



CITY OF SOMERVILLE, MASSACHUSETTS
CITY CLERK'S OFFICE
JOSEPH A. CURTATONE
MAYOR

JOHN J. LONG
City Clerk

April 30, 2015

To Whom It May Concern:

Rashmai Sharma has requested permission to hold a Yard Sale fundraiser for the Nepal earthquake relief fund at Seven Hills Park, Davis Square, on Saturday, May 2, 2015, between 11 AM and 5 PM. Setup will begin no earlier than 9 AM and cleanup will end no later than 6 PM.

The appropriate city departments have all signed off on the appropriate documents, which are now at City Hall awaiting the next meeting of the Board of Aldermen.

The Signatures below will indicate interim approval by the Board of Aldermen.

Sincerely,

John J. Long
City Clerk

Approved by President:

President William A. White, Jr.

Approved by Committee on Licenses and Permits:

Chairman Dennis M. Sullivan

Approved by Ward Alderman:

Alderman Rebekah L. Gewirtz

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts
Application #: PEL15-000065
File #: 15-004325

Organization name: Rashmi Sharma

Event name: Fundraiser for Nepal earthquake relief fund - Yard Sale

Description: Fundraiser for Nepal earthquake relief fund - Yard Sale

Location: Seven Hills Park

Date(s): May 2nd, 2015

Rain date(s): None

Setup starts at (time): 9 AM

Event starts at (time): 11AM

Cleanup after the event ends at (time): 6 PM

Event ends at (time): 5 PM

Attendees:

Max attendance at one time: 20

Total people attending: 200

Maximum attendees accommodated: N/A

Total Somerville residents attending: 200

Attendee fees or suggested donations: None

What is your budget for this event: \$0

Social or cultural benefits:

Fundraiser for Nepal earthquake relief

Financial benefits:

None

City Contact:

Organization mailing address:

373 Broadway, Apt 2, Somerville, MA 02145

Contact person:

Rashmi Sharma

Telephone: 8573346367

Email: rashmi.sharma.0a@gmail.com

Event Information	Yes/No	If yes, Describe
Food served?	Yes	Trying to see if a nepali restaurant will set up a stall. This may not happen, but in contact with Inspectional Services Health Inspector for an answer about the food permitting
Alcohol served?	No	
Grill/open-flame device used?	No	
Streets blocked?	No	
Sidewalks blocked?	No	
Arrangements:		
Auxiliary Police?	No	
Police Detail:	No	
Parking (for Attendees)?	No	
Restrooms?	No	
Liability Insurance?	No	
Will any public parks be used?	Yes	Seven Hills Park
Has the event occurred in the last two years?	No	
Alcohol License?	No	

Approval Conditions:

Reviewer: John J. Long, City Clerk, Complete

Reviewer: CS Mayor, Mayor's Office, Approved with Conditions

1. Given the reason for this I personally am OK with this AS LONG AS ISD approves and speaks with the applicant about their food needs.

Reviewer: CS Police, Police, Approved

Reviewer: CS Traffic and Parking, Traffic and Parking, Approved

Reviewer: Christine Morin, Public Works, Approved

Reviewer: Elise Collins, ISD Health, Approved with Conditions

1. Bake Sale and Lemonade is permissible without a permit. Restaurants will need to apply for a Temporary Food Permit by 12pm 4/30/15

Reviewer: John J. Long, City Clerk, Approved with Conditions

1. No restaurant vending: bake sale only.
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