



**MAYOR'S OFFICE OF  
EMERGENCY  
MANAGEMENT**

MICHELLE WU  
MAYOR

July 8, 2025



Chief Shumeane Benford  
Somerville Police Department  
220 Washington Street  
Somerville, MA 02143

Dear Chief Benford,

Pursuant to MOA #63511 between the City of Boston and the City of Somerville, the Mayor's Office of Emergency Management (OEM) is pleased to notify you that the Urban Areas Security Initiative (UASI) FFY23 funding (CFDA#97.067) under the Critical Infrastructure and Key Resources Goal Area supports the City of Somerville Police Department's acquisition of equipment to strengthen the security of the police department in the threat of unauthorized access and risks of terror.

OEM is able to support the cost of this initiative not to exceed Thirty-Eight Thousand Five-Hundred Dollars (\$38,500.00). The project must be in compliance with all local, state and federal requirements. This project must conform to the specifications laid out in the FFY23 UASI Plan Project Justification U23 – 2.1 Target Hardening. Any equipment not already listed in that Project Justification requires prior approval from OEM. Equipment requiring permanent installation must conform to the specifications contained within FEMA's Records of Environmental Consideration Report regarding Environmental and Historic Preservation (EHP). All equipment must appear on FEMA's Authorized Equipment List. Procurement must comply with Chapter 30B of the Massachusetts General Laws.

Once procurement is completed and invoices have been paid, please submit a signed letter to OEM indicating the amount requested for reimbursement and referencing this award letter and the corresponding UASI grant year. Included with the letter, please submit proof of 30B compliance: copies of agency purchase orders, vendor invoices, and proof of payment to OEM for reimbursement. Final reimbursement request must be submitted to OEM by May 31, 2026. Failure to provide accurate documentation in a timely matter could result in refusal to reimburse your agency for incurred costs.

If you have any questions, please feel free to contact Alicia Woodberry at (617) 635-1400 or [Alicia.woodberry@Boston.gov](mailto:Alicia.woodberry@Boston.gov).

Sincerely,

Andrew Bloniarz  
Assistant Deputy Chief of Administration