

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Date 6/8/11

To the Honorable, the Board of Aldermen of the City of Somerville:

The undersigned requests permission to conduct the following event. This permission will only be effective for the listed location and time, and will be subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, and any conditions prescribed by the Board of Aldermen and/or City Departments. Any charges incurred will be the sole responsibility of the applicant and must be paid in full prior to the event.

Event name A Memorial Tribute to Karen Aqua
 Description a memorial, parade and reception

Location Memorial @ Somerville Armory; parade from Armory to The Growing Center & Nunziata Field for reception
 Date and time July 10, 2011 2:00 pm - 6:00 pm (parade - 4 - 4:30 pm)
 Rain date and time (if applicable) N.A.
 Estimated maximum attendance at any one time 300
 Attendee fees or suggested donations none

Organization name Committee for Karen Aqua Memorial
 Mailing address 196 Spring St., Arlington, MA 02476
 Telephone 781-646-1966

Have you made any arrangements for:

Auxiliary Police?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Security?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Parking?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Food?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Restrooms?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____
Liability Insurance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, describe _____

2011 JUN - 9 P 2:26
 CITY CLERK'S OFFICE
 SOMERVILLE, MA

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. Any road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, shall be movable at all times. Vehicles will not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit will be required to ensure that the signage is returned.

- 3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.
- 4. If the event is a carning drive, the applicant will provide adult monitors at each location, and will maintain a copy of the approved permit at each location.
- 5. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, nor within 300 feet of any building from which an occupant asks that the performance desist.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature *John Kusiak* Date 6/5/11
 Applicant name (print) F. JOHN KUSIAK Applicant phone 781-646-1966
 Event name (taken from page 1) A Memorial Tribute to Karen Aquia

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6/2/2011</u> <u><i>Det. Chief William Cabot</i></u> Police Chief or Designee Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Chief Fire Engineer or Designee Conditions: _____ _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Traffic and Parking Director or Designee Conditions: _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ DPW Commissioner or Designee Conditions: _____ _____

Obtain the signatures below if the applicant will be providing food to attendees. Not needed for block parties.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ _____ Health Inspector or Designee Conditions: _____ _____

Once signed, the Department should:

- Contact the applicant at the phone number above to arrange for pick-up.
- Fax the application (no cover page) to the following fax number: _____
- Fax the application to the City Clerk at 617 625-4239.

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<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Date <u>6-15-11</u> Traffic and Parking Director or Designee Conditions: _____ <u>[Signature]</u> _____ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Date _____ DPW Commissioner or Designee Conditions: _____ _____ _____

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TO: John Long, City Clerk
FR: John Kusiak, friend of Karen Aqua's
RE: Parade Permit
DA: 6/8/11

John,

Many thanks for helping us to obtain the permit for Karen's Memorial Tribute. For your information I have included the time of the whole event – the Memorial begins at 2 pm – though the part that will take place in the public space is approximately from 4 pm, when the parade begins, until 5 or 6 pm, when the reception at The Growing Center and Nunziata Field ends.

I wasn't sure if we were supposed to contact the Auxiliary Police or if you were going to do that, so I did call them but was told no one will be available to take my call until next Tuesday evening. I will try them then unless you advise otherwise.

Thanks, again, for being so accommodating. Below is all my contact information.

John Kusiak
781-646-1966 (w)
617-894-3035 (cell)
john@kusiakmusic.com