

# MATTHEW W. KANE



## EXPERIENCE

10/2011 – PRESENT

**FIREFIGHTER AND EMERGENCY MEDICAL TECHNICIAN**, CITY OF SOMERVILLE

- Responsible for the health, safety and well-being of city residents by providing preventative and life-saving firefighting services.
- Experienced working under pressure and making decisions quickly with a team.
- Contributes to team effort by accomplishing relayed results as needed.
- Ensured that policies, procedures and operating standards were observed daily.
- Drove and operated fire, fighter, vehicles of significant complexity, and responded to numerous fires, vehicle accidents, and EMS incidences.
- Certified EMT adept at responding to emergency scenes in accordance with Massachusetts EMT-B procedures.

03/2010 – 09/2011

**SERVICE REPAIR TECHNICIAN**, HBM INC., MARLBORO, MA

- Provided customer response service for leading technology and market leader in measurement applications.
- Responsible for evaluating and repairing customer test systems.
- Conducted system and board-level repairs, including unit evaluation, software and hardware troubleshooting, and component replacement.
- Calibrate customer test systems to ensure accuracy and precision of measurements taken using costumers' equipment.

06/2008 – 03/2010

**ASSISTANT STORE MANAGER**, CVS CAREMARK CORP, CAMBRIDGE, MA

- Directly responsible for procurement of \$2.5M of store merchandise
- Analyzed product lead times to ensure timely product purchases and ensured 90% stock levels.
- Developed forecasts for future promotion events.
- Supervised 10 subordinates daily.
- Managed store operations on nights and weekends

09/2001 – 09/2006

**SECTION LEADER/ SUPERVISOR (E-5)**, UNITED STATES MARINE CORPS

- Served as Quality Assurance Representative (Collateral Duty Inspector), scrutinizing and ensuring the quality repair and processing of all assigned maintenance actions with adherence to the Naval Aviation Maintenance Program.

- Experience includes approximately 3 years of electronics testing, repairing, and troubleshooting, 1.5 years as a shift supervisor and a total of 5 years military experience.
- Managed production efforts of 9 people and 3 test stations.

## **EDUCATION**

**AUGUST 2019**

**MBA, BUSINESS ADMINISTRATION, NORTHEASTERN UNIVERSITY, BOSTON, MA**

Concentration: Supply chain management and sustainability

**MAY 2008**

**BS, BUSINESS MANAGEMENT, UMASS-BOSTON, BOSTON, MA**

**MAGNA CUM LAUDE**