

Michelle N. Melton

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RECENT PROFESSIONAL EXPERIENCE

Energy and National Security Program, Center for Strategic and International Studies

Washington, DC

Associate Fellow

11/2015-8/2016

Research Associate

12/2013-10/2015

Research Intern

9/2012-7/2013

- Independently write long research papers, policy papers, memos, and opinion pieces for public audiences on relevant and timely policy issues such as international climate negotiations, grid modernization, integrating clean energy, Asian energy reforms, and electricity regulatory challenges among others; authored or co-authored roughly two dozen pieces to date.
- Lead the planning, coordination, execution, and development of the Center's program on electricity, including planning and stakeholder engagement, drafting funding proposals, conducting technical research, and writing publications. Expert on electricity markets, carbon trading, and electricity regulation.
- Manage complex research projects from conception through planning and execution. For example, coordinate team of research partners to model the energy sector and market impacts of EPA climate regulations, write findings, and disseminate to Congressional, state, corporate, and public stakeholders.
- Developed methodology and lead stakeholder and peer review process on major multiyear energy strategic forecasting project.
- Build and maintain stakeholder relationships with industry, government, and non-profit colleagues. Represent the Center in public and private presentations and policy and political consultations with international and domestic private and public sector leaders in energy and international security, including senior political, policy, and corporate leadership.
- Initiated and led a plan to reinvent the program's internship program. Supervise its ongoing implementation.

Statoil

Washington, DC

Government Affairs Intern

7/2013-11/2013

- Developed advisory papers, reports, and briefings for senior leaders of a multi-national oil company on international public policy issues including Caspian Sea region, Iranian, African, and European energy market, as well as domestic political and policy developments at US Department of Interior, EPA, and Congress.

School of Foreign Service, Georgetown University

Washington, DC

Research/Teaching/Special Assistant

2012-2013

- Supported then-Senator Hagel with "Redefining Geopolitical Relationships" class in fall and spring semesters. Redesigned the syllabus, met with students regarding paper topics, managed guest speakers' visits, prepared briefing notes on class readings and class discussion, and handled administrative matters for the class.

AT Kearney Global Business Policy Council

Washington, DC

Senior Business Analyst Intern

Summer 2012

- Performed strategic forecasting and analysis of medium- and long-term trends affecting corporate and government clients.
- Led research efforts in consulting product development on the 'African land-grab' and long-term US defense budgets.

Government Accountability Office

Washington, DC

Analyst Intern

Winter 2012

- Examined government and private sector responses to regulations requiring due diligence for conflict minerals originating in the eastern Democratic Republic of Congo. Used Generally Accepted Government Auditing Standards to perform research and represented the agency during interviews with impacted corporations and other stakeholders.

Georgetown University Center on Education and the Workforce

Washington, DC

Research Analyst

2010-2011

- Performed research and analysis on the intersection between the labor market and higher education. Used quantitative methods to interpret and analyze large data sets for specific audiences, including foundations, federal and state government agencies, and the general public.

- Planned and managed multi-year research projects including performing statistical analysis, writing, editing, design, and printing processes. Employed project management principles for the planning, management, and evaluation of projects.
- Co-authored and edited nationally distributed publications with senior economists and Center director.
- Drafted presentations, press releases, talking points, and Congressional testimony.
- Represented the Center in dozens of interviews with the media, including radio and print publications such as the *New York Times*.

U.S. Peace Corps

Zambia, Africa

HIV/AIDS Community Volunteer

2007 to 2009

- Led initiative for the Zambian Ministry of Health to implement HIV/AIDS prevention and care activities for a rural catchment area with a population of 15,000.
- Led project that provided the first ever local access to anti-retroviral drugs for HIV+ patients including securing funding, training, and regulatory approval and coordinating with various stakeholders/clients, including rural health staff, community based organizations, and HIV+ patients to ensure long-term sustainability.
- Developed relationships with community leaders to organize successful and sustainable mobile volunteer HIV and reproductive health counseling and testing program in rural areas.

EDUCATION

Harvard Law School

Cambridge, MA

J.D.

Expected May 2019

Georgetown University, School of Foreign Service

Washington, DC

Master of Science, Foreign Service (with distinction); Master of Art, International History

May 2013

Johns Hopkins University

Baltimore, MD

Bachelor of Arts in Interdisciplinary Studies; Phi Beta Kappa

May 2007

PUBLICATIONS

Complete publications list available upon request.

SKILLS AND ACTIVITIES

Languages: ChiChewa (Bantu dialect); Proficiency tested at Advanced Mid-Level. Some French, limited Portuguese.

Line Editor, *Harvard Environmental Law Review*

Co-Chair, *CSIS Service Committee*

- Founder and co-chair of CSIS service committee, a Center-wide initiative to promote service and volunteerism at CSIS. Oversee and organize committee members in arranging volunteer opportunities, charity drives, and integrating service into all CSIS operations. In initial year, raised over \$2,000, initiated institutional partnership with a local service organization, and organized 3 major staff volunteer events.

Editor, *New Perspectives in Foreign Policy*

- Selected to be a member of the editorial board for biannual CSIS policy journal *New Perspectives on Foreign Policy*. Led major reworking of the journal's submission, editorial process, and journal content.

Court Appointed Special Advocate (CASA), *CASA DC*

- Trained as a Court Appointed Special Advocate, and serve as a CASA resource for a young man who has aged out of the foster system. Counsel and mentor youth and help connect youth to housing, employment, and other community resources.