



MAYOR'S OFFICE OF
EMERGENCY
MANAGEMENT

MICHELLE WU
Mayor



December 17th, 2024

Director William Fisher
Office of Emergency Management
Somerville City Hall
93 Highland Avenue
Somerville, MA 02143

Director Fisher,

Pursuant to MOA #63511 between the City of Boston and the City of Somerville, the Mayor's Office of Emergency Management (OEM) is pleased to notify you that the Urban Areas Security Initiative (UASI) FFY24 funding (CFDA#97.067) under the Safety and Security Goal Area supports the City of Somerville's Office of Emergency Management's election security upgrades to improve physical security and related equipment.

OEM is able to support the cost of this initiative not to exceed One Hundred Thousand Dollars (\$100,000). The project must be in compliance with all local, state, and federal requirements. This project must conform to the specifications laid out in the FFY24 UASI Plan Project Justification U24 – 1.4 *Election Security Upgrades*. Any equipment not already listed in that Project Justification requires prior approval from OEM. Equipment requiring permanent installation must conform to the specifications contained within FEMA's Records of Environmental Consideration Report regarding Environmental and Historic Preservation (EHP). All equipment must appear on FEMA's Authorized Equipment List. Procurement must comply with Chapter 30B of the Massachusetts General Laws.

Once procurement is completed and invoices have been paid, please submit a signed letter to OEM indicating the amount requested for reimbursement and referencing this award letter and the corresponding UASI grant year. Included with the letter, please submit proof of 30B compliance: copies of agency purchase orders, vendor invoices, and proof of payment to OEM for reimbursement. The final reimbursement request must be submitted to OEM by May 31st, 2027. Failure to provide accurate documentation in a timely manner could result in refusal to reimburse your agency for incurred costs.

If you have any questions, please contact Shelby Houghton at (617) 981-5894 or shelby.houghton@boston.gov.

Sincerely,

Andrew Bloniarz
Deputy Director