

PUBLIC EVENT PERMIT APPLICATION
City of Somerville, Commonwealth of Massachusetts

Event name Ossipee Rd Block Party
Description block party for residents of Ossipee Rd between
Packard and Curtis
Location (attach a route if applicable) Ossipee between Packard & Curtis

Date(s) 9/21, September 21, 2013 Rain date(s) N/A

Start time (include setup) 3:30 pm End time (include breakdown) 6:00 pm

Estimated maximum attendance at any one time 35

Attendee fees or suggested donations \$0

Will food be served? X Y N If yes, describe pot luck & BBQ

Will alcohol be served? X Y N If yes, describe BYO

Will a grill/open-flame device be used? X Y N If yes, describe backyard grill on street

Will streets or sidewalks be blocked? X Y N If yes, describe Ossipee off Packard toward Curtis

Organization name residents

Mailing address (to mail the license) 576 Ossipee Rd, Somerville, MA 02144

Contact person Frances Fisher

Telephone 617-359-6038 Email frances.d.fisher@gmail.com

Have you made arrangements for:

Auxiliary Police? Yes X No If yes, describe _____
Police Detail? Yes X No If yes, describe _____
Parking (for Attendees)? Yes X No If yes, describe _____
Restrooms? Yes X No If yes, describe _____
Liability Insurance? Yes X No If yes, describe _____

Note the following Conditions:

1. The event must not obstruct or inhibit the flow of vehicles or pedestrians except for road closures or detours permitted herein, or as directed by Police Officers or Auxiliary Police Officers.
2. All road closures or detours must be approved in advance by the Traffic and Parking Director, and must be implemented with traffic controls specified by the Traffic and Parking Department. Such controls, and any displays or items placed on any street, must be movable at all times. Vehicles must not be used as traffic controls. If the applicant requires the use of signage loaned by the Traffic and Parking Department, a security deposit must be paid to ensure that the signage is returned.
3. If the event is a road race, the applicant will provide race monitors where required by the Police. The applicant will not make permanent marks on the roadway or sidewalk using paint or other indelible materials. Use of chalk will be acceptable. The applicant will pay the cost of removing any indelible marks placed on the roadway or sidewalk.

4. If the event includes a musical performance, the performance will not occur before 9:00 AM or after 10:00 PM, nor at any time on Sunday, except as permitted, nor within 300 feet of any building from which an occupant asks that the performance desist.
5. Any fees charged by the city are the sole responsibility of the applicant and must be paid in full prior to the event.
6. This permit is valid only for the listed location and time, and is subject to all of the terms, conditions, and limitations set forth in the Somerville Code of Ordinances, any applicable State and Federal laws, these conditions, and any other conditions prescribed by the Board of Aldermen and/or stated in the Departmental approvals below.

The applicant hereby states that this is a true description of the event and acknowledges and agrees to adhere to the conditions described above and in the Departmental approvals below.

Applicant signature [Signature] Date 8/10/13
Print name Frances Fisher Phone 617-359-6038 Email frances.b.fisher@gmail.com
Event name (taken from page 1) Ossipee Rd Block Party

Obtain the signatures below before submitting this form to the City Clerk for consideration by the Board of Aldermen.

☒ Approved ☐ Denied Date <u>8/13/13</u> Signed: <u>[Signature]</u> Police Chief or Designee Added Conditions: <u>Access for emergency vehicles</u>	☐ Approved ☐ Denied Date _____ Signed: _____ Chief Fire Engineer or Designee Added Conditions: _____
☐ Approved ☐ Denied Date _____ Signed: _____ Traffic and Parking Director or Designee Added Conditions: _____	☐ Approved ☐ Denied Date _____ Signed: _____ DPW Commissioner or Designee Added Conditions: _____

Obtain the signature below if the applicant will be providing food to attendees. Not needed for block parties.

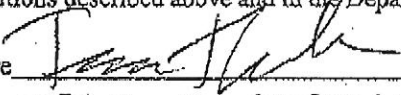
☐ Approved ☐ Denied Date _____ Signed: _____ Health Inspector or Designee Added Conditions: _____
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Once signed, the Department should:

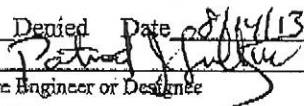
- ☐ Contact the applicant at the phone number/email address above to arrange for pick-up.
- ☐ Fax the application (no cover page) to the following fax number: _____
- ☒ Fax the application to the City Clerk at 617 625-4239.

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Tuesday, August 12, 2013

Dear Police Department,

The residents of Ossipee Road between Packard and Curtis would like to hold a block party the afternoon of Saturday, September 21, 2013. We request being able to block off some portion of the road to allow for tables, chairs, a grill and space for kids to be able to run around and play in the street. We plan to begin set up at 3:30pm and would occupy the street from 4:00pm to 6:00pm. We expect to block off Ossipee Road from Packard Ave heading towards Curtis for a minimum of five house lengths. Residents within over half of the blocked units have been part of this planning process and are in favor of the event. We plan to invite the entire block and alert all residents to the street closure with adequate notice. Set-up would allow emergency vehicle access and vehicle egress if needed for those residents who do not RSVP to the event.

We request your approval of our event via signature to the attached form faxed to the City Clerk's office at 617-625-4239 by Friday August 16. Please contact Frances Fisher at (617)-359-6038 or frances.b.fisher@gmail.com if there are any outstanding issues or concerns. Thank you for your prompt response.

Frances Fisher

Resident 56 Ossipee Rd, Somerville