shah
One Winter Street, 6th Floor
Boston, MA 02108

MassDEP will use the information on the requisition form to provide the incentive(s) either: 1) directly to the vendor(s) selected by you upon completion of the vehicle acquisition and/or installation of the charging station if you have selected a vendor on the state contract; or 2) to the City of Somerville if the City of Somerville chose vehicle/charging station vendors that were not on the state contract. Under Option 2, the City of Somerville must do their own competitive procurement and *itself* must be on a contract with the Commonwealth for goods and services. Please note that the charging station vendor on state contract will not be paid directly for any

This information is available in alternate format. Call the MassDEP Diversity Office at 617-556-1139. TTY# MassRelay Service 1-800-439-2370
MassDEP Website: www.mass.gov/dep

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construction related installation costs. The construction related costs will be paid to the award recipients that are on state contract with MassDEP for goods and services.

MassDEP also requests that you submit all invoices associated with electric vehicle and electric vehicle charging station projects once completed, including installation. We are gathering this information, especially the costs associated with installation of charging stations, to get an idea of the overall costs of these systems. If you have any questions or comments regarding MassEVIP and/or the incentives please contact Ms. Sejal Shah at (617) 556-1015 or at sejal.shah@state.ma.us.

Sincerely,

A handwritten signature in cursive script that reads "Sejal P. Shah".

Sejal P. Shah
Transportation Management Programs
Bureau of Waste Prevention

Enclosures: Fully executed End-User Agreement
Electric Vehicle(s) & Level 2 Charging Station Requisition Form