



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Mental Health
25 Staniford Street
Boston, Massachusetts 02114-2575

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

JOAN MIKULA
Commissioner

(617) 626-8000
www.mass.gov/dmh

July 31, 2015

Chief David Fallon
Police Department
City of Somerville
93 Highland Ave
Somerville, MA 02143

Re: Request for Response for Crisis Intervention Team (CIT) Training and Programs, CIT Training and Technical Assistance Centers, and Other Innovative Police-Based Behavioral Health Jail Intervention/Jail Prevention Program Grant(s):
BD-15-1022-DMH07-7110F-00000003496

Dear Chief Fallon:

Thank you for your City's thoughtful Jail Diversion Program proposal in response to the above RFR by the Department of Mental Health. I am writing to notify you of the Department of Mental Health's (DMH) decision to award the City of Somerville a Jail Diversion Program grant in the amount of \$37,315 for FY16 (7/1/2015 to 6/30/2016) \$37,315 for FY 17 (7/1/16 to 6/30/17) and \$37,315 for FY18 (7/1/17 to 6/30/18) each year contingent on the availability of funds. This grant has potential for renewal for FY 19, FY 20, FY21, FY22 and FY23 contingent on our agreement on future requested budget amounts and upon the availability of funding.

One Point of negotiation discussed with the city's grants manager and agreed to on 6/10/15 includes:

- The City of Somerville will revise the FY16 Budget sheet to reflect the total awarded funding level of \$37,315.

It is proposed that grant payments will be made by DMH as follows upon its receipt and acceptance of the deliverables below and as outlined in Attachment A:

Payment	Deliverables As Specified in Sec. 3.1.5, 3.1.12 of the RFR
FY16, FY17 and FY 18 Awards: Quarterly payments of total award to be invoiced in the months of September, December, March and June, reflecting the preceding quarter.	<ul style="list-style-type: none"> Required data submitted on data reporting forms and/or data entry into the DMH Statewide Jail diversion Database as outlined in the RFR Quarterly Summary as outlined in the RFR (depending on the program model type) summarizing the prior three months program activities, including any noteworthy changes/trends, trainings, staffing changes, changes to program operations and community outreach provided Evidence of funds expended on items, services, equipment, etc., if budgeted.
FY 19, FY 20, FY21, FY22 and FY23 Awards Subject to renewal: Quarterly payments of total award to be invoiced in the months of September, December, March and June, reflecting the preceding quarter.	Provision of required data, completion of quarterly reports, documentation of budgeted expenses disbursed and demonstrated need for ongoing support in operation of program activities that coincide with the goals outlined in the RFR.

Please see the Attachment-A document (enclosed) for contractual obligations specific to this program which are required in addition to the standard Commonwealth of Massachusetts Terms and Conditions. If The City of Somerville accepts all of the above and agrees to the cited negotiation point, your authorized representative must notify the covering DMH Area Forensic Director, Karin Orr in writing as indicated below by August 6, 2015. Upon notification of acceptance, all Terms and Conditions, obligations and negotiated changes will be incorporated into the final contract. DMH will then execute the contract and send you a copy.

You may contact Ms. Karin Orr, the covering DMH Area Forensic Director, at (978)863-5039 or at karin.orr@massmail.state.ma.us regarding questions about this grant. Maureen Giacchino is the DMH fiscal contract manager in our Central Office and can be reached at 617-626-8006.

Thank you again for your proposal. We look forward to working with you.

Sincerely,



Brooke Doyle
Interim Deputy Commissioner
Mental Health Services

MASSACHUSETTS DEPARTMENT OF MENTAL HEALTH

Attachment A
Contractual Addendum

BD-15-1022-DMH07-7110F-00000003496

Training and Technical Assistance Centers, CIT Programs and Other Innovative Police-Based
Behavioral Health Jail Diversion Program Grant

Quote QT-1022-DMH08-8220A-00000006160 – City of Somerville

Activities:

- The Contractor will perform of all activities included in the contractor's response to the RFR and any as amended by written agreement by both parties during the terms of the contract.
- If/when applicable, the Contractor will describe in writing any proposed changes to the planned program activities or policy development plan and explain why such changes are anticipated to improve the program

Payment Schedule:

Payment	Deliverables As Specified in Sec. 3.1.5, 3.1.12 of the RFR
FY16, FY17 and FY 18 Awards: Quarterly payments of total award to be invoiced in the months of September, December, March and June, reflecting the preceding quarter.	<ul style="list-style-type: none">◦ Required data submitted on data reporting forms and/or data entry into the DMH Statewide Jail diversion Database as outlined in the RFR◦ Quarterly Summary as outlined in the RFR (depending on the program model type) summarizing the prior three months program activities, including any noteworthy changes/trends, trainings, staffing changes, changes to program operations and community outreach provided◦ Evidence of funds expended on items, services, equipment, etc., if budgeted.
FY 19, FY 20, FY21, FY22 and FY23 Awards Subject to renewal: Quarterly payments of total award to be invoiced in the months of September, December, March and June, reflecting the preceding quarter.	Provision of required data, completion of quarterly reports, documentation of budgeted expenses disbursed and demonstrated need for ongoing support in operation of program activities that coincide with the goals outlined in the RFR.