

# William N. Fisher

**Education:**

Fitchburg State University  
Fitchburg State University

BS in Criminal Justice – May 2017  
Masters of Business Administration, Management  
Concentration – Jan 2019

**Experience:**

**Director of Emergency Management, City of Somerville**  
Local Coordinator

**Somerville, MA**  
2024-Present

- Lead the City's comprehensive emergency management program, overseeing planning, preparedness, response, recovery, and mitigation efforts across all hazards.
- Serve as the Emergency Operations Center (EOC) Manager during incidents, coordinating citywide emergency response functions and reporting directly to the Mayor and Chief Administrative Officer.
- Develop, maintain, and regularly update core emergency plans, including the Emergency Operations Plan (EOP), Comprehensive Emergency Management Plan (CEMP), Hazard Mitigation Plan, and Continuity of Operations Plan (COOP).
- Coordinate emergency response operations with local, state, and federal agencies; public health authorities; transit agencies; utilities; non-profit partners; and private sector stakeholders.
- Maintain the Emergency Operations Center in a continuous state of readiness through planning, training, exercises, and operational improvements.
- Build and sustain partnerships with local businesses, institutions, and community organizations to enhance preparedness and strengthen whole-community resilience.
- Manage emergency management budgets, grants, and funding programs to ensure fiscal accountability and regulatory compliance.
- Play a lead operational role during incidents of all sizes, including on-scene response when required.
- Ensure community relevancy through education, transparency, and partnership.
- Coordinate evacuation planning and operations in collaboration with the Board of Health, public health agencies, transit partners, and healthcare facilities, including transportation planning for nursing home populations.
- Direct, supervise, and evaluate staff; assign and prioritize work; provide technical expertise; and oversee performance management, training, and professional development.
- Plan and conduct emergency preparedness training, exercises, and drills for city departments and partner agencies.
- Ensure compliance with all applicable laws, regulations, standards, policies, and safety procedures related to emergency management.
- Compile, analyze, and report administrative and operational data; streamline documentation and reporting processes to improve efficiency and accountability.
- Represent the Office of Emergency Management at City Council meetings, community forums, and regional committees, providing briefings and updates on emergency preparedness and response activities.
- Serve as the City's representative to the Mystic Regional Emergency Planning Committee (REPC).

- Representing the Commonwealth in all aspects of emergency management for 35 cities and towns and a population of over 1.5 million people.
- Conduct frequent meetings and community visits, develop, and maintain working relationships with local and state, and federal agency partners and stakeholders within the assigned MEMA Region to enhance MEMA's ability to work effectively with its partners.
- Coordinate with and assist local emergency management directors, public safety officials, public health officials, members of volunteer organizations, and community officials with activities associated with all phases of emergency management. Assist EMDs with building strong emergency management plans, programs, teams, and capabilities within their community. Represent MEMA at Regional Homeland Security Council meetings, County Public Safety Official meetings, and Regional Health & Medical Coordination Coalition meetings.
- Represent MEMA at local and regional planning meetings, response coordination meetings, operational meetings, after-action review meetings, and other meetings as appropriate.
- Facilitate and represent MEMA at local, regional, and statewide emergency response practice exercises.
- Provide in-field support to communities as a representative of MEMA during emergency incidents and pre-planned events to support emergency field operations.
- Request and coordinate state assets on scene, collect and disseminate information to MEMA Director, Regional Manager, the Regional Emergency Operations Center, the State Emergency Operations Center, and involved stakeholders.
- Participate in emergency response operations at the MEMA Regional EOC, or a local Emergency Operations Center (EOC) during emergency incidents, planned events, and emergency response exercises. Assigned management responsibilities during activations.
- Coordinate with the MEMA Disaster Recovery Unit to assist communities in conducting initial damage assessments; assist FEMA and community officials in conducting formal Preliminary Damage Assessments (PDAs); provide information to local emergency managers and other local officials about available federal and state disaster aid (Public Assistance Program, Individual Assistance Program, Small Business Administration Program, etc.).
- Lead instructor on programs including WebEOC, EOC Operations and Management, Commodity Point of Distribution Operations, Basic Sheltering Operations, EMD Orientation, Until Help Arrives, and Emergency Manager Orientation Program. Provide feedback on the effectiveness of training programs and recommend changes to enhance program effectiveness.
- Provide technical assistance to local officials on state and federal grant programs including: Emergency Management Performance Grant (EMPG), State Homeland Security Program (SHSP), Hazardous Materials Emergency Planning (HMEP), Hazard Mitigation Grant Program (HMGP), Public Assistance (PA) Program, and other grant programs that may become available.
- Provide technical assistance to local communities in developing certified local and regional emergency planning committees. Serve on the State Emergency Response Committee (SERC) to review and develop guidance and processes for certification and approval of local and regional planning committees. Facilitate and participate in annual certification exercises and drills.

**Fitchburg State University Police Department**  
Lieutenant – Operations

**Fitchburg, MA**  
2014-2021

- Manage, advise, and provide guidance to a department of 15 officers, 3 sergeants, and a communications center of 4, so that they have all the tools and training they need to provide top-notch police work and customer service for a campus of 7000+ students and 200+ faculty.
- Evaluated employee performance through the annual employee evaluation process.

- Managed and approved employee payroll through the commonwealth HR /CMS porthole
- Established and maintained cooperative working relationships throughout the campus community, City of Fitchburg, and Massachusetts State Police to ensure seamless assistance when necessary.
- Source, review, and interview all department candidates, then manage the comprehensive Field Training Program.
- Plan, collaborate, and manage event safety and security with the entire campus community, from Move In through Commencement for the last 10 years. Conduct event after-action reviews and documentation.
- Department Internal Investigator, having conducted multiple comprehensive and detailed investigations and documentation for over 4 years.
- Emergency Management Team Member / Drills and Exercise Sub-Committee Co-Chair
- Founded a Student EMS program that provides students with lifesaving skills and development in assisting in critical events. Created content and co-taught for an intensive semester-long training academy program that has continued and been successful over the last 15 years.

Sergeant 2010-2014

- Review officer reports for completeness and accuracy to ensure accurate data
- Provide Field Training for newly hired officers.
- Evaluate officer performance, provide both positive and coaching feedback when needed and submit annual reviews.

Special State Police Officer 2002-2010

- Responsible for the protection of the university community by doing building checks, well-being checks, and first response in students in crisis.
- Responsible for the enforcement of the laws of the Commonwealth
- Responsible for the enforcement of rules and regulations of the university
- MSP First Responder and BLS Affiliate Instructor / Trainer
- Completed Chapter 90 / Motor Vehicle Enforcement Training

**Warwick Police Department** Warwick, MA  
Part-Time Police Sergeant 2001 - 2003

- Responsible for the enforcement of the laws of the Commonwealth
- Review officer reports for completeness and accuracy to ensure accurate data.
- Provide Field Training for newly hired officers.
- Evaluate officer performance, provide both positive and coaching feedback when needed and submit annual reviews.

**Town of Belchertown EMS** Belchertown, MA  
ALS Coordinator 2001 - 2002

- Managed the day-to-day operations of the EMS department for the Town of Belchertown
- Respond to medical emergencies and provide BLS and Intermediate care.
- Ensure compliance with OEMS regulations.

**American Medical Response** Leominster, MA  
EMT Intermediate 1998 - 2001

- Respond to medical emergencies and provide BLS and Intermediate care.
- Conducted ALS and BLS interfacility Transfers.

### **MedStar EMS**

EMT Intermediate

Leominster, MA

1998 - 2001

- Respond to medical emergencies and provide BLS and Intermediate care.
- Conducted ALS and BLS interfacility Transfers.

### **Patriot Ambulance**

EMT Intermediate

Concord, MA

1994 - 1998

- Respond to medical emergencies and provide BLS and Intermediate care.
- Conducted ALS and BLS interfacility Transfers.

### **Awards:**

2014 MACLEA Award recipient for *"Commitment to Fitchburg State University Police Department in providing exceptional support to the university administration and police department during a challenging transitional period."*

1995 Western Massachusetts EMS Award for saving a human life.

1996 (2) Western Massachusetts EMS Award for saving a human life.

### **Certifications:**

MEMA Massachusetts Professional Emergency Manager (MPEM)

Massachusetts Special State Police Officer Academy

Massachusetts Special State Police Supervisor Training

MSP Motor Vehicle Law Training

MPTC Police Traffic Radar Training

MPTC Sexual Assault Investigation Training

MPTC Instructor Development Program

MSP / MPTC First Responder - Instructor Level 3

Nasal Naloxone - Instructor Level

Epinephrine Auto-Injector - Instructor Level

American Heart Association Basic Life Support Instructor / Trainer Level

Alice Training Institute – Instructor Level

PHI PATRIOT / VIPR – Instructor Level

Hazardous Materials for First Responders, Awareness Level (HAZ01)

Police Interactions with Persons with Mental Illness - Instructor Level

Background Investigator for Police Applicants

Internal Affairs Investigator

Fitchburg State University Next Generation Police Leadership Summit for Public Safety Professionals

HURREVAC

FBI – LEEDA Supervisor Leadership Institute

FBI – LEEDA Command Leadership Institute

FEMA Incident Command System Level 100 – 400

FEMA Sports and Special Events Incident Management

FEMA G775 Emergency Operations Center Management and Operations  
FEMA ICS-402 Incident Command System (ICS) for Executives and Senior Leadership  
FEMA G428 Community Emergency Response Team (CERT) - Instructor Trainer Level  
FEMA G427 Community Emergency Response Team (CERT) Program Manager  
FEMA Managing Critical Incidents for Higher Education Institutions: A Multi-Disciplinary  
Community Approach  
FEMA K0146, Homeland Security Exercise and Evaluation Program (HSEEP) Training  
Course  
DHS Campus Public Safety Response to WMD Incidents Awareness Level  
DFS Preparing for an Active Threat and Mass Casualty  
Buccal DNA Collection Training  
Comprehensive Emergency Management Plan Instructor Level  
Continuity of Operations Plan Instructor Level  
WebEOC Instructor Level  
FEMA Until Help Arrive Instructor Level  
Basic Shelter Operations Instructor Level  
Basic Emergency Operations Center Functions Instructor Level  
Incident Command System/Emergency Operations Center Interface  
Foundations of Emergency Management  
Homeland Security Exercise and Evaluation Program  
Planning: Emergency Operations  
Science of Disaster National Emergency Management Basic Academy Instructor  
Level  
Emergency Management Director Orientation Program Instructor Level (EMDOP)  
FEMA Emergency Management Basic Academy

## **Computer Skills:**

Microsoft Office Suite (including Office, Outlook, Excel, PowerPoint) Google  
Suite (Including Gmail, Sheets, Google Docs, etc.) CJIS, IMC, BASIS, Indigo,  
Banner, WhenToWork, HR /CMS, WebEOC